

JANUARY 30, 2018

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Root, Laubenstein, Farrell & Ranieri. Absent: Kelly; Present: Borough Engineer: Mark Basehore; Public Works Superintendent: Harry Wozunk, Acting Solicitor Daniel Long and CFO/BA James D'Auria.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

A discussion ensued as to items scheduled to appear on the February 6, 2018 agenda as follows:

Contracts for IT services in Borough Hall and for Police, Fire & OEM and a contract for electronic waste collection;

Discussion of COLA ordinance, bid threshold resolution, adopting an amended 3 year cooperation agreement with county for CDBG funding; resolution to turn premium over to borough; used car lot license; shared services agreement for videotaping of sewer system

Jim D'Auria, CFO, explained the emergency temporary budget.

RESOLUTION #18-25

**RESOLUTION AUTHORIZING THE PERSON TO PERSON TRANSFER
A PLENARY RETAIL CONSUMPTION LICENSE,
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, an application has been filed for a person to person transfer of Plenary Retail Consumption License (0430-33-002-006), Joseph A. McCormick, Jr., Receiver in Aid of Execution for Runmart, Inc., 212 N. Black Horse Pike, Runnemede, NJ 08078.

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

WHEREAS, the applicant is qualified to be licensed according to all standard established by the Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33.

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business.

NOW, THEREFORE, BE IT RESOLVED that the Runnemede Borough Council does hereby approve, effective January 30, 2018, the person to person transfer of Joseph A. McCormick, Jr., Receiver in Aid of Execution for Runmart, Inc. to ED Equities, LLC of the aforesaid Plenary Retail Consumption License and does hereby direct the Borough Clerk/A.B.C. Board Secretary to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to ED Equities, LLC (person to person).

BOROUGH OF RUNNEMEDE

A motion was made by Laubenstein, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root & Passio. Absent: Kelly; Nays: None. Mayor Kappatos declared the resolution adopted.

RESOLUTION #18-26

**RESOLUTION AUTHORIZING RUNNEMEDE FIRE COMPANY #1
TO CONDUCT A COIN TOSS
ON COUNTY AND BOROUGH STREETS
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN
STATE OF NEW JERSEY**

JANUARY 30, 2018

WHEREAS, Runnemedede Fire Company #1 has requested authorization to conduct a coin toss on county and borough streets on the following dates from 10:00 AM to 2:00 PM:

February 4, 2018
May 25, 2018
June 29, 2018
August 31, 2018
November 23, 2018

WHEREAS, Mayor & Council have agreed to this request under Ordinance #01-12;

THEREFORE, BE IT RESOLVED, That the Runnemedede Fire Company #1 is hereby authorized to conduct a coin toss on county and borough streets on the days listed above.

BOROUGH OF RUNNEMEDE

A motion was made by Root, seconded by Farrell, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root & Passio. Absent: Kelly; Nays: None. Mayor Kappatos declared the resolution adopted.

Councilman Ranieri reported that the Finance Department was streamlining processes, working on the debt statement, the financial statement and getting ready for the audit.

Councilman Farrell reported on the construction meeting, turning lanes, electronic sign, Elm Street, flashing light on Evesham Road and long term capital improvements.

Councilman Root reported that Public Works was performing their winter duties-painting various buildings. Mike also handed out a FAQ sheet for use in answering public works questions.

Councilman Laubenstein reported on softball signups, baseball and soccer and that the borough's facebook page was informational only.

Councilwoman Passio reported on the Freeholder's meeting coming up on February 15th and the luncheon donated by the borough to the Senior Citizen's Club. Patty also asked that a new program, TNR (trap, neuter, release of cats) be introduced by ordinance.

Borough Administrator, James D'Auria stated that all had been reported.

Superintendent Harry Wozunk reported on leaf collection and the proposed uniform contract.

Acting Solicitor Dan Long stated that he was reviewing the uniform contract which Superintendent Wozunk had forwarded to him.

Borough Engineer Mark Basehore reported on the construction meeting and the fact that Steve Bach was working on the review of the master plan and redevelopment zone.

Mayor Kappatos reported on the new three year lease he negotiated with Charlie's Auto.

RESOLUTION #18-27

**RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH
CJACJ, LLC. FOR THE OLD BOROUGH GARAGE
336 EAST THIRD AVENUE**

WHEREAS, Mayor & Council of the Borough of Runnemedede desire to lease the old borough garage, 336 E. Third Avenue; and

WHEREAS, Mayor & Council of the Borough of Runnemedede desire a new lease to be drawn up for CJACJ, LLC who has been leasing the building for the past seven years; and

WHEREAS, Mayor & Council have hereby authorized the Borough Solicitor to prepare such lease with new criteria as set forth by Mayor & Council; and

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WHEREAS, Mayor & Council have accepted the terms set forth in the lease agreement including a \$5,000 payment due on or before January 31, 2018; and

WHEREAS, said lease shall be rendered null and void if \$5,000 2017 arrears payment is not made by such date; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor & Council of the Borough of Runnemede that the proper officials are hereby authorized to execute a lease agreement between the Borough of Runnemede and CJACJ, LLC.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Farrell, Laubenstein, Root & Passio. Absent: Kelly; Nays: None. Mayor Kappatos declared the resolution adopted.

Mayor Kappatos also reported on the condition of the Runnemede Scout Building and asked the Engineering Committee to take a look at it and give recommendations as to what could be done to improve conditions.

Councilman Ranieri announced that he was having an energy audit done for borough buildings including pumping stations.

Also reported was that the borough newsletter would be out in the spring and that PFCU would be coming in to present what their credit union could offer employees.

PAYMENT OF BILLS: A motion was made by Laubenstein, seconded by Farrell the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Ranieri, Root & Laubenstein; Nays: None; Absent: Kelly; Mayor Kappatos declared the bill list approved.

GOOD & WELFARE:

This portion of the meeting was open to the public:

Mike Simon, 572 Sherrington Lane: Mr. Simon wanted an explanation of the current renovations to the borough hall and why the borough's facebook page would not accept comments on this topic. Mayor Kappatos explained that there are various printed explanations available to the public explaining the project at borough hall. Nick stated that the borough had been awarded an unexpected \$150,000 for ADA improvements so the intended multi-year project time frame was able to be shortened. Mayor Kappatos, as well as our acting Solicitor Daniel Long, explained that either all comments have to be accepted or no comments at all on our facebook page.

Glen Denny, formerly of 636 Dettmar Terrace, wanted to know why his name still appears as owner of that property on borough website. Mayor Kappatos said this would be looked into.


Seeing no one wishing to speak, a motion was made by Passio, seconded by Farrell to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Laubenstein to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:00 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk