### **DECEMBER 28, 2017**

The Adjourned Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kappatos; Council members: Ranieri, Root, Farrell, Laubenstein, Passio & Kelly. Present: James D'Auria, CFO.

**STATEMENT:** Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

**APPROVAL OF MINUTES:** A motion was made by Laubenstein, seconded by Passio that the minutes of the 11/28/17 & 12/5/17 meeting be approved as submitted by the clerk. The motion carried and Mayor Kappatos declared the minutes approved.

#### **COMMUNICATIONS:**

Thank you for the breakfast, plaque and the gift card. What a surprise and thoughtful from all of you. I will be around to see all of you.

Love, Anita

A motion was made by Root, seconded by Passio to receive and file a note from Anita Marta thanking them for her retirement gifts. The motion carried and Mayor Kappatos declared the communication received & filed.

#### **RESOLUTION #17-174**

# RESOLUTION AWARDING A CONTRACT FOR ANIMAL CONTROL SERVICES FOR 2018

WHEREAS, the borough is required by statute to provide animal warden services to its residents; and

WHEREAS, two quotes were obtained for these services; and

**WHEREAS,** the low quote was received from Independent Animal Care Services, LLC in the amount of \$475 per month; and

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey that they hereby award the contract to Independent Animal Care Services, LLC in the amount of \$475 per month from 1/1/18 to 12/31/18 with a two year option to renew; and

**BE IT FURTHER RESOLVED,** that the proper officials are authorized to execute a contract with Independent Animal Care Services LLC.

### BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Farrell the resolution be approved. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Root, Farrell, Laubenstein & Passio; Nays: None; Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #17-175**

# RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF RUNNEMEDE AND GLOUCESTER TOWNSHIP FOR THE PURCHASE OF BRINE SOLUTION

WHEREAS, the governing body of the Borough of Runnemede, County of Camden, State of New Jersey feels it is in the best interest of the residents of the Borough of Runnemede to enter into a shared services agreement with the Gloucester Township to purchase brine solution beginning on January 1, 2018 through December 31, 2018 and

### **DECEMBER 28, 2017**

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden and State of New Jersey, that the proper officials are authorized to execute such Interlocal Service Agreement for the same.

# BOROUGH OF RUNNEMEDE

A motion was made by Root, seconded by Passio the resolution be approved. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Root, Farrell, Laubenstein & Passio; Nays: None; Mayor Kappatos declared the resolution adopted.

# **RESOLUTION #17-176**

# RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE IN THE BUDGET OF THE BOROUGH OF RUNNEMEDE PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)

# (SEE ATTACHED RESOLUTION)

A motion was made by Ranieri, seconded by Kelly the resolution be approved. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Root, Farrell, Laubenstein & Passio; Nays: None; Mayor Kappatos declared the resolution adopted.

# **RESOLUTION #17-177**

WHEREAS, It has come to the attention of the Tax Collector that taxes for Block 48, Lot 4 were paid by Corelogic, a tax servicing company, by wire, in the amount of \$2,058.52 in 2017; and

WHEREAS, Corelogic has informed the Tax Collector that these payments were supposed to be wired to Barrington, not Runnemede; and

THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede that a check be issued in the following amount to Corelogic as a refund for these payments made in error; and

BE IT FURTHER RESOLVED, by Mayor and Council of the Borough of Runnemede that said records be adjusted accordingly and the homeowner be informed of the delinquency on his property.

Corelogic PO Box 23689 Block 48, Lot 4

\$2,058.52

PO Box 23689 Rochester, NY 14692

# BOROUGH OF RUNNEMEDE

A motion was made by Farrell, seconded by Passio the resolution be approved. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Root, Farrell, Laubenstein & Passio; Nays: None; Mayor Kappatos declared the resolution adopted.

