

October 28, 2025

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:0 PM. The following members were present at roll call: Mayor Kappatos; Council members: Passio, Farrell, Cepero, Murray & White. Absent: Kelly; Also Present: Borough Solicitor: Howard Long for Dan Long; Borough Engineer: Mark Basehore; CFO: Shelley Streahe; Additional Present: Deputy Amanda Higareda, Chief Sampolski & Steven Selfridge.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

DISCUSSION:

Central Wrestling Coalition was discussed by the Council along with the members of the wrestling group. Mayor and Council have agreed to hold the event but no date is set.

Parental Responsibility Ordinance was discussed amongst the Mayor and Council. Mr. Long gave his take on the Ordinance being put into place. The first reading will be held at the next meeting.

PUBLIC HEARINGS

ORDINANCE 25-10: FILM READY

Mayor Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing no one wishing to speak, a motion was made by Passio, seconded by Murray to close the public portion. The motion carried and Mayor Kappatos declared the public portion closed.

A motion was made by Passio, seconded by Murray that the ordinance be adopted on second and final reading as advertised according to law. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Cepero, Murray & White. Nays: None. Absent: Kelly. Mayor Kappatos declared ordinance 25-10 adopted.

ORDINANCE 25-11: COAH FEES

Mayor Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing no one wishing to speak, a motion was made by Farrell, seconded by Passio to close the public portion. The motion carried and Mayor Kappatos declared the public portion closed.

A motion was made by White, seconded by Cepero that the ordinance be adopted on second and final reading as advertised according to law. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Cepero, Murray & White. Nays: None. Absent: Kelly. Mayor Kappatos declared ordinance 25-11 adopted.

FIRST READING

ORDINANCE 25-12: HARRY WILLIAMS BUILDING USAGE FEES

Mayor Kappatos gave a brief explanation about the Ordinance. There was a discussion held about making changes to the Ordinance. It was agreed upon to table the first reading until the next meeting.

RESOLUTIONS

RESOLUTION 25-153 Confirming Employment Status

A motion was made by Passio, seconded by Murray that the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Cepero, Murray & White. Nays: None. Abstentions: None. Absent: Kelly. Mayor Kappatos declared the resolution adopted.

RESOLUTION 25-154 Confirming 2025 Appointments

A motion was made by Cepero, seconded by White that the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Cepero, Murray & White. Nays: None. Abstentions: None. Absent: Kelly. Mayor Kappatos declared the resolution adopted.

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RESOLUTION 25-155 Authorizing The Auctions Of Items In The Possession Of The Borough Police Department

A motion was made by Farrell, seconded by Cepero that the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Cepero, Murray & White. Nays: None. Abstentions: None. Absent: Kelly. Mayor Kappatos declared the resolution adopted.

RESOLUTION 25-156 Chapter 159: 2025 Sustainable Jersey Grant for \$2,000.00

A motion was made by White, seconded by Passio that the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Cepero, Murray & White. Nays: None. Abstentions: None. Absent: Kelly. Mayor Kappatos declared the resolution adopted.

COMMITTEE REPORTS:

FINANCE: Councilman Murray said he would hold his report until the Council meeting.

PUBLIC SAFETY: Councilwoman Kelly was absent.

PUBLIC EVENTS: Council President Passio mentioned the Halloween event day and time.

ENGINEERING: Councilman Farrell gave various updates on Borough projects.

PUBLIC WORKS & CONSTRUCTION: Councilman White announced the leaf schedule for the fall season and said the issues at the end of 2nd and 3rd Ave have been addressed.

PARKS & RECREATION: Councilman Cepero announced the completion of the pickleball courts and the start of the RYAA season for basketball. Chief Sampolski requested that the Borough be notified when tournaments are scheduled.

SOLICITOR’S REPORT: Mr. Long didn’t have anything to report.

ENGINEER’S REPORT: Mr. Basehore discussed his written report.

SUPERINTENDENT’S REPORT: Mr. Wozunk was absent.

