

APRIL 3, 2018

The Regular Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 7:00 PM. The following members were present at roll call: Mayor Kappatos, Council members: Passio, Laubenstein, Kelly, Farrell & Ranieri. Absent: Root; Present: CFO/Business Administrator, James D'Auria, Acting Borough Solicitor, Daniel Long, Borough Engineer Steven Bach.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

APPROVAL OF MINUTES: A motion was made by Ranieri, seconded by Passio that the minutes of the 2/27/18 & 3/6/18 meetings be approved as submitted by the clerk. The motion carried and Mayor Kappatos declared the minutes approved.

RESOLUTION #18-53

RESOLUTION CONFIRMING 2018 APPOINTMENTS,
FOR THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2018:

FIRE DEPARTMENT

Corey T. DiPatri	Part-Time EMT	\$12.25 per hour
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POLICE DEPARTMENT

Eric Speakman	Police Officer 1 year probationary	\$35,000 per year
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BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri, & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

Mayor Kappatos swears in new police officer Eric Speakman.

REPORT OF CONSTRUCTION CODE OFFICIAL: No report filed.

REPORT OF BOROUGH TREASURER: (See Attached Report).

REPORT OF BOROUGH CLERK: A report was read reporting that the sum of \$8,901.60 was collected in various permits and licenses during the month of March, 2018. All fees were turned over to the Borough Treasurer.

REPORT OF CHIEF OF POLICE: A report was read reporting that the sum of \$85.89 was collected in Police, Accident, & Firearms Permits during the month of March, 2018. All funds were turned over to the Borough Treasurer.

REPORT OF MUNICIPAL JUDGE: No report was filed.

REPORT OF FIRE CHIEF: No report was filed.

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REPORT OF REGISTRAR OF VITAL STATISTICS: A report was read stating the sum of \$1,968.00 was collected for death copies, burial permits and marriage copies during the month of March, 2018. All fees were turned over to the Borough Treasurer.

REPORT OF FIRE OFFICIAL: A report was read indicating inspections and activities during the month of March, 2018. Fees in the amount of \$2,305.00 were collected. Emergency Medical Services Billing for the month of March, 2018 was \$32,613.71. All fees collected were turned over to the Borough Treasurer.

REPORT OF TAX COLLECTOR: A report was read for the month of March, 2018 indicating a total of \$162,030.74 was collected in taxes and a total of \$113,414.80 was collected in Sewer Utility payments.

A motion was made by Farrell, seconded by Laubenstein that the reports be received and filed. The motion carried. Mayor Kappatos declared the reports accepted.

COMMUNICATIONS:

Dear Friends: Thank you all so much for the flowers for Richard but mostly for the kind words and caring. Richard was so proud of his service to the borough and it's citizens and we were so proud of him. Sincerely, Angel & John Dickinson.

A motion was made by Passio, seconded by Kelly to receive and file the above communication. The motion carried and Mayor Kappatos declared the communication received and filed.

PUBLIC HEARING:

ORDINANCE #18-04: An Ordinance to Amend Chapter 395-21 of the Code of the Borough of Runnemede to Require a Pre-Operational Inspection for Retail Food Establishments.

Mayor Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing to be no one wishing to speak at this time a motion was made by Kelly, seconded by Passio the public hearing be closed. The motion carried and a motion was made by Kelly, seconded by Passio the ordinance be adopted on second and final reading and advertised according to law. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Farrell, Laubenstein, Passio, Ranieri & Kelly. Nays: None. Absent: Root. Mayor Kappatos declared the ordinance adopted on second and final reading.

(SEE ATTACHED ORDINANCE)

ORDINANCE #18-05: An Ordinance to Replacing Chapter 276 of the Code of the Borough of Runnemede Entitled "Precious Metals and Gems" in its Entirety.

Mayor Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing to be no one wishing to speak at this time a motion was made by Kelly, seconded by Farrell the public hearing be closed. The motion carried and a motion was made by Ranieri, seconded by Passio the ordinance be adopted on second and final reading and advertised according to law. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Farrell, Laubenstein, Passio, Ranieri & Kelly. Nays: None. Absent: Root. Mayor Kappatos declared the ordinance adopted on second and final reading.

(SEE ATTACHED ORDINANCE)

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COMMITTEE REPORTS:

Finance: John Ranieri reported on the temporary budget, the salary ordinance, short term financing and the upgrade of our phone system.

Public Safety: Public Safety Director Kelly reported on the retirement of Captain Geigelman and the hiring of a new police officer, Eric Speakman. Eleanor also reported that the borough had received a grant to crackdown on distracted driving. Councilwoman Kelly read the police and fire statistics for the month and reminded everyone about the program “What To Look For” sponsored by the Municipal Alliance coming up at Triton on April 10th. Eleanor also reported on the need for a new squad for the Fire Department.

Public Events: Councilwoman Passio reminded everyone about Youth Mayor & Council on May 12 through 19, the 5K race on June 2nd and the newsletter.

Engineering: Councilman Farrell reported on the borough hall improvement project and the resolution on the agenda to authorize Bach to proceed with the design for the latest street reconstruction.

Public Works: Councilman Root was absent.

Parks & Recreation: Councilman Laubenstein reported on the use of the field house and the fields. Craig also reported for Councilman Root that the street sweeper would be deployed soon.

Business Administrator: James D’Auria reported that he was working with each Director on their budgets and that he was looking for ways to save money. Jim reported on our new time clock and phone system he has been looking at in order for the borough to be more efficient.

Solicitor’s Report: Acting Solicitor Long reported on several ordinances he was working on for the police department.

Engineer’s Report: Steve Bach stated he would rely on his report submitted at caucus meeting.

This portion of the meeting was opened for public comment on any resolution listed on the agenda. Seeing no one else wishing to speak a motion was made by Passio, seconded by Kelly that this portion of the meeting be closed. The motion carried and Mayor Kappatos declared this portion of the meeting closed.

NEW BUSINESS:

PROCLAMATION

ALCOHOL AWARENESS MONTH APRIL 2018

WHEREAS, alcohol is a primary factor in the four leading causes of death among persons ages 10-21; and

WHEREAS, alcohol is the most commonly used addictive substance in the United States; and

WHEREAS, young people who begin drinking before age 15 are four times more likely to develop alcohol dependencies than those who begin drinking at age 21; and

WHEREAS, the typical American young person will see 100,000 beer commercials before he or she turns 18; and

WHEREAS, kids who drink are more likely to be victims of violent crime, to be involved in alcohol-related traffic crashes and to have serious school-related problems; and

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WHEREAS, a supportive family environment is associated with lowered rates of alcohol use for adolescents; and

WHEREAS, consistent and sustained parental attitudes can influence a child's decision about whether or not to use alcohol and drugs; and

WHEREAS, kids who have conversations with their parents and learn a lot about the dangers of alcohol and drug use are 50% less likely to use alcohol and drugs than those who don't have such conversations.

NOW, THEREFORE, I now join the National Council on Alcoholism and Drug Dependence, Inc. (NCADD) and do hereby proclaim that April 2018 is Alcohol Awareness Month in our community. As the leader, I also call upon all citizens, parents, governmental agencies, public and private institutions, businesses, hospitals, schools and colleges in our community to support efforts that will provide early education about alcoholism and addiction and increase support for individuals and families coping with alcoholism and addiction. Through these efforts, together, we can provide Hope, Help and Healing for those in our community who are facing challenges with alcohol use and abuse.

Nick Kappatos, Mayor
Borough of Runnemede
April 3, 2018

Proclamation
Supporting the
2018 UDrive. UText. UPay.
Distracted Driving Crackdown
April 1 - 21, 2018

Whereas, distracted driving is a serious, life-threatening practice that is preventable; and

Whereas, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

Whereas, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

Whereas, in 2015 alone distracted driving-related crashes resulted in 3,477 deaths and 391,000 injuries on our nation's roads; and

Whereas, in New Jersey distracted driving was listed as a contributing circumstance in nearly 750,000 crashes between 2011-2015; and

Whereas, the State of New Jersey will participate in the nationwide *Distracted Driving 2018 Crackdown* from April 1 - 21, 2018 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

Whereas, the national slogan for the campaign is *UDrive. UText. UPay.*; and

Whereas, a reduction in distracted driving in New Jersey will save lives on our roadways;

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Therefore, be it resolved that the Borough of Runnemede declares its support for the *Distracted Driving 2018 Crackdown* both locally and nationally from April 1 - 21, 2018 and pledges to increase awareness of the dangers of distracted driving.

Nick Kappatos, Mayor
Borough of Runnemede
April 3, 2018

RESOLUTION #18-49

**RESOLUTION AUTHORIZING APPLICATION
FOR PROGRAM YEAR 2018
COMMUNITY DEVELOPMENT BLOCK GRANT,
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, the Camden County Improvement Authority provides funding for certain infrastructure improvements under Community Development Block Grant funding; and

WHEREAS, the governing body has chosen to submit an application for Program Year 2018; and

WHEREAS, the Governing Body has agreed to apply for funding for the purpose of
Reconstruction of S. Read Avenue, Shisler Circle, Phillips Avenue & Charles Avenue

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede that the Mayor is hereby authorized to execute the Project Description Form for Program Year 2018 along with the Community Development Grant Agreement.

BOROUGH OF RUNNEMEDE

A motion was made by Farrell, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri, & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

RESOLUTION #18-50

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PROCEED
WITH SURVEY, DESIGN & BID DOCUMENTS FOR THE RECONSTRUCTION OF
S. READ AVENUE, SHISLER CIRCLE, PHILLIPS AVENUE & CHARLES AVENUE**

WHEREAS, the Borough of Runnemede was awarded a NJDOT grand in the amount of \$250,000.00 for the reconstruction of S. Read Avenue, Shisler Circle, Phillips Avenue & Charles Avenue; and

WHEREAS, in anticipation of this project a survey, design and bid documents must be prepared by our engineer; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, in the County of Camden, State of New Jersey, that the Borough hereby authorizes Bach Associates to proceed with the survey, design and bid documents.

BOROUGH OF RUNNEMEDE

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A motion was made by Passio, seconded by Ranieri the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

RESOLUTION #18-51

RESOLUTION APPROVING ADDITIONAL WORK FOR W.J. GROSS, INC.

(SEE ATTACHED RESOLUTION)

A motion was made by Passio, seconded by Laubenstein the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

RESOLUTION #18-52

**RESOLUTION AUTHORIZING THE SALE OF BOROUGH
PROPERTY THROUGH ON-LINE AUCTION, IN THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY**

WHEREAS, the Borough of Runnemeade is in possession of a 1999 blue Ford pickup (VIN#1FTWX33S2XED42843), a 2003 white Ford Expedition (VIN#1FMPU16L43LC29791) & 1998 white Mack Rear Loader (VIN#1M2K127C6JMO11138) no longer needed for public use; and

WHEREAS, it would be in the best interest of the Borough to auction these vehicles and equipment on Gov Deals.

THEREFORE, BE IT RESOLVED, that the Borough Clerk is authorized to execute any necessary documents to assist in this disposal of borough property.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

RESOLUTION #18-54

**RESOLUTION AUTHORIZING THE RELAY FOR LIFE-AMERICAN
CANCER SOCIETY TO CONDUCT A COIN TOSS
ON COUNTY AND BOROUGH STREETS
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN
STATE OF NEW JERSEY**

WHEREAS, Relay for Life-American Cancer Society has requested authorization to conduct a coin toss on county and borough streets on the Saturday, April 7, 2018 from 9:00 AM to 1:00 PM; and

WHEREAS, Mayor & Council have agreed to this request under Ordinance #01-12;

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THEREFORE, BE IT RESOLVED, That the Relay for Life-American Cancer Society is hereby authorized to conduct a coin toss on county and borough streets on the days listed above.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos declared the coin toss authorized and the resolution adopted.

RESOLUTION #18-55

**RESOLUTION AUTHORIZING THE THREE MONTH EXTENSION OPTION
AVAILABLE WITHIN THE INTERLOCAL SERVICES AGREEMENT
BETWEEN THE BOROUGH OF RUNNEMEDE AND THE BOROUGH OF
BARRINGTON FOR PAYROLL SERVICES**

WHEREAS, the governing body of the Borough of Runnemede, County of Camden, State of New Jersey feels it is in the best interest of the residents of the Borough of Runnemede to authorize the three month extension available within the shared services agreement with the Borough of Barrington to provide assistance to the payroll clerk at a cost of \$675.00 per month beginning on April 1, 2018 through June 30, 2018; and

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden and State of New Jersey, that the proper officials are authorized to forward this fully executed resolution to the Borough of Barrington.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

RESOLUTION #18-56

**RESOLUTION REGARDING EMPLOYMENT
IN THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, William Geigelman has been employed with the Borough of Runnemede for many years; and

WHEREAS, William Geigelman has submitted a letter of retirement to the Borough of Runnemede indicating to Mayor and Council his retirement effective November 1, 2018; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede, that they do hereby accept the retirement of William Geigelman as Police Captain effective November 1, 2018.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

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RESOLUTION #18-57

RESOLUTION ENDORSING CIRCUIT TRAIL COMPLETION

(SEE ATTACHED RESOLUTION)

A motion was made by Ranieri, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos declared the resolution adopted.

RESOLUTION #18-58

WHEREAS, some Runnemede taxpayers chose to pay their 2018 3rd & 4th quarter property taxes in 2017 in an effort to be able to claim them on their 2017 income tax return; and

WHEREAS, IRS guidance on the deductibility of prepaid 2018 property taxes, 3rd & 4th quarter states that these unbilled taxes may not be claimed on 2017 tax returns; and

WHEREAS, Local Finance Notice 2018-4 issued by the Division of Local Government Services on January 19, 2018 indicates that these payments, if requested by property owner, may be refunded if so desired by the governing body; and

WHEREAS, Mayor & Council wish to allow these refunds if requested by property owner.

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede that any property owner who has requested, in writing, a refund of unbilled 2018 3rd & 4th quarter real estate taxes paid in 2017 may be processed; and

BE IT FURTHER RESOLVED, by Mayor and Council of the Borough of Runnemede that said records be adjusted accordingly and the proper financial accounting procedures be followed.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Laubenstein the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Farrell, Laubenstein, Ranieri & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the resolution adopted.

FIRST READING:

ORDINANCE #18-06

**ORDINANCE AMENDING CHAPTER REGARDING NUISANCES, CODE OF THE
BOROUGH OF RUNNEMEDE**

(SEE ATTACHED RESOLUTION)

A motion was made by Passio, seconded by Ranieri to adopt on first reading and advertise according to law with a public hearing to be held on the 1st day of May, 2018. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Farrell, Laubenstein, & Passio. Nays: None. Absent: Root; Mayor Kappatos declared the ordinance adopted on first reading.

PAYMENT OF BILLS: A motion was made by Ranieri, seconded by Passio, the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they

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become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Laubenstein, Ranieri, & Kelly; Nays: None; Absent: Root; Mayor Kappatos declared the bill list approved.

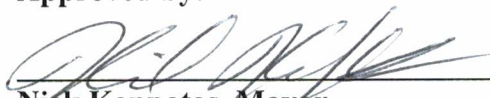
GOOD & WELFARE:

Lisa Scaramuzzo, 600 Lakeview Drive: Mrs. Scaramuzzo requested trash receptacles along Singley Avenue near the lake due to the large amount of trash thrown about the area. Mayor Kappatos stated that as soon as funds were available the borough would look into this.

Seeing no one wishing to speak, a motion was made by Laubenstein, seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Farrell to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:55 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk

P.O. Type: A11
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

Include Project Line Items: Yes
Received Date Range: 03/28/18 to 12/31/18
Open: N
Rcvd: Y
Paid: N
Held: N
State: Y
Other: Y
Exempt: Y
Void: N
Apprv: N

Vendor # Name	PO #	Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099 Excl
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BACHASSO BACH ASSOCIATES PC																
17-01008	07/28/17	RB2017-9	ADA HALLWAY &ELEVATOR			B										
11	RB2017-9	ADA HALLWAY	&ELEVATOR	9,940.00		C-04-55-948-003		B	Improvements to Municipal Property/Bldgs	R	07/28/17	04/03/18			19627	N
18-00429 03/28/18 RB2018-1 FEBUARY GENERAL ENG																
1	RB2018-1	FEBUARY	GENERAL ENG	1,196.25		8-01-20-165-299		B	ENGINEERING Miscell]aneus	R	03/28/18	04/03/18			19628	N
2	RB2012-2	BORO GARAGE	LSRP WORK	270.00		8-01-20-165-299		B	ENGINEERING Miscell]aneus	R	03/28/18	04/03/18			19626	N
				1,466.25												

Vendor Total: 11,406.25

BERNIESA BERNIES AUTO REPAIR LLC																
18-00372	03/19/18	emergency pd	30-03 defrosters													
1	emergency pd	30-03	defrosters	25.98		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1069	N
2	emergency pd	30-03	defrosters	12.99		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1069	N
3	emergency pd	30-03	defrosters	125.00		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1069	N
				163.97												

18-00373	03/19/18	emergency pd	30-12 brake repai													
1	emergency pd	30-12	brake repai	199.96		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1072	N
2	emergency pd	30-12	brake repai	90.98		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1072	N
3	emergency pd	30-12	brake repai	75.00		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1072	N
				365.94												