## **RESOLUTION #17-178**

# RESOLUTION AUTHORIZING THE CFO TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2017 BUDGET

# (SEE ATTACHED RESOLUTION)

A motion was made by Ranieri, seconded by Laubenstein the resolution be approved. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Root, Farrell, Laubenstein & Passio; Nays: None; Mayor Kappatos declared the resolution adopted.

## **RESOLUTION #17-179**

RESOLUTION AUTHORIZING THE BOROUGH OF RUNNEMEDE TO ENTER INTO AN INTERLOCAL SERVICES

### **DECEMBER 28, 2017**

# AGREEMENT WITH THE COUNTY OF CAMDEN FOR FURNISHING AND DELIVERY OF SODIUM CHLORIDE

BE IT RESOLVED, That the contract for the furnishing and delivery of sodium chloride, pretreated liquid enhanced sodium chloride, corrosion inhibited de-icing liquid and magnesium chloride flakes for various as needed basis under the Camden County Cooperative Pricing System ID #57-CCPS (Bid B-23/2016) be and is hereby awarded to Atlantic Salt Inc., the low bidder.

WHEREAS, the Borough of Runnemede would like to exercise the year 2 option; and

BE IT RESOLVED, That the presiding officer of this body be and hereby is directed to sign for and on its behalf the contract in the prescribed form for said bid.

BE IT FURTHER RESOLVED, That the Clerk of this Body be and is hereby directed to seal said contract with the corporate seal of this Body and to attest to the same.

#### BOROUGH OF RUNNEMEDE

A motion was made by Root, seconded by Passio the resolution be approved. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Root, Farrell, Laubenstein & Passio; Nays: None; Mayor Kappatos declared the resolution adopted.

A motion was made by Kelly, seconded by Passio authorizing the clerk to issue three 2018 Used Car Lot Licenses to Toyota, Automax, Inc. & Bellmawr Collision. The motion carried and Mayor Kappatos declared that the licenses authorized to be issued.

PAYMENT OF BILLS: A motion was made by Passio, seconded by Kelly the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Laubenstein, Farrell, Ranieri, Root & Kelly; Nays: None; Mayor Kappatos declared the bill list approved.

### **GOOD & WELFARE:**

Debbie Porto, 37 S. Read Avenue & Lee Mikulski, 24 S. Read Avenue: Both residents asked Mayor & Council to consider the seniors when preparing their budget.

Mike Simon, 572 Sherrington Lane: Mr. Simon asked Mayor & Council to join the senior organization.

Seeing no one else wishing to speak, a motion was made by Root, seconded by Passio to close the public portion. Mayor Kappatos declared the good and welfare portion of the meeting closed.

ick Kappatos, Mayor

There being no further business to come before Council at this time a motion was made by Passio, seconded by Laubenstein to adjourn the meeting. The motion carried and the meeting adjourned at 6:28 PM.

Approved by:

Attest:

Joyce Pinto, Borough Clerk

### BOROUGH OF RUNNEMEDE **RESOLUTION #17-176**

### RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE IN THE BUDGET OF THE BOROUGH OF RUNNEMEDE PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Runnemede, County of Camden, hereby requests that the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget year 2017 in the sums below, which item are now available as a revenue from:

2015 Recycling Tonnage Grant Program

\$ 10,588.54

BE IT FURTHER RESOLVED that the like sums below be and the same are hereby appropriated under the caption of:

2015 Recycling Tonnage Grant Program

\$ 10,588.54

BE IT FURTHER RESOLVED that the Recycling Tonnage Grant Program is the result of a grant awarded by the Department of Environmental Protection funded by the State of New Jersey.

ADOPTED at a regular meeting of the Mayor and Council of the Borough of Runnemede held on December 28, 2017.