ADDITIONAL REPORTS:

PAYMENT OF BILLS: A motion was made by Passio seconded by Murray that the list of bills as submitted by the treasurer be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Cepero, Murray & White. Nays: None. Abstentions: None. Absent: Kelly. Mayor Kappatos declared the bill list approved.

Mayor Kappatos brought up a proposal for a vending machine to be placed in Borough Hall. There was a discussion and it was agreed that there would be a trial period for the vending machine to be placed in the police lobby.

Mr. Farrell excused himself at 7:15pm.

GOOD AND WELFARE

Bobby Bankster, Runnemede: Mr. Bankster discussed progress on the Centennial mural which included a grant submission.

Seeing no one else wishing to speak, a motion was made by Cepero, seconded by Murray to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

October 28, 2025

ADJOURNMENT:

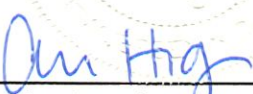
There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Cepero to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:20 PM.

Approved by:



Nick Kappatos, Mayor

Attest:



Amanda Higareda, Deputy Borough Clerk

Range of Checking Accts: First to Last Range of Check Dates: 10/08/25 to 12/31/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
CLEARING	CLEARING ACCOUNT ALL FUNDS				
29733	10/08/25	BACHASSO BACH ASSOCIATES PC		10/08/25 VOID	6367 account reallocation
24-00660	RB2024-3 NJDOT MITCH, SHERR, WMS		0.00		
29734	10/08/25	BACHASSO BACH ASSOCIATES PC			6368 account reallocation
24-00660	RB2024-3 NJDOT MITCH, SHERR, WMS		0.00		
29735	10/08/25	FRANKALR ENCORE FIRE PROTECTION LLC			6369 account reallocation
25-00511	ANNUAL MONITORING SVC5/25-4/26		0.00		
29736	10/22/25	COMCAST COMCAST			6370
25-00027	INTERNET, TELEPHONE, TV SVC		704.94		
29737	10/22/25	COMCAST COMCAST			6370
25-00104	FIOS SVC		502.65		
29738	10/22/25	VERIZWIR VERIZON WIRELESS			6370
25-00248	CELL, TABLET, MODEM SVC		334.60		
29739	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6373
25-01117	LIEN REDEEM, 23-00010, 41/15		2,279.48		
29740	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6374
25-01136	LIEN REDEEM 25-00109, 135/15		1,525.95		
29741	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6375
25-01145	LIEN REDEEM, 145/2, 25-00113		12,850.31		
29742	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6376
25-01146	LIEN REDEEM 25-00139, 171/4		1,733.75		
29743	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6377
25-01150	LIEN REDEEM, 24-00006, 13/14		1,610.23		
29744	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6378
25-01159	LIEN REDEEM, 125/8, 25-00102		1,734.89		
29745	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6379
25-01172	LIEN REDEEM, 25-00027, 49/11		1,592.95		
29746	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6380
25-01180	LIEN REDEEM, 23-00019, 57/11.01		1,355.87		
29747	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6381
