

OCTOBER 25, 2016

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kappatos; Council members: Passio, Kelly & Ranieri. Absent: Farrell; Present: Administrator Richard Wright, Acting Solicitor John Moustakas; Borough Engineer: Craig Reilly; Public Works Superintendent: Harry Wozunk.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

The following issues were discussed for the upcoming meeting:

Resolution setting granting TDV; resolution adjusting sewer fees; approval of 2017 bingo & raffle licenses; resolution transferring premiums to borough from 2011 liens; resolution canceling part of a property maintenance lien; resolution of participation in sodium chloride bid with county; amendment of towing & mercantile license ordinances;

Discussions ensued regarding many of the above topics. Mayor & Council also discussed the adoption of another abandoned property ordinance.

**RESOLUTION #16-134**

**RESOLUTION CONFIRMING 2016 APPOINTMENTS,  
FOR THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2016:

**PUBLIC WORKS**

Christopher Thomas                      6 month temporary laborer                      \$13.71 per hour

BOROUGH OF RUNNEMEDE

A motion was made by Root, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Laubenstein, Kelly & Root; Nays: None; Absent: Farrell; Mayor Kappatos declared the resolution adopted.

**RESOLUTION #16-135**

**RESOLUTION ADOPTING CFO DIRECTIVE 2016-05  
NOTIFICATION OF TAX APPEALS  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the assessor currently notifies various borough officials of all tax appeals filed;  
and

WHEREAS, the CFO wishes to memorialize in writing the notification practices currently in place related to tax appeals; and

THEREFORE, BE IT RESOLVED, that Mayor and Council of the Borough of Runnemede do hereby adopt the policy that the Borough Tax Assessor shall notify the Borough Chief Financial Officer and Governing Body of all tax appeals upon filed but no later than June 1<sup>st</sup> of each year.

BE IT FURTHER RESOLVED, that there is no issue related to our communications and that we recognize that these issues are usually wrapped by the end of May.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Laubenstein, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Laubenstein, Kelly & Root; Nays: None; Absent: Farrell; Mayor Kappatos declared the resolution adopted.

OCTOBER 25, 2016

RESOLUTION #16-136

**RESOLUTION ADOPTING CFO DIRECTIVE 2016-06  
PILOTS/LONG TERM EXEMPTIONS  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the assessor currently reviews any Payment in Lieu of Taxes (PILOT) agreements or Long Term tax exemptions; and

WHEREAS, the CFO wishes to memorialize in writing the review process; and

THEREFORE, BE IT RESOLVED, that Mayor and Council of the Borough of Runnemede do hereby adopt the policy that the Borough Tax Assessor shall be the official designated to monitor exemptions granted pursuant to the Long-Term Tax Exemption Law (NJSA 40A:20-1 et seq) and Five-Year Exemptions/Abatements granted pursuant to NJSA 40A:21-1 et seq).

Annually the Assessor will meet with the Chief Financial Officer and review all PILOTS and Five-Year Exemptions/Abatements of record.

All relevant supporting documentation including audits provided by the entity receiving the benefit will be reviewed by the CFO and Assessor and a memorandum confirming continued eligibility or ineligibility will be filed by the Assessor with the Municipal Tax Collector and copied to Mayor & Council

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Laubenstein, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Laubenstein, Kelly & Root; Nays: None; Absent: Farrell; Mayor Kappatos declared the resolution adopted.

Borough Administrator Richard Wright reviewed the "Best Practices" with Mayor & Council. Rich also reported on the progress of several grievances & lawsuits.

Councilwoman Kelly inquired about the insurance dividends and Mayor Kappatos announced that there would be virtually no increase in our health care costs this year.

Mayor Kappatos spoke about acquiring a property belonging to Ron Aaronson located on Third Avenue.

Councilwoman Passio reported on the up-coming Halloween celebration which would be held in the field house this year.

Councilwoman Kelly reported progress.

Councilman Ranieri reported on the "best practices" review.

Councilman Root reported on various projects currently being performed by public works: leaf collection, Iva Court repairs, the gym floor project and the new vector truck.

Public Works Superintendent Harry Wozunk reported progress.

Acting Borough Solicitor John Moustakas had no report.

Borough Engineer Craig Reilly relied on written report and informed everyone that another bid would be advertised for the slip-lining.

**PAYMENT OF BILLS: A motion was made by Ranieri, seconded by Passio the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Kelly, Root & Laubenstein; Absent: Farrell. Nays: None; Mayor Kappatos declared the bill list approved.**

OCTOBER 25, 2016

**GOOD & WELFARE**

Mike Simon, 572 Sherrington Lane: Mr. Simon complained about the way the police are covered in the Gloucester City News.

Val Colasuonno, 831 N. Oakland Avenue: Ms. Colasuonno asked about a sinkhole problem.

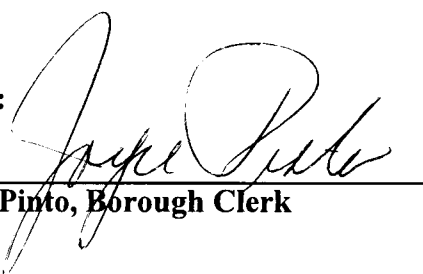
Seeing no one else wishing to speak, a motion was made by Passio, seconded by Ranieri to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Laubenstein to adjourn the meeting. The motion carried and Council President Passio declared the meeting adjourned at 7:04 PM.

Approved by:

  
\_\_\_\_\_  
Nick Kappatos, Mayor

Attest:

  
\_\_\_\_\_  
Joyce Pinto, Borough Clerk

October 25, 2016  
04:11 PM

Borough of Runnemede  
Purchase Order Listing By Vendor Name

Page No: 1

*Bill List 10/25/16*

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes Received Date Range: 10/24/16 to 12/31/16  
Include Non-Budgeted: Y

Include Project Line Items: Yes

Open: N Paid: N Void: N  
Rcvd: N Held: N Aprv: Y  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	1099
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BOROUGH OF RUNNEMEDE																
	16-01433	10/25/16	SUMMER NEWS LETTER PO#16-00886													
	1		SUMMER NEWS LETTER PO#16-00886	2,490.00	T-14-56-303-801			B Res.	for Public Events	A		10/25/16	10/25/16		16-00886	N
			Vendor Total:	2,490.00												

LANDBERG CONSTRUCTION, LLC																
	16-01429	10/24/16	MUNICIPAL PARKING LOT		16-00001 C											
	1		MUNI PARKING LOT - PAY CERT#1	72,942.38	C-04-55-947-006			B Var Boro Imp.	P Lot/ADA Sidewalk/Entry	A		07/28/16	10/25/16		PMT CERT #1	N
			Vendor Total:	72,942.38												

NJDEPT OF TRANSPORTATION																
	16-01434	10/25/16	Christmas Parade Permit													
	1		Christmas Parade Permit	200.00	6-01-28-370-204			B PUBLIC EVENTS - WINTER HOLIDAY		A		10/25/16	10/25/16			N
			Vendor Total:	200.00												

TARTAGLIA PATRICIA J. TARTAGLIA																
	16-01436	10/25/16	HALLOWEEN 2016 CASH ADVANCE													
	1		HALLOWEEN 2016 CASH ADVANCE	400.00	6-01-28-370-299			B PUBLIC EVENTS MISCELLANEOUS		A		10/25/16	10/25/16		103116	N
			Vendor Total:	400.00												

TLR-V TLR-V, LLC																
	16-01431	10/24/16	LIEN REDEM 147.09/24													
	1		LIEN REDEM 147.09/24 09-00139	59,404.46	T-14-56-288-801			B TTL Redemption Expenses		A		10/24/16	10/24/16		09-00139	N
			Vendor Total:	59,404.46												

Total Purchase Orders:	5	Total P.O. Line Items:	5	Total List Amount:	135,436.84	Total Void Amount:	0.00
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October 25, 2016  
04:11 PM

Borough of Runnemede  
Purchase Order Listing By Vendor Name

Page No: 1

*Bill List 10/25/16*

P.O. Type: A11  
Range: First to Last  
Format: Detail without line item Notes  
Include Non-Budgeted: Y  
Received Date Range: 10/24/16 to 12/31/16

Open: N  
Paid: N  
Rcvd: N  
Held: N  
Bid: Y  
State: Y  
Other: Y  
Exempt: Y

Vendor # Name	PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Stat/chk	First Rcvd	chk/Void	Invoice	1099 Excl
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BOROUGH OF RUNNEMEDE  
16-01433 10/25/16 SUMMER NEWS LETTER PO#16-00886  
1 SUMMER NEWS LETTER PO#16-00886 2,490.00 T-14-56-303-801 B Res. for Public Events A 10/25/16 10/25/16 16-00886 N

Vendor Total: 2,490.00

LANDBERG CONSTRUCTION, LLC  
16-01429 10/24/16 MUNICIPAL PARKING LOT 16-00001 C  
1 MUNI PARKING LOT - PAY CERT#1 72,942.38 C-04-55-947-006 B VAR BORO Imp. P Lot/ADA sidewalk/Entry A 07/28/16 10/25/16 PMT CERT #1 N

Vendor Total: 72,942.38

NJDEPT OF TRANSPORTATION  
16-01434 10/25/16 Christmas Parade Permit  
1 Christmas Parade Permit 200.00 6-01-28-370-204 B PUBLIC EVENTS - WINTER HOLIDAY A 10/25/16 10/25/16 N

Vendor Total: 200.00

TARTAGLIA PATRICIA J, TARTAGLIA  
16-01436 10/25/16 HALLOWEEN 2016 CASH ADVANCE  
1 HALLOWEEN 2016 CASH ADVANCE 400.00 6-01-28-370-299 B PUBLIC EVENTS MISCELLANEOUS A 10/25/16 10/25/16 103116 N

Vendor Total: 400.00

TLR-V, LLC  
16-01431 10/24/16 LIEN REDEM 147.09/24  
1 LIEN REDEM 147.09/24 09-00139 59,404.46 T-14-56-288-801 B TTL Redemption Expenses A 10/24/16 10/24/16 09-00139 N

Vendor Total: 59,404.46

Total Purchase Orders: 5 Total P.O. Line Items: 5 Total List Amount: 135,436.84 Total Void Amount: 0.00