BOROUGH OF RUNNEMEDE

ce Pinto, Borough Clerk

Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 28th day of December, 2017.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

Joyce Pinto, Borough Clerk

	7 tdoptio	i oi Resoluti	OII	
Name	Yes/	No .	Abstain	Absent
Farrell				
Kelly	V/,			
Laubenstein				
Passio				
Ranieri	1			
Root			,	

### **RESOLUTION #17-178**

# RESOLUTION TO AUTHORIZE THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2017 BUDGET

### BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, Certain 2017 Budget Appropriation balances are expected to be insufficient for the remainder of the year; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Runnemede, that in accordance with the revised statutes 40A:4-58, the Chief Financial Officer is hereby authorized to make transfers between appropriations in the budget of the Borough of Runnemede for the year 2017 as follows:

follows:		Transfers	ſ .	Transfers
Legal Line Item	1 1 1	То		From
Administration S&W	\$		\$	(22,000.00)
Administration O&E	\$	1,000.00	\$	(22,000.00)
Mayor & Council S&W	\$		5	(500.00)
Mayor & Council O&E	\$	700.00	\$	
Municipal Clerk O&E	\$	_	\$	(500.00)
Tax Collection S&W	\$		\$	(20,000.00)
Legal Services O&E	Ś		\$	(1,500.00)
Planning Board O&E	\$	1,500.00	\$	(2,500.00)
Code Enforcement S&W	\$		\$	(4,500.00)
Code Enforcement O&E	\$		\$	(500.00)
Liability Insurance	\$	7 x x 2 2 x x	\$	(3,500.00)
Employee Group Health Waivers	\$	1,500.00	\$	(3,300.00)
Unemployment	\$	20,000.00	\$	
Police Department S&W	\$		\$	(20,000.00)
Fire Department S&W	\$	6,500.00	\$	(20,000.00)
Emergency Medical Services S&W	\$	8,600.00	\$	direction in the contract of
Emergency Medical Services O&E	\$	3,500.00	\$	
Fire Hydrants O&E	\$	2,500.00	\$	
Buildings & Grounds O&E	\$	3,500.00	\$	
Vehilcle Maintenance O&E	\$	2,500.00	\$	· · · · · · · · · · · · · · · · · · ·
Celebration Public Events	\$	3,000.00	\$	· · · · · · · · · · · · · · · · · · ·
Recreation S&W	\$	-	\$	(6,000.00)
Recreation O&E	\$	· · · · · · · · · · · · · · · · · · ·	\$	(3,000.00)
Electricity	\$	-	\$	(2,500.00)
Street Lighting	\$	6,500.00	\$	(2,500.00)
Telephone	\$	2,000.00	\$	
Water	\$	900.00	\$	
Natural Gas	\$	500.00	\$	(1,000.00)
Gasoline	S		\$	(8,000.00)
CCMUA Sewer Treatment	\$		\$	(1,000.00)
Landfill Disposal Costs	\$	21,450.00	\$	(1,000.00)
Public Employees Retirement Sys	\$	650.00	\$	
Social Security/Medicare	\$	-	\$	(4,000,00)
Police & Fire Retirement Sys	\$	23,700.00	\$	(4,000.00)
Defined Contribution Retirement	\$		\$	(1,200.00)
Municipal Court S&W	\$	200.00	\$	(1,200.00)
Municipal Court O&E	\$	200.00	\$	(F FOO OC)
Public Defender S&W	\$		\$	(5,500.00)
Total	\$	110,200.00	\$ \$	(5,000.00)
	1 3	110,200.00	7	(110,200.00)

BOROUGH OF RUNNEMEDE

Joyce Pinto, Borough Clerk

Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council held on the 28<sup>th</sup> day of December, 2017.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED:

12/28/17

Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Farrell	<b>√</b> ,			
Kelly				
Laubenstein	1			
Passio	W			
Ranieri	V/			
Root	V			

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18541 12/27/17 BOROCAPT BORO OF RUNN GENERAL CAPITAL