25-01184	LIEN REDEEM, 25-00121, 147.10/5		1,592.95		
29748	10/28/25	1STCOLCD 1ST COLONIAL COMM BANK VISA			6382
25-01142	SUPPLIES SENIOR LUNCHEON 10/18		89.68		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
29748	10/28/25	1ST COLONIAL COMM BANK VISA	Continued		
25-01154		HALLOWEEN PARTY SUPPLIES	<u>320.63</u>		
			410.31		
29749	10/28/25	ALLGE005 ALL GEARED UP LLC			6382
25-01118		UNIFORM ALLOWANCE-E.SPEAKMAN	40.00		
25-01130		UNIFORM ALLOWANCE-WATERS	60.00		
25-01151		Pat Boots	<u>119.99</u>		
			219.99		
29750	10/28/25	AUTOTR05 AUTO & TRUCK PARTS OF DEPTFORD			6382
25-01074		Filters	325.98		
25-01097		Battery Leafer Parts	126.55		
25-01122		Recycling Truck Supplies	170.87		
25-01155		Vehicle Supplies	<u>241.08</u>		
			864.48		
29751	10/28/25	BACHASSO BACH ASSOCIATES PC			6382
24-00356		RB2023-3 RYAA BASEBALL FLD IMP	637.50		
24-00424		RB2024-5 ADD TO HARRY WMS S&D	1,834.00		
24-00660		RB2024-3 NJDOT MITCH,SHERR,WMS	12,800.00		
25-01088		RB2025-5RECREATION FLD LIGHTNG	2,552.50		
25-01149		rRB2025-0 ENG SVC AUG 2025	<u>3,320.00</u>		
			21,144.00		
29752	10/28/25	BENSH005 BEN SHAFFER RECREATION INC			6382
25-01071		6in1 EASYUP YOUTH MINI GOAL(2)	2,319.91		
29753	10/28/25	BLACKHPR BLACK HORSE PIKE REGIONAL			6382
25-00002		2025 REGIONAL SCHOOL TAX	338,946.00		
29754	10/28/25	CAMPB005 W. CAMPBELL SUPPLY CO LLC			6382
25-00973		QT7 OUTRIGGER SENSOR REPAIR	2,889.46		
25-01035		E7 Misc. Parts	<u>114.95</u>		
			3,004.41		
29755	10/28/25	CCMUA CAMDEN COUNTY MUA		10/28/25 VOID	0
29756	10/28/25	CCMUA CAMDEN COUNTY MUA			6382
25-01033		2025 CCMUA TAX SALE	2,150.69		
25-01113		2025 CCMUA TAX SALE	5,456.52		
25-01115		2025 CCMUA TAX SALE	<u>42,112.24</u>		
			49,719.45		
29757	10/28/25	CERTIF50 CERTIFIED SPEEDOMETER SERVICE			6382
25-01046		SPEEDOMETER CALIBRATION	264.00		
29758	10/28/25	CHARLIES CHARLIES COMPLETE AUTO SERVICE			6382
25-01076		FLAT RPR CAR 9	48.00		
25-01109		VEH RPR 2018 INTERCEPTOR	<u>403.50</u>		
			451.50		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
29759	10/28/25	CHERRY50 CHERRY VALLEY TRACTOR SALES			6382
		25-01124 LANDSCAPE RAKE tractor attachmt	1,524.00		
29760	10/28/25	COPIERS COPIERS PLUS, INC.			6382
		25-01158 COPIER VOL CHG	79.26		
29761	10/28/25	COREM005 CORE MECHANICAL INC			6382
		25-00957 HVAC RPR-LIB RPLC 2 COMPRESSOR	8,470.70		
29762	10/28/25	COUNTYCO COUNTY CONSERVATION COMPANY			6382
		25-01098 Yard Waste Disposal	450.00		
		25-01101 YARD WASTE DISPOSAL 52 YDS	520.00		
		25-01148 YARD WASTE DISPOSAL 52 YDS	520.00		
		25-01152 Yard Waste Disposal	200.00		
			<u>1,690.00</u>		
29763	10/28/25	COURIE50 COURIER POST			6382
		25-01054 LEGAL NOTICE	127.89		
29764	10/28/25	DAMBLYS1 DAMBLY'S GARDEN CENTER			6382
		25-01119 H Station Bushes	624.00		
29765	10/28/25	FEDEX FEDEX EXPRESS			6382
		25-01126 FEDEX TO STATE TOXICOLOGY	8.01		
29766	10/28/25	FIG20 FIG 20 LLC FBO SEC PTY			6382
		25-01160 LIEN REDEEM, 156/9, 25-00121	23,729.15		
29767	10/28/25	FIRESTON FIRESTONE COMPLETE AUTO CARE			6382
		25-01125 VEH RPR CAR 7	1,286.09		
		25-01127 CH7 EXPLORER TIRES	631.28		
			<u>1,917.37</u>		
29768	10/28/25	FRANKALR ENCORE FIRE PROTECTION LLC			6382
		25-01114 ANNUAL MONITORING SB 9/25-8/26	840.00		
29769	10/28/25	HOMEDEPO HOME DEPOT CREDIT SERVICES			6382
		25-01106 Cleaning Supplies	491.99		
		25-01139 Repair Bridge Green Acres	130.21		
			<u>622.20</u>		
29770	10/28/25	INDEP005 INDEPENDENT ANIMAL CARE SVCLLC			6382
		25-00043 ANIMAL CONTROL SERVICES 2025	600.00		
29771	10/28/25	LACAL005 LACAL EQUIPMENT INC			6382
		25-01024 Hose for Leafer	617.70		
29772	10/28/25	LIBERTYC LIBERTY TECHNOLOGY SOLUTIONS			6382
		25-01171 ADDITIONAL ENTRY FOBS	25.00		
		25-01176 INSTALLATION PHONE TECH ASST	155.55		
			<u>180.55</u>		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
29773	10/28/25	LOCAL010 LOCAL IT AND SECURITY LLC			6382
25-01064		COMPUTER AND MONITOR	877.99		
29774	10/28/25	LUIGISFA LUIGIS FAMILY RESTAURANT&PIZZA			6382
25-01141		SENIOR LUNCHEON 10/18/2025	184.98		
29775	10/28/25	METRO005 METROPOLITAN RUNNEMEDE			6382
25-00484		TRASH COLLECTION REIM	9,208.20		
29776	10/28/25	NJSLM NEW JERSEY STATE LEAGUE OF MUN			6382
25-01181		S STREAHLE NJLM CONF 2025 REG	70.00		
29777	10/28/25	PASSANAT COOL CHANGE LLC			6382
25-01147		ECON REDEV CONSULTATION 9/2025	125.00		
29778	10/28/25	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6382
25-01185		LIEN REDEEM,25-00020,42-4	1,402.99		
29779	10/28/25	POSITIVE POSITIVE PROMOTIONS INC			6382
25-01072		RED RIBBON SUPPLIES	2,071.10		
29780	10/28/25	PRESI005 PRESIDENTIAL COURT APARTMENTS			6382
25-00510		TRASH COLLECTION REIM	7,048.11		
29781	10/28/25	PRIME005 PRIMEPOINT LLC			6382
25-00209			1,395.00		
29782	10/28/25	PUBSAFUN PUBLIC SAFETY UNLIMITED			6382
25-01036		Striker Bolt Boots - Kearney	270.00		
29783	10/28/25	RETRO01 THE RETROSPECT INC			6382
25-01140		LEGAL NOTICE	100.63		
29784	10/28/25	RETRO01 THE RETROSPECT INC			6382
25-01167		LEGAL NOTICE	360.00		
29785	10/28/25	RICHT005 RICH TREE SERVICE			6382
25-01143		TREE REMOVAL 27 PAYNE AVE	3,550.00		
29786	10/28/25	RTLF RAM TAX LIEN FUND II LP			6382
25-01161		LIEN REDEEM, 119/1, 25-00095	642.03		
29787	10/28/25	RUNNEM05 RUNNEMEDE BOARD OF EDUCATION			6382
25-00001		2025 LOCAL SCHOOL TAX	705,767.33		
29788	10/28/25	SJSHOOT1 SJ SHOOTING CLUB			6382
25-01110		RANGE FEES 2025	2,400.00		
29789	10/28/25	SOUTHE50 SOUTHERN PEST CONTROL			6382
25-00279		PEST CONTROL 2025	115.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING CLEARING ACCOUNT ALL FUNDS Continued					
29790	10/28/25	TABSH005 TAB SHREDDING INC			6382
		25-01156 RECORDS SHREDDING 11/9/2024	100.00		
		25-01157 SHRED EVENT 10/18/25 2850LBS	360.00		
			<u>460.00</u>		
29791	10/28/25	TGGFLO05 THE GILLESPIE GROUP INC			6382
		25-00837 INSTALLATION PICKLE BALL CTS	160,786.80		
29792	10/28/25	TIGRI005 TIGRIS AQUATIC SERVICES LLC			6382
		25-01084 FOUNTAIN WINTERIZE/SPRING INST	900.00		