18-00375	03/19/18	emergency pd	30-07 deadbattery													
1	emergency pd	30-07	deadbattery	139.95		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1067	N
2	emergency pd	30-07	deadbattery	285.42		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1067	N
3	emergency pd	30-07	deadbattery	100.00		8-01-26-315-231		B	VEHICLE MAINT Police Dept.	R	03/19/18	04/03/18			1067	N
				525.37												

Vendor Total: 1,055.28

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
	Item Description						Enc Date Date	Date		Excl
CHARLES E KREHER										
	18-00436 04/02/18 MEDICARE PART B REIMBURS. 2018			B			04/02/18 04/03/18		063018	N
	2 MEDICARE PART B REIMBURSEMENT	732.00		8-01-23-220-000	B EMPLOYEE GROUP INSURANCE OE	R				
	Vendor Total:	732.00								
COPIERS COPIERS PLUS, INC.										
	18-00300 03/05/18 REFILL STAPLES MP6002SP-L						03/05/18 03/29/18		IN566140	N
	1 REFILL STAPLES MP6002SP-L	79.95		8-01-20-100-236	B ADMIN Supplies & Equipment	R				
	18-00374 03/19/18 OVERAGE COPIES RICOH MP6002SPL						03/19/18 03/29/18		IN566644	N
	1 OVERAGE COPIES RICOH MP6002SPL	13.98		8-01-20-100-236	B ADMIN Supplies & Equipment	R				
	Vendor Total:	93.93								
COVERALL COVERALL NORTH AMERICA INC										
	18-00096 01/19/18 Monthly Cleaning			B			01/19/18 04/03/18		1020324493	N
	4 BORO BUILDING CLEANING -MARCH	445.00		8-01-26-310-224	B BUILDINGS Supplies & Equipment	R				
	Vendor Total:	445.00								
ROMAN DAVID N. ROMAN, ESQUIRE										
	18-00050 01/17/18 2018 PLAN/ZONE RETAINER			B			01/17/18 04/03/18		031918	N
	3 2ND QTR 18 PLAN/ZONE RETAINER	600.00		8-01-21-180-220	B PLANNING Professional Services	R				
	Vendor Total:	600.00								
DEER 50 DEER PARK DIRECT										
	18-00153 01/31/18 Monthly water - pd			B			01/31/18 04/03/18		18C0426016093	N
	6 pd water march 2018	52.40		8-01-25-240-299	B POLICE Miscellaneous	R				
	Vendor Total:	52.40								
FRANCES GIBSON										
	18-00434 04/02/18 MEDICARE PART B REIMBURS. 2018			B			04/02/18 04/03/18		063018	N
	2 MEDICARE PART B REIMBURSEMENT	678.00		8-01-23-220-000	B EMPLOYEE GROUP INSURANCE OE	R				
	Vendor Total:	678.00								

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GREAT010 GREAT AMERICA FINANCIAL SVCS.																
18-00430 04/02/18 LEASE PHONE EQUIPMENT																
1	LEASE PHONE EQUIPMENT				1,349.04		8-01-31-440-000		B	TELEPHONE OE	R	04/02/18	04/03/18		1340105	N
Vendor Total:					1,349.04											
INDEP005 INDEPENDENT ANIMAL CARE SVCLLC																
18-00149 01/30/18 ANIMAL CONTROL SERVICES																
4	ANIMAL CONTROL SERVICES MARCH				475.00		T-03-56-852-000		B	Res. for Dog Trust Expenses	R	01/30/18	04/03/18		18-03	N
Vendor Total:					475.00											
JOSEPH60 JOSEPH W PFEIFFER																
18-00437 04/02/18 MEDICARE PART B REIMBURS. 2018																
2	MEDICARE PART B REIMBURSEMENT				684.00		8-01-23-220-000		B	EMPLOYEE GROUP INSURANCE OE	R	04/02/18	04/03/18		063018	N
Vendor Total:					684.00											
JOYCE060 JOYCEMEDIA LLC																
18-00457 04/02/18 WEBSITE UPDATES																
1	WEBSITE UPDATES				35.00		8-01-20-100-245		B	ADMIN Internet/IT	R	04/02/18	04/03/18		7371	N
Vendor Total:					35.00											
OLSENKAT KATHLEEN OLSEN																
18-00440 04/02/18 MEDICARE PART B REIMRUS. 2018																
2	MEDICARE PART B. REIMBURSEMENT				720.00		8-01-23-220-000		B	EMPLOYEE GROUP INSURANCE OE	R	04/02/18	04/03/18		063018	N
Vendor Total:					720.00											
LOCAL010 LOCAL IT AND SECURITY LLC																
18-00293 03/02/18 MONTHLY IT SERVICES																
4	IT SERVICES APRIL				1,150.00		8-01-20-100-245		B	ADMIN Internet/IT	R	03/06/18	04/03/18		574	N
5	HYPER V BACKUP SOLUTION				170.00		8-01-20-100-245		B	ADMIN Internet/IT	R	03/06/18	04/03/18		574	N
Vendor Total:					1,320.00											
Vendor Total:					1,320.00											

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description						Enc Date Date	Date		Excl
MRCST005 MRC SIGNS									
18-00307 03/05/18 INSTALL CABINET & LED SIGN			9,970.00	8-01-20-165-295	R	03/05/18	03/29/18	5112	N
1 INSTALL CABINET & LED SIGN			9,970.00	B ENGINEERING REDEVELOPMENT					
Vendor Total:			9,970.00						
NJAMC NEW JERSEY AMERICAN WATER									
18-00109 01/19/18 Monthly Sewer Water Bill			16.85	8-07-50-500-519	R	01/19/18	03/29/18	MARCH	N
5 Sewer Water Bill -MARCH			16.85	B SEWER Water					
Vendor Total:			16.85						
NJDEPT NJ STATE DEPT OF HEALTH									
18-00442 04/02/18 MARCH 2018 MONTHLY DOG REPORT			375.60	T-03-56-852-000	R	04/02/18	04/03/18	033118	N
1 MARCH 2018 MONTHLY DOG REPORT			375.60	B Res. for Dog Trust Expenses					
Vendor Total:			375.60						
NEW JERSEY NJLM									
18-00174 02/06/18 TAX SALE WEBINAR 3/23 (2) REG			50.00	8-01-20-145-241	R	02/06/18	04/03/18	S-16177	N
1 TAX SALE WEBINAR 3/23 (2) REG			50.00	B COLLECTOR Conferences & Mtgs.					
Vendor Total:			50.00						
OFFICE14 OFFICE BASICS INC									
18-00402 03/23/18 STORAGE BOX, CARTRIDGES, BANDS			132.84	8-01-20-100-236	R	03/23/18	04/03/18	I-873965	N
1 STORAGE BOX, RUBBERBANDS, CLIPS			132.84	B ADMIN Supplies & Equipment					
2 PRINTER CARTRIDGE DOG LICENSES			77.36	T-03-56-852-000	R	03/23/18	04/03/18	I-873965	N
2 PRINTER CARTRIDGE DOG LICENSES			77.36	B Res. for Dog Trust Expenses					
Vendor Total:			210.20						
PARAD005 PARADISE PIZZA & PASTA LLC									
18-00365 03/19/18 FOOD SENIOR CITIZENS DINNER			480.00	G-01-55-212-708	R	03/19/18	04/03/18	030818	N
1 FOOD SENIOR CITIZENS DINNER			480.00	B Res. Municipal Alliance Grant					
Vendor Total:			480.00						

Vendor # Name	PO # PO Date Description	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account		Enc Date	Date	Invoice	Excl

PUBLICSE PSE&G CO							
18-00091 01/19/18 Monthly Electric		B					
42 STREET LIGHTING -FEBRUARY	104.38	8-01-31-435-000	B STREET LIGHTING OE	R	01/19/18 03/29/18	FEBRUARY	N
43 STREET LIGHTING -MARCH	147.51	8-01-31-435-000	B STREET LIGHTING OE	R	01/19/18 03/29/18	MARCH	N
	251.89						

18-00108 01/19/18 MONTHLY SEWER ELECTRIC		B					
18 SEWER ELECTRIC -MARCH	66.32	8-07-50-500-517	B SEWER Electric	R	01/19/18 03/29/18	MARCH	N
19 SEWER ELECTRIC -MARCH	179.69	8-07-50-500-517	B SEWER Electric	R	01/19/18 03/29/18	MARCH	N
20 SEWER ELECTRIC -MARCH	97.27	8-07-50-500-517	B SEWER Electric	R	01/19/18 03/29/18	MARCH	N
21 SEWER ELECTRIC -FEBRUARY	411.37	8-07-50-500-517	B SEWER Electric	R	01/19/18 03/29/18	FEBRUARY	N
22 SEWER ELECTRIC -MARCH	320.35	8-07-50-500-517	B SEWER Electric	R	01/19/18 03/29/18	MARCH	N
23 SEWER ELECTRIC -FEBRUARY	25.37	8-07-50-500-517	B SEWER Electric	R	01/19/18 03/29/18	FEBRUARY	N
	1,100.37						

Vendor Total:	1,352.26						
RICOH005 RICOH USA							
18-00062 01/18/18 Copier rent 01/01/18-01/31/18		B					
6 pd copier rent march	139.09	8-01-25-240-258	B POLICE Supplies & Equipment	R	01/18/18 04/03/18	100286620	N
7 pd copier rent march	28.83	8-01-25-240-258	B POLICE Supplies & Equipment	R	01/18/18 04/03/18	100286620	N
	167.92						

Vendor Total:	167.92						
SAMUEL50 SAMUEL F GIBSON JR							
18-00435 04/02/18 MEDICARE PART B REIMBURS. 2018		B					
2 MEDICARE PART B REIMBURSEMENT	744.00	8-01-23-220-000	B EMPLOYEE GROUP INSURANCE OE	R	04/02/18 04/03/18	063018	N

Vendor Total:	744.00						
SONJEMP SO NJ REG EMP BENEFITS FUND							
18-00076 01/19/18 MONTHLY HEALTH & DENTAL INS		B					
5 HEALTH & DENTAL APRIL 2018	83,440.00	8-01-23-220-000	B EMPLOYEE GROUP INSURANCE OE	R	01/19/18 04/03/18	040118	N

Vendor Total: 83,440.00

Vendor # Name		Contract		PO Type	Acct Type Description		Stat/Chk	First Rcvd	chk/Void	Invoice	1099
PO #	PO Date	Description	Amount	Charge Account				Enc Date	Date		Excl
SOUTHE50 SOUTHERN PEST CONTROL											
18-00090	01/19/18	Monthly Pest Control		B			R	01/19/18	03/28/18	20251144	N
9	Pest Control	BOROUGH -MARCH	60.00	8-01-26-310-226	B BUILDINGS MAINTENANCE		R	01/19/18	03/28/18	20251019	N
10	PEST CONTROL	LIBRARY -MARCH	55.00	8-01-29-390-299	B LIBRARY Miscellaneous		R	01/19/18	03/28/18		N
			115.00								
Vendor Total:			115.00								
SUBURBAN SUBURBAN AUTO RADIO INC											
18-00396	03/22/18	PD CAR 30-12 camera					R	03/22/18	04/03/18	179380	N
1	PD CAR	30-12 camera	45.00	8-01-25-240-237	B POLICE Radio Services						
Vendor Total:			45.00								
RETRO01 THE RETROSPECT INC											
18-00329	03/08/18	LEGAL NOTICES					R	03/08/18	04/03/18	16935	N
1	LEGAL	NOTICES	43.11	8-01-20-120-221	B CLERK Advertising						
Vendor Total:			43.11								
USBAN005 US BANK EQUIPMENT FINANCE											
18-00247	02/22/18	OFFICE COPIER LEASE		B			R	02/22/18	04/03/18	349211862	N
2	OFFICE COPIER	LEASE 1/17-2/17	199.00	8-01-20-100-236	B ADMIN Supplies & Equipment		R	02/22/18	04/03/18	353691553	N
4	OFFICE COPIER	LEASE 3/17-4/17	199.00	8-01-20-100-236	B ADMIN Supplies & Equipment		R	02/22/18	04/03/18		
			398.00								
Vendor Total:			398.00								
VERIZWIR VERIZON WIRELESS											
18-00061	01/18/18	Modems Dec 10- Jan 09		B			R	01/19/18	04/03/18	9803180902	N
5	pd modems	feb10- mar09	338.50	8-01-25-240-260	B POLICE Computer Maintenance						
Vendor Total:			338.50								
Total Purchase Orders:		34	Total P.O. Line Items:		52	Total List Amount:		117,392.34	Total Void Amount:		0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	104,927.16	0.00	0.00	104,927.16
SEWER OPERATING FUND	8-07	<u>1,117.22</u>	<u>0.00</u>	<u>0.00</u>	<u>1,117.22</u>
	Year Total:	106,044.38	0.00	0.00	106,044.38
GENERAL CAPITAL FUND	C-04	9,940.00	0.00	0.00	9,940.00
	G-01	480.00	0.00	0.00	480.00
DOG TRUST FUND	T-03	927.96	0.00	0.00	927.96
Total of All Funds:		<u>117,392.34</u>	<u>0.00</u>	<u>0.00</u>	<u>117,392.34</u>

**BOROUGH OF RUNNEMEDE
TREASURERS REPORT FEBRUARY 28, 2018**

CURREN FUND RECEIPTS:	February	Year to Date
TAXES:		
2018 Taxes	3,181,992.96	4,466,073.24
2017 Taxes	35,217.63	107,545.06
Other Prior Year Taxes/Arrears		3.17
Interest & Costs on Taxes	4,415.90	9,722.31
Total Taxes	3,221,626.49	4,583,343.78
GRANTS:		
Municipal Alliance Grant	2,083.60	2,083.60
Safe & Secure Comm. Grant	23,144.00	23,144.00
Total Grants	25,227.60	25,227.60
OTHER REVENUES:		
Alcoholic Beverage Licenses		250.00
Clerks Licenses	160.00	240.00
Police Department	129.12	217.29
Tax Searches	20.00	30.00
Planning Board Application Fee	75.00	825.00
Vital Statistic Fees	2,277.75	5,761.75
Zoning Permit Fee	240.00	660.00
Business License	1,600.00	6,500.00
Abandoned Property Registration Fee	3,300.00	11,400.00
Municipal Court Fines	10,828.70	18,548.10
Payments in Lieu of Taxes	775.00	775.00
Property Lease	0.00	5,000.00
E.M.S. Billing	16,708.13	41,593.20
Cable TV Franchise Fee	0.00	42,268.96
Hotel Tax	1,370.34	2,716.86
NJ L.E.A. Fees	2,195.00	7,282.00
DMV Agreement	7,840.42	15,680.84
Street Opening Fees	350.00	1,410.00
Miscellaneous Revenue Not Anticipated	5,077.31	8,341.01
Insurance Dividend	0.00	146,729.00
Property Maintenance	425.00	425.00
Total Other Revenue	53,371.77	316,654.01
TOTAL CURRENT FUND REVENUE:	3,300,225.86	4,925,225.39

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**BOROUGH OF RUNNEMEDE
TREASURERS REPORT FEBRUARY 28, 2018**

DISBURSEMENTS:	February	Year to Date
Salary & Wages	242,865.98	487,593.13
Other Expenses	240,677.14	564,084.19
Appropriation Reserves	7,008.02	215,936.11
Local School Taxes	1,196,087.50	1,196,087.50
County Taxes	1,062,020.54	1,062,020.54
Sewer Interfund	285.00	285.00
Refund Overpaid Taxes	50.07	50.07
Petty Cash		100.00
Accounts Payable		10,586.91
Grants:		0.00
Municipal Alliance Grant	100.00	1,470.60
Clean Communities Grant	208.34	208.34
TOTAL CURRENT FUND DISBURSEMENTS:	2,749,302.59	3,538,422.39
SEWER FUND RECEIPTS:	February	Year to Date
Sewer Fees 2018	250,319.82	254,961.66
Sewer Fees-2017	5,376.71	9,760.00
Interest & Costs		0.00
Sewer Interest on Delinquent Sewer	507.36	850.09
Interest on Investments		47.60
Arrears	173.70	1,006.06
Due to Current Fund	285.00	285.00
TOTAL SEWER FUND REVENUE:	256,662.59	266,910.41
DISBURSEMENTS:		
Salaries & Wages	16,702.84	34,693.86
Other Expenses	14,899.80	19,671.59
Debt Service	37,601.46	37,601.46
Statutory Expenditures	1,408.08	2,924.35
Appropriation Reserves	179.96	11,739.49
TOTAL SEWER FUND DISBURSEMENTS:	70,792.14	106,630.75

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BOROUGH OF RUNNEMEDE BANK ACCOUNT BALANCES
FEBRUARY 28, 2018

Account Name:	Account Number:	Account Balance:
General or Current Fund	00-6879712	\$4,525,290.57
General Capital Fund	785-9316098	\$235,549.68
Sewer Fund	00-5443593	\$398,714.96
Sewer Capital Fund	786-2581985	\$152,328.12
Payroll Account	00-6879720	\$165,655.74
Trust Accounts:		
Police Outside Employment	786-2568206	\$32,835.33
CDBG	786-2567455	\$29,248.20
Dedicated By Rider CCO	00-6879803	\$88,198.66
Escrow Account	00-6879779	\$61,121.79
Law Enforcement Trust	785-9316262	\$3,549.53
Planning Board Escrow	00-6879738	\$147,937.74
Public Events	424-4220812	\$3,870.95
Public Defender	785-9841384	\$19,073.11
Municipal Alliance	786-3050188	\$4,856.31
Unemployment Trust	00-6879787	\$8,432.03
Uniform Fire Safety	786-2567463	\$8,964.94
Dog Account	00-6879795	\$24,882.37
Tax Title Lien Redemption	00-6879746	\$842,081.12

RESOLUTION #18-51

RESOLUTION APPROVING ADDITIONAL WORK FOR
W.J. GROSS, INC.
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY

WHEREAS, bids were solicited for the Borough Hall ADA Hallway and Elevator Addition; and

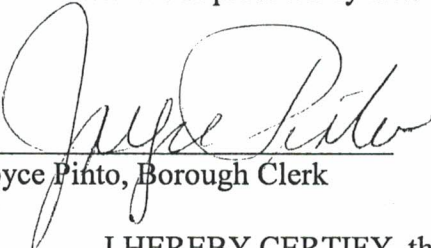
WHEREAS, W.J. Gross, Inc. was awarded the bid in the amount of \$639,000.00; and

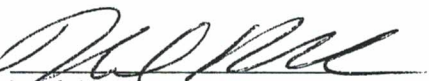
WHEREAS, the borough engineer has recommended that additional improvements are necessary for a complete and operational project for items of work that were not anticipated during the design phase of the project; and whereas the estimate cost of said improvements due to unforeseen conditions is \$25,000.00;

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey, that Change Order work for W.J. Gross, Inc. may be added to the contract value by no more than \$25,000.00 and is hereby approved;

BE IT FURTHER RESOLVED, that the proper officials are hereby authorized to execute all documents for such change order work.

BE IT FURTHER RESOLVED THAT this resolution shall take effect immediately upon its enactment as provided by law.

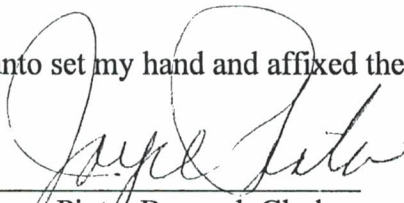

Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMEDE

Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 3rd day of April, 2018.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 4/3/18


Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Ranieri	✓			
Kelly	✓			
Passio	✓			
Laubenstein	✓			
Root				✓
Farrell	✓			

RESOLUTION #18-57

Circuit Trails – Complete 500 miles of Trails in the Greater Philadelphia Region by 2025

WHEREAS, the Circuit Trails are a connected system of multi-purpose trails (largely off-road) located in the nine (9) counties that comprise the Delaware Valley Regional Planning Commission (DVRPC) region, including Philadelphia, Bucks, Montgomery, Chester, Delaware, Mercer, Burlington, Camden, and Gloucester Counties; and

WHEREAS, the building of the Circuit Trails is considered to be one of the largest metropolitan-wide, multi-use trail building efforts in the country and very significant regional accomplishment; and,

WHEREAS the DVRPC set a long term regional goal in the Connections 2040 Plan to complete the Circuit Trails by 2040, and to meet this goal, 180 new miles of Circuit trails need to be completed by 2025 to reach 500 miles (2/3's complete); and

WHEREAS, the Circuit Trails provide equitable transportation options for all users and will connect communities to places of work, places to shop, places to worship, places to play, places of historic significance, and places to teach our children; and;

WHEREAS, the Circuit Trails Coalition, DVRPC, the Pennsylvania Department of Transportation, the Pennsylvania Department of Conservation and Natural Resources, New Jersey Department of Transportation, the New Jersey Department of Environmental Protection and other agencies have committed to complete non-motorized options for transportation and recreation; and

WHEREAS, the Circuit Trails will provide safe facilities separated from vehicular traffic to encourage bicyclists, walkers, the physically challenged, and other non-motorized users of all ages to be more active and spend time outdoors, thereby improving their fitness and health; and

WHEREAS, when communities in other areas of the United States and abroad provide for non-motorized transportation options they thrive as places to live and work; and

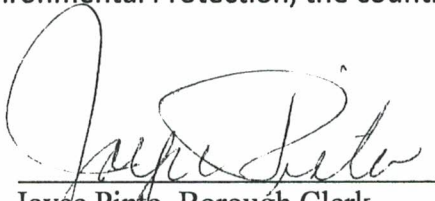
WHEREAS, the Circuit Trails, by offering both residents and tourists access to natural, cultural and historical sites, will bring health and economic benefits to counties, municipalities and businesses in the region such as revenues to local economies, healthcare savings, enhanced real estate values, and increased activity; and

WHEREAS, 5.7 million people reside in Greater Philadelphia and 85 percent of those surveyed support building more trails in their counties. Furthermore, 70 percent favor spending \$2 per person in public dollars annually to pay for new connected trails.

WHEREAS, The Borough of Runnemede is one of 351 municipalities in the DVRPC region that is part of the Circuit; and

NOW, THEREFORE, BE IT RESOLVED, that Mayor and Council of the Borough of Runnemede, hereby endorses the concept of the nine county region completing 180 miles of Circuit Trails by 2025 in order to achieve 500 miles of completed Circuit trails and the Circuit Trails passage through the Borough of Runnemede, and encourages our neighboring municipalities to do the same; and the Borough Council supports the existing trails along the alignment of the Circuit Trails being designated as a "Circuit" Trail; and that Circuit guidance signage be installed with the coordination with the appropriate officials.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Circuit Trails Coalition, the Governor of the State of New Jersey, the New Jersey State Department of Transportation, the New Jersey Department of Conservation and Natural Resources or Environmental Protection, the counties, towns, cities of New Jersey.


