

AUGUST 29, 2017

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Kelly, Root, Laubenstein, Farrell & Ranieri. Absent: None; Present: Borough Engineer: Mark Basehore; Public Works Superintendent: Harry Wozunk, Solicitor Len Wood. Absent: Acting Borough Administrator/CFO Robert Law.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

RESOLUTION #17-122

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION
TO DISCUSS PERSONNEL & CONTRACT NEGOTIATIONS**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to contracts & personnel wish to do so in Closed Session for approximately 20 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on August 29, 2017 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

BOROUGH OF RUNNEMEDE

A motion was made by Laubenstein, seconded by Root, the resolution be adopted. The motion carried and Mayor Kappatos declared we were now in closed session.

A motion was made and seconded to return to open session.

RESOLUTION #17-114

**RESOLUTION APPOINTING ROK INDUSTRIES, INC. d/b/a
NJTaxlieninvestor.com FOR INTERNET-BASED
ELECTRONIC PROCESSING OF BID INFORMATION RELATED TO
THE AUCTION SALE OF MUNICIPALITY'S TAX LIEN CERTIFICATES
FOR THE BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY AND AUTHORIZING THE
PROPER OFFICIAL TO EXECUTE AN AGREEMENT FOR
SUCH PROFESSIONAL SERVICES**

WHEREAS, the Division of Local Government Services, Department of Community Affairs (DCA) pursuant to N.J.S.A. 54-4-19.1© established an electronic tax sale pilot program with certain requirements, practices and procedures developed by the DCA; and

WHEREAS, the municipality desires to participate in the Pilot Program; and

WHEREAS, said professional services can be awarded without public bidding;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden and State of New Jersey, that it hereby awards a contract to Igor Roitburg, CEO, of ROK Industries, Inc. d/b/a NJTaxlieninvestor.com for the above-referenced services to be provided for the 2017 tax sale; and

BE IT FURTHER RESOLVED, the proper officials are authorized to execute a professional services agreement with Igor Roitburg, CEO of the above-referenced company; and

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BE IT FURTHER RESOLVED, said duties, terms and conditions of employment for the grant consultant for the Borough of Runnemede shall be in accordance with those specified in the professional services agreement executed by the respective parties.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-115

**RESOLUTION CONFIRMING 2017 APPOINTMENTS,
FOR THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2016:

POLICE DEPARTMENT

Patricia Manna	Substitute Crossing Guard	\$10.75 per hour
Larry F. Reeves	Substitute Crossing Guard	\$10.75 per hour
Valerie J. Skinner	Substitute Crossing Guard	\$10.75 per hour

FIRE DEPARTMENT

Daniel Dobleman	Fire Inspector
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BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Kelly, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-116

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD A TAX
SALE FOR PRIOR YEAR DELINQUENT MUNICIPAL CHARGES,
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, Pursuant to Chapter 99, Laws of 1997, municipalities are permitted to hold various types of tax sales: Prior year delinquencies, current year delinquencies or sale of the entire tax levy; and

WHEREAS, Mayor and Council are required to authorize the type of tax sale that the municipality will hold during the year; and

THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede that the Tax Collector is hereby authorized to conduct a tax sale during 2017, at a convenient time, for the purpose of selling prior year, 2016, delinquencies.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Root, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

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RESOLUTION #17-117

**RESOLUTION AUTHORIZING THE COLLECTION OF
FEES & COSTS FROM DELINQUENT TAXPAYERS PRIOR TO TAX SALE
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, According to NJSA 54:5 et seq., a tax sale must be held each year. The cost of mailing and advertising is incurred by the Borough due to these delinquencies;

WHEREAS, Mayor & Council feel that all fees associated with properties eligible for tax sale should be the burden of said delinquent taxpayers;

THEREFORE BE IT RESOLVED, Mayor & Council hereby authorize that a cost of sale should be charged on all properties with prior year delinquencies as of the date determined by statute per the date of the actual sale. The charge shall be 2% of the total delinquency, minimum \$15.00, maximum \$100 per property as well as the mailing costs associated with holding an electronic tax sale.