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18549 12/27/17 17-00138 31	NJAWC NEW JERSEY AMERICAN WAT WATER BOROUGH - DECEMBER		7-01-31-445-001 WATER Buildings	Budget		4561 26	1
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17-01619 2	RETURN OFFICE CALENDARS	94.95-	7-01-20-120-236	Budget		47	1
17-01619 3	OFFICE CALENDARS	10.40	CLERK Supplies & Equipment 7-01-20-120-236	Budget		48	1
17-01620 1	INK CART.	76.09	CLERK Supplies & Equipment 7-01-20-120-223	Budget		49	1
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17-01542 1		421.32	7-01-20-120-223 CLERK Printing	Budget		39	1
17-01544 1	BUSINESS CARDS JAMES D'AURIA	219.48	7-01-20-130-236 FINANCE Supplies & Equipmen	Budget		40	1
17-01544 2	LETTER HEAD JAMES D'AURIA	179.66	7-01-20-130-236 FINANCE Supplies & Equipme	Budget		41	1
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17-00134 167	2 Electric BUILDING - NOVEMBER	355.11	7-01-31-430-001	Budget		11	
17-00134 16	3 Electric BUILDING - NOVEMBER	85.65	ELECTRICITY Buildings 7-01-31-430-001	Budget		12	
	4 Electric LIBRARY -NOVEMBER	308.64	ELECTRICITY Buildings 7-01-29-390-201	Budget		13	
	5 STREET LIGHTING -NOVEMBER	52.89	LIBRARY - Electric 7-01-31-435-000	Budget		14	
	6 STREET LIGHTING -NOVEMBER	52.2	STREET LIGHTING OE 1 7-01-31-435-000	Budget		15	
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17-00130 24 BORO PHONE BILL -DECEMBER	74.78	7-01-31-440-000	Budget		2	1
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18559 12/27/17 WADELONG WADE LONG WOOD LLC 17-00318 13 SOLICITOR - DECEMBER 2017	5.000.00	7-01-20-155-227	Budget			1
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17-01632 1 LABOR NEGOTIATIONS OCT	700.00	7-01-20-155-227	Budget		50	1
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17-01632 4 REARDON LITIGATION NOV	125.00	7-01-20-155-227 LEGAL Professional Services	Budget		,,,	_
17-01632 5 LJW FEDEXP DELIVERY	22.16	7-01-20-155-227 LEGAL Professional Services	Budget		54	1
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18560 12/27/17 XEROX XEROX CORPORATION 17-00208 23 RENTAL/COPIES BORO CLERK	192 70	7-01-20-100-299	Budget		33	1
17-00200 23 RENTAL/COPTES BORD CLERK	152.70	ADMIN Miscellaneous	-			
17-00208 24 RENTAL/COPIES POLICE DEPT	184.31	7-01-25-240-299	Budget		34	1
	377.01	POLICE Miscellaneous				
	3/7.01					
Checking Account Totals Paid Vo	oid Amount					
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Direct Deposit: $\frac{0}{22}$ $\frac{1}{22}$	0 60,31	7.52 0.00				
Total. 22	0 00,31	7132				
SEWER OPERATING SEWER-Operating Fund					45	62
7748 12/27/17 BOROUG75 BORO OF RUNN GENER		7 07 50 500 502	Budget		13	1
17-01672 2 REALLOCATE SEWER S&W -DPW 20	18,000.00	7-07-50-500-502 SEWER SUPERINTENDANT	budget			
17-01672 3 REALLOCATE SEWER SW - CFO 20	18,000.00		Budget		14	1
17-01672 4 REALLOCATE SEWER SW-TAX COL	LEC 20,000.00	7-07-50-500-506	Budget		15	1
		SEWER Tax Collector	Dudas+		16	1
17-01672 5 REALLOCATE SEWER ADMIN OE	5,000.00	7-07-50-500-522 SEWER Miscellaneous	Budget		10	_
17-01672 6 REALLOCATE SEWER LIABILITY	PRM 10.000.00	7-07-50-500-575	Budget		17	1
II-01015 A VEWFFOCUSE SEMEN FIRESTELLI		SEWER LIABILITY PREMIUMS			10	1
17-01672 7 REALLOCATE SEWER GROUP INS	30,000.00	) 7-07-50-500-580 SEWER GROUP INSURANCE PREM	Budget IUMS		18	1

