



2025 Sanitary Sewer Extension Project

To all residents in the proposed area:

The Borough of Runnemede has determined the sanitary sewer extension project is close to completion. At this time residents may begin the application process to connect, as outlined below. Enclosed is the Borough of Runnemede Sewer Connection Application. CCMUA (Camden County Municipal Utilities Authority) will be issuing a Connection Waiver Letter to each property. Once you receive the letter, the Borough application may be submitted with the \$250 application fee. **CONNECTION FEES WILL BE WAIVED FOR THIS PROJECT UNTIL JULY 1, 2027** – after that date, connection fees will apply. Current connections fees are \$2485 for the Borough of Runnemede and \$6571 for the CCMUA (these amounts may increase in the future). The following items are required to connect to the sanitary sewer system:

- CCMUA Connection Certification Waiver Letter
- Approved Borough of Runnemede sewer connection application
- Plumbing Permit (to be issued once pump stations are operational)
- Proof that the existing septic tank has been emptied and filled in or removed
- Survey showing the abandoned septic tank and the proposed sewer lateral location (a hand drawing on an *existing* survey is acceptable)

NO PROPERTY OWNER WILL BE REQUIRED TO CONNECT TO THE NEW SANITARY SEWER SYSTEM (all properties will be given a connection cleanout to avoid opening the street if the owner decides to connect in the future).

As with all of our efforts, Mayor and Council strive to improve the quality of life in our community. Additional information about this project can be found on our website: runnemedenj.org

If you have any questions, please contact me,

Mayor Nick Kappatos

Cell 609-707-3507

nkappatos@runnemedenj.org



APPLICATION FOR CONSTRUCTION OF PUBLIC SEWER SYSTEM

PURPOSE: To control the extent and schedule of planned sewer facilities installation and to establish a schedule for Borough inspection of completed installations.

All checks made payable to the Borough of Runnemede

APPLICATION FEE: \$250.00

CONNECTION FEE: \$2485.00

Please complete/ include the following:

1. APPLICANT: _____

2. PROJECT: Name _____

Location _____

Section _____ No. of Units (EDUs) _____

Date of Planning Board Preliminary Approval (if applicable) _____

3. CCMUA Connection Certification date: _____ **(Copy of certificate is required)**

4. Department of Public Works completed Sewer Connection Permit Application (see attached).

5. **Is there currently, or was there a septic tank?** Y or N **Date Decommissioned** _____ Camden County Inspection Attached: Y or N **(Copy of certificate is required)** **Survey of tank location attached?** Y or N

Applicant Signature

Date

See attached Ordinance #20-01 Borough of Runnemede Sewer Utility Department Rate Schedule

OFFICIAL USE ONLY

Date Application Received _____

Check Amount _____

CCMUA Certificate Attached _____

BOROUGH OF RUNNEMEDE DEPARTMENT OF PUBLIC WORKS
SEWER CONNECTION PERMIT APPLICATION

Applicant Name: _____

Applicant address: _____

Phone Number: _____ Date: _____

Connection Location: _____

Connection Completed by: _____

Address: _____

Contact Name: _____ Phone Number: _____

NEW JERSEY ONE CALL Markout Request Number: _____

A SKETCH OF THE PROPOSED CONNECTION MUST BE ATTACHED AND MUST INCLUDE:

- LOCATION OF THE MAIN
- DEPTH OF THE TEE/ LATERAL AT THE MAIN
- SIZE OF ALL PIPES BEING USED
- SIZE AND TYPE OF TEE BEING USED
- SIZE AND TYPE OF SADDLE BEING USED
- DISTANCE FROM THE MAIN TO THE TEE

Inspections will be made by the Borough of Runnemede Sewer Department during the hours of 8:00 AM and 2:00 PM, Monday through Friday.

THE SEWER DEPARTMENT MUST HAVE AT LEAST 24 HOURS NOTICE PRIOR TO SCHEDULING ANY INSPECTION.

All connections must be left exposed until the inspection is made. Failure to do so will result in the reopening of the work area so the inspection can be made.

*After inspection - If Fernco saddle is being used, connections must be wrapped with heavy landscape fabric 360 degrees; Pipe to be secured with clean, crushed ¾" stone and all joints covered in clean stone.

Applicant Signature: _____

By signing this application, you agree to meet all of the above listed criteria.

APPROVED BY: _____

DATE: _____

OFFICIAL USE ONLY

Inspected By: _____

Inspection Date: _____ Time: _____

Approved Disapproved

Recommendations/ Notes: _____

Inspector Signature: _____

The Borough of Runnemede is located at 24 N Black Horse Pike. Borough Hall is open M-F 9:00 – 5:00.

ADDITIONAL SEWER INFORMATION

1. Can homeowner do their own work? **Yes**
2. Is tracer wire needed? **Yes, green**
3. Cleanout Requirements – 10ft from structure and then every 100ft and must be the same size as sewer pipe. At change of direction greater than 45 degrees, cleanout is required. Cleanout must be accessible and not concealed. Cleanout must be flush with ground as to not create a tripping hazard. Cleanout caps are either brass or PVC.
4. Pitch per foot – ¼ inch per foot.
5. Rough trench inspection is required*: **Trench must be fully accessible for this.**
6. Water and sewer lines in same trench must be separated by 5ft to avoid contamination.

*There will only be one plumbing inspection to see all of the completed work PRIOR to backfilling. Sewer lines should be connected to the house so that the inspector can see the full line.

For additional questions, please contact Plumbing Inspector, Steve Hastings:
856-939-2815 x0
shastings@runnemedenj.org