BOROUGH OF RUNNEMEDE

A motion was made by Root, seconded by Farrell, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-118

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF RUNNEMEDE & THE RUNNEMEDE SCHOOL
DISTRICT FOR INFORMATION TECHNOLOGY SERVICES**

WHEREAS, the governing body of the Borough of Runnemede, County of Camden, State of New Jersey feels it is in the best interest of the residents of the Borough of Runnemede to enter into a shared services agreement with the Runnemede School District for the purpose of information technology services beginning on July 1, 2017 through June 30, 2018 at a cost of \$5,000.00 per quarter.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden and State of New Jersey, that the proper officials are authorized to execute such Interlocal Service Agreement for the same.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Laubenstein, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-119

**A RESOLUTION TO ADOPT THE
YEAR 38 SUPPLEMENTAL COMMUNITY DEVELOPMENT
GRANT AGREEMENT**

WHEREAS, a cooperative agreement was heretofore entered into between the Borough of Runnemede, and the County of Camden for the establishment of a cooperative means of conducting certain community development activities; and

WHEREAS, the Uniform Shares Services and Consolidation Act (N.J.S.A. 40A:65-4 et seq.) permits local units such as counties and municipalities to enter into agreements for the provision of joint services; and

WHEREAS, the County has achieved "Urban County" status in accordance with the requirements set forth in Title I of the Housing and Community Development Act of 1974, as amended and the Housing and Urban-Rural Recovery Act of 1983; and

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WHEREAS, the County has entered into a grant agreement with the U.S. Department of Housing and Urban Development under Title I of the Housing and Community Development Act, as amended, for an Entitlement Grant; and

WHEREAS, the Grant is administered for the County by the County's Community Development Office; and

WHEREAS, the Borough of Runnemede, has proposed certain eligible activities to be carried out under the 38th Year Supplemental Community Development Program; and

WHEREAS, the County has approved funding for eligible projects of the Borough of Runnemede from said grant and desires the Borough of Runnemede to undertake said projects.

BE IT RESOLVED by the Governing Body, that the Year 38 Supplemental Grant Agreement be adopted between the Borough of Runnemede, and the County of Camden, a copy of the Agreement which is attached hereof; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its enactment as provided by law.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-120

**RESOLUTION AUTHORIZING AN INTERLOCAL SERVICE AGREEMENT
WITH THE BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
AND THE BOROUGH OF RUNNEMEDE**

WHEREAS, N.J.S.A. 40:8A-1 et al and N.J.S.A. 40A:11-10 et al authorizes contracting units to enter into an Interlocal Services Agreement; and

WHEREAS, the Borough of Runnemede, through its police department has provided a police officer in Triton Regional High School; and

WHEREAS, the Borough of Runnemede has reached an agreement with the Black Horse Pike Regional School District for payment by the Black Horse Pike Regional School District for the cost of such officer; and

WHEREAS, the parties wish to memorialize this by an Interlocal Service Agreement pursuant to N.J.S.A. 40:8A-1, et seq., the Interlocal Services Act; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden, and State of New Jersey that it hereby agrees to a payment from the Black Horse Pike Regional School District in the amount of \$95,551.00 for providing a Runnemede Police Officer in Triton High School for the 2017-2018 school year; and

BE IT FURTHER RESOLVED, that the proper officials are authorized to execute such Interlocal Service Agreement for the same; and

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Kelly, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

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RESOLUTION #17-121

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN
THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the Borough of Runnemedede is a member of the Camden County Municipal Joint Insurance Fund; and

WHEREAS, said renewal membership terminates as of December 31, 2017 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW, THEREFORE, be it resolved as follows:

1. The Borough of Runnemedede agrees to renew its membership in the Camden County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Camden County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #17-123

**RESOLUTION APPROVING A CHANGE ORDER
FOR LANDBERG CONSTRUCTION, LLC
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, bids were solicited for the reconstruction of Washington Avenue Phase II; and

WHEREAS, Landberg Construction, LLC was awarded the bid; and

WHEREAS, the borough engineer has recommended change order #1 per the attached documentation; and

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Runnemedede, County of Camden, State of New Jersey, that Change Order Number 1 for Landberg Construction, LLC in the amount of an increase of \$8,241.00 for a new contract amount of \$235,230.22 be and is hereby approved;

BE IT FURTHER RESOLVED, that the proper officials are hereby authorized to execute all documents for such change order.

BE IT FURTHER RESOLVED THAT this resolution shall take effect immediately upon its enactment as provided by law.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Laubenstein, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

AUGUST 29, 2017

**RESOLUTION #17-124
RESOLUTION AUTHORIZING AWARD OF AN
EMERGENCY CONTRACT FOR STORM SEWER REPAIR**

(SEE ATTACHED RESOLUTION)

A motion was made by Root, seconded by Ranieri, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root, Kelly & Passio. Absent: None; Nays: None. Mayor Kappatos declared the resolution adopted.