101,000.00

		00.0 0 0	is9 innomA L.770,L 0.0 L.770,L	hecking Account Totals Checks: $\frac{\text{paid}}{1}$ checking Account Totals Checks: $\frac{\text{paid}}{0}$ check Deposit: $\frac{0}{1}$ check Deposit Checks: $\frac{0}{1}$
T	t-gbu8 t-gbu8	-14-56-288-801 TL Redemption Expenses TL Redemption Expenses	T 00.000,1 T 00.000,1	TL REDEMPTION TTL REDEEM 92/16 17-00071P 17-01665 1 LIEN REDEEM 92/16 17-00071 17-01665 2 LIEN REDEEM 92/16 17-00071P
		00.0	Amount Par 5.252, 202, 20, 362, 2	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
T5 T √2957	tagbua	У-О7-50-500-518		7752 12/27/17 VERIZO33 VERIZON 17-00160 13 Sewer Acct 931-0833 -DECEMBER
T T 7295	зəбрпа	ZEMEK 16J6bpou6 V-0V-20-200-278		7751 12/27/17 USAMOBIL SPOK, INC. 17-00153 14 PAGER SEWER DEPT -DECEMBER
71 T	зәбрив	7-07-50-500-521 SEWER Natural Gas	96.038,I	7750 12/27/17 SOUTH 84 SOUTH JERSEY GAS COMP 17-00159 13 GAS SEWER - DECEMBER
			1,729.20	
T 0T	19ebu8	7-07-50-500-517 SEWER Electric	TE:65Þ	T7-00158 115 SEWER ELECTRIC NOVEMBER
6	Budget	7-07-50-500-517 SEWER Electric		17-00158 114 SEWER ELECTRIC NOVEMBER
8	19gbu8	7-07-50-500-517		17-00158 113 SEWER ELECTRIC - MONTHLY
ī Δ	Виддет	7-07-50-500-517 SEWER Electric	24.40	I7-00158 II2 SEWER ELECTRIC -NOVEMBER
<u> </u>	Budget	7-07-50-500-517 SEWER Electric	381.10	I7-00158 III SEWER ELECTRIC -DECEMBER
. s	Budget	7-07-50-500-517 SEWER Electric	87.20I	17-00158 110 SEWER ELECTRIC -DECEMBER
[ þ	Budget	7-07-50-500-517	41.34	I7-00158 109 SEWER ELECTRIC -DECEMBER
Ε	Budget	7-07-50-500-517 SEWER Electric	182.60	17-00158 108 SEWER ELECTRIC -DECEMBER
7 4207	Jagbu8	7-07-50-500-517	Continued 81.39	17-00158 107 SEWER ELECTRIC -DECEMBER
oiled/Void Ref Num Soact Ref Sear		Charge Account	bis9 JnuomA	Check # Check Date Vendor PO # Item Description

# Borough of Runnemede Check Register By Check Date

Page No: 6

Check # Check Date Vendor PO # Item Description			Amount Paid Charg	ge Account		/oid Ref Num Ref Seq Acct
TTL REDEMPTION TTL Redemption Report Totals Checks: Direct Deposit: Total:	Fund Paid 29 0 29	Cor <u>Void</u> 0 0 0	Amount Paid 268,056.09 0.00 268,056.09	Amount Void 0.00 0.00 0.00		

Totals by Year-Fund Fund Description	d Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	60,107.52	0.00	0.00	60,107.52
SEWER OPERATING FU	ND 7-07 Year Total:	104,362.23 164,469.75	0.00	0.00	104,362.23 164,469.75
	G-01	210.00	0.00	0.00	210.00
OTHER TRUST FUNDS	T-14	103,376.34	0.00	0.00	103,376.34
	Total Of All Funds:	268,056.09	0.00	0.00	268,056.09