29793	10/28/25	TWINR005 TWIN ROCKS WATER			6382
		25-00561 BOTTLED WATER SERVICE 2025	54.91		
29794	10/28/25	VERALPH5 VE RALPH & SON INC			6382
		25-01085 FRX AED BATTERY - DC7	151.20		
29795	10/28/25	WBMAS005 WB MASON CO INC			6382
		25-01060 71x36 DBL FULL PEDESTAL L DESK	930.00		
		25-01144 OFFICE SUPPLIES	341.34		
			<u>1,271.34</u>		
29796	10/28/25	WOZUNKHA HARRY WOZUNK			6382
		25-01133 dry clean display table covers	58.85		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	62	2	1,385,464.91
		Direct Deposit:	0	0	0.00
		Total:	<u>62</u>	<u>2</u>	<u>1,385,464.91</u>
WIRES - CURRENT current fund wire account					
20120	10/28/25	BORORCUR BOROUGH OF RUNNEMEDE CURRENT			6372
		25-00537 LIBRARIAN HEALTH INS 2025	3,276.00		
20121	10/28/25	MICROSOF MICROSOFT CORPORATION			6372
		25-00184 EMAIL SERVICE	412.00		
20122	10/28/25	RUNNEM15 RUNNEMEDE FREE PUBLIC LIBRARY			6372
		25-00194 QUARTERLY AID	51,176.65		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	3	0	54,864.65
		Direct Deposit:	0	0	0.00
		Total:	<u>3</u>	<u>0</u>	<u>54,864.65</u>
WIRES-UCC TRUST UCC TRUST FUND WIRE ACCOUNT					
31	10/28/25	BORORCUR BOROUGH OF RUNNEMEDE CURRENT			6371
		25-00039 UCC EMPLOYER'S HEALTH INS&PERS	3,246.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	
PO #	Description	Amount Paid	Contract		
WIRES-UCC TRUST UCC TRUST FUND WIRE ACCOUNT Continued					
32	10/28/25	MICROSOF MICROSOFT CORPORATION		6371	
25-00184	EMAIL SERVICE	48.00			
<hr/>					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	3,294.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	3,294.00	0.00
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ort Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	67	2	1,443,623.56	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	67	2	1,443,623.56	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL FUND	5-01	1,198,917.00	0.00	0.00	1,198,917.00
SEWER UTILITY FUND	5-07	<u>2,309.99</u>	<u>0.00</u>	<u>0.00</u>	<u>2,309.99</u>
	Year Total:	1,201,226.99	0.00	0.00	1,201,226.99
GENERAL CAPITAL FUND	C-04	97,420.80	0.00	0.00	97,420.80
FEDERAL STATE GRANT FUND	G-02	82,764.95	0.00	0.00	82,764.95
DOG TRUST FUND	T-03	600.00	0.00	0.00	600.00
OTHER TRUST FUNDS	T-14	2,319.91	0.00	0.00	2,319.91
TTL REDEMPTION FUND	T-19	52,050.55	0.00	0.00	52,050.55
UCC TRUST FUND	T-22	5,502.77	0.00	0.00	5,502.77
POET FUND	T-25	<u>1,737.59</u>	<u>0.00</u>	<u>0.00</u>	<u>1,737.59</u>
	Year Total:	62,210.82	0.00	0.00	62,210.82
	Total Of All Funds:	<u>1,443,623.56</u>	<u>0.00</u>	<u>0.00</u>	<u>1,443,623.56</u>

payroll expense: 10/3/2025 salaries & wages \$153,563.02
 employer's taxes \$ 6,801.88

payroll expense: 10/17/2025 salaries & wages \$159,884.46
 employer's taxes \$ 7,414.19

payroll expense: 10/31/2025 salaries & wages \$149,922.58
 employer's taxes \$ 6,728.12

Debt service: current fund: 10/17/2025 Green Acres Garden State Preservation Trust principal \$12,996.56
 interest \$ 2,549.24