Discussion of items to be on agenda for the 9/5/17 meeting:

Several public safety committee issues were discussed:

Christian VanAucken's appointment as a police officer; Sgt. Geigelman's promotion to police captain; the purchase of a police vehicle and two fire vehicles; Brandon O'Connor's appointment as a firefighter; the ratification of the fire contract; an upcoming raffle license for the GFWC Woman's Club; salary ordinance addressing the police captain. Councilwoman Kelly also addressed the issues involving the police interceptors.

Councilman Ranieri informed everyone that interviews were being held for openings in the finance department, the Green Fair and some duct work changes in the front office.

Councilman Root reported on grass cutting, recycling and problems with the pump in lake.

Councilman Laubenstein reported on the RYAA having a mower stored at Green Acres as well as a clean-up at the RYAA on Saturday at 10:00 AM. Craig also reported on some vandalism at the RYAA.

Councilman Farrell reported on the progress of the Phase II reconstruction of Washington Avenue and South Oakland Avenue. Bob also reported on the bids going out for the reconstruction of Elm Avenue & Broadway as well as Phase II of borough hall improvements.

Superintendent of Public Works Harry Wozunk reported on the new website and the new public works truck.

Solicitor Wood reported on the Ramsey easement and the letter he had prepared to be sent to Verizon for the work still not completed. Len also suggested the borough adopt a fee ordinance.

Borough Engineer Mark Basehore reported on state aid application due soon and the bids to be opened for Phase II borough hall. Mark also addressed the slip-lining progress. Mark Basehore reviewed his written report.

Councilwoman Passion left at 6:45 PM.

Councilman Laubenstein left at 7:06 PM.

Other issues discussed:

Retirement letter from Roberta Iaconelli; disposal of chairs no longer needed; refund of escrow fees for Harry Williams Building; resolution to turn over uncashed court checks; Barrington agreement for construction office services and the public hearings to be held for Ordinance #17-07, 08, 09 & 10.

GOOD & WELFARE:

Seeing no one wishing to speak, a motion was made by Ranieri, seconded by Farrell to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared the good and welfare portion closed.

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There being no further business to come before Mayor and Council at this time a motion was made by Kelly and seconded by Ranieri to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:20 PM.

Approved by:



Nick Kappatos, Mayor

Attest:



Joyce Pinto, Borough Clerk

RESOLUTION #17-124

RESOLUTION AUTHORIZING AWARD OF AN
EMERGENCY CONTRACT FOR
STORM SEWER REPAIR

WHEREAS, the Borough of Runnemede was notified on August 29, 2017 by Superintendent of Public Works Harry Wozunk of a storm sewer issue which needed emergency repair to regain flow; and

WHEREAS, the Municipal Engineer has determined it was an emergency affecting the public health, safety and welfare and needed to be repaired and;

WHEREAS, the Borough is required to contract with an outside vendor to repair said storm in a timely and safe manner to provide for the safety of its residents and;

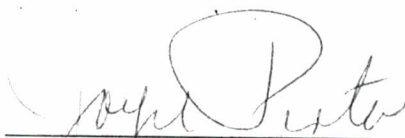
WHEREAS, the Borough Administrator has declared the need to enter into an emergency contract to repair the 120 linear feet of storm sewer pipe along with related items; and

WHEREAS, two quotes were received, one from Perna Finnigan in the amount of \$38,750.00 the other from Coastline Construction in the amount of \$32,120.00; and

WHEREAS, the recommendation of the Superintendent of Public Works is to go with Coastline Construction and they were called to make the necessary repair and will bill the Borough for time and material to repair and restore storm sewer pipe and related items at a cost of \$32,120.00, the lowest of two quotes; and

WHEREAS, the Borough has adequate funds appropriated for the contract.

NOW, THEREFORE BE IT RESOLVED, by Mayor & Council of the Borough of Runnemede that they hereby authorize the appropriate official to enter into an emergency contract with Coastline Construction as described herein.



Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMEDE

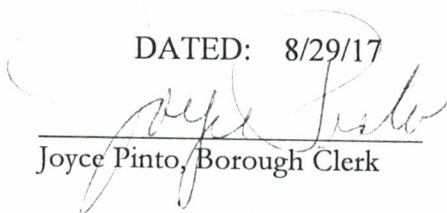


Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 29th day of August, 2017.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 8/29/17


Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Farrell	✓			
Kelly	✓			
Laubenstein	✓			
Passio	✓			
Ranieri	✓			
Root	✓			