Joyce Pinto, Borough Clerk

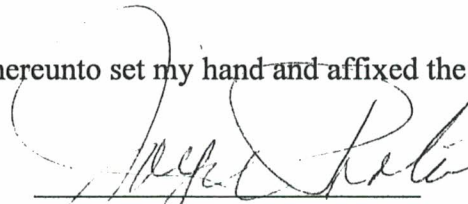
BOROUGH OF RUNNEMEDE


Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 3rd day of April, 2018.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 4/3/18


Joyce Pinto, Borough Clerk

ORDINANCE 18-04

AN ORDINANCE TO AMEND CHAPTER 395-21 OF THE CODE OF THE BOROUGH OF RUNNEMEDE TO REQUIRE A PRE-OPERATIONAL INSPECTION FOR RETAIL FOOD ESTABLISHMENTS

WHEREAS, the municipality wishes to ensure compliance with the New Jersey Chapter 24 Food Code (N.J.A.C. 8:24); and

WHEREAS, the Borough of Runnemede has a responsibility to protect public health and safety by ensuring that pre-operational inspections of food establishments are completed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Runnemede, County of Camden, State of New Jersey as follows:

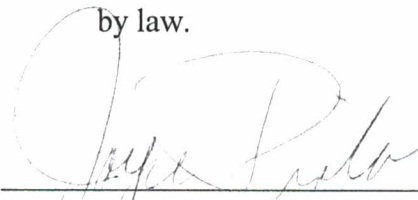
Section 1. Chapter 395-21, Section D (Certificate of Occupancy) of the Code of the Borough of Runnemede is amended to add the following:

(9) Pre-Operational Inspection. Whenever plans and specifications are required by N.J.A.C. 8:24-9.1 to be submitted to the health authority, the health authority shall inspect the retail food establishment prior to the start of operations, to determine compliance with the New Jersey Chapter 24 Food Code. This inspection shall occur prior to the issuance of a Certificate of Occupancy or a Continued Certificate of Occupancy.


Section 2. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed, but only to the extent of such inconsistency.

Section 3. If any section, subsection or part, clause or phrase of this Ordinance shall be declared invalid by judgment of any court of competent jurisdiction, each section, subsection, part, clause or phrase shall be deemed to be severable from the remainder of the Ordinance.

Section 3. This Ordinance shall take effect after adoption and final publication as required by law.

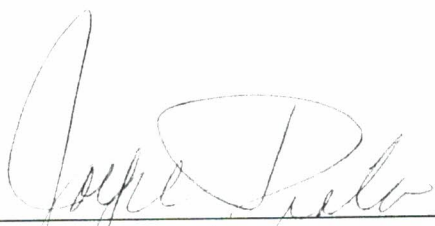

Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMEDE


Nick Kappatos, Mayor

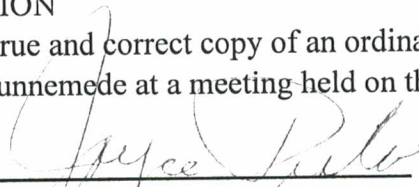
NOTICE

The above ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Runnemede held on the 6th day of March, 2018, and will be taken up for final consideration and passage at a meeting of the Borough Council of said Borough of Runnemede 24 N. Black Horse Pike, Runnemede, New Jersey on the 3rd day of April, 2018, at which time and place all persons interested will be heard.


Joyce Pinto, Clerk
Upon First Reading

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of an ordinance,
adopted by the Borough Council of the Borough of Runnemede at a meeting held on the 3rd day
of April, 2018.


Joyce Pinto, Borough Clerk
Upon Final Passage

Passed on First Reading

Adopted on Second Reading

Name	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent
Kelly	✓				✓			
Laubenstein	✓				✓			
Passio	✓				✓			
Root	✓							✓
Farrell	✓				✓			
Ranieri	✓				✓			

ORDINANCE #18-05

AN ORDINANCE REPLACING CHAPTER 276 OF THE CODE OF THE BOROUGH OF RUNNEMEDE ENTITLED "PRECIOUS METALS AND GEMS" IN ITS ENTIRETY

WHEREAS, the Borough of Runnemede ("Borough") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough seeks to update its current Ordinance to implement and establish procedures pursuant to the New Jersey Pawn Broking Law (N.J.S.A. 45:22-2 et seq.); and facilitate the prevention of fraud, impositions and other abuses upon the citizens of the Borough of Runnemede;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey, as follows:

Section 1: Chapter 276 of the Code of the Borough of Runnemede, entitled "Property Maintenance", shall be replaced in its entirety as follows:

Chapter 276. Pawnbrokers and Dealers in Secondhand Goods.

§276-1. Purpose and Intent.

The purpose of this chapter is to:

Implement, within the jurisdictional boundaries of the Borough of Runnemede and establish procedures pursuant to the New Jersey Pawn Broking Law, N.J.S.A. 45:22-2 et seq.;

Facilitate the prevention of fraud, impositions and other abuses upon the citizens of the Borough of Runnemede; and

Ensure the difficulty of disposing of stolen property and aid in the recovery of stolen property.

No person shall use, exercise or carry on the business, trade or occupation of buying scrap gold, old gold, silver, jewelry, home electronics/audio and visual equipment, musical instruments, telephones and telephonic equipment, scales, computers, computer hardware and software, typewriters, word processors, scanners, sporting goods of all kinds, antiques, platinum, all other precious metals, tools of all kinds, televisions, DVRs, GPS, Camcorders, car stereos, gift cards, furniture, clothing or other valuable articles, hereinafter referred to as "secondhand goods or articles," or being a secondhand Dealer in the Borough of Runnemede without first having obtained a license from the Borough of Runnemede Police as hereinafter provided.

§276-2. Definitions.

Words used in the present tense shall include the future, words in the plural shall include the singular number, and words in the singular number shall include the plural number. The word "shall" is always mandatory and not merely directory. As used in this chapter, the following terms shall have the following meanings indicated:

ACCPETABLE IDENTIFICATION

Acceptable forms of identification include: a current valid New Jersey Driver's License or Identification Card, a current valid photo driver's license issued by another State, a valid United States Passport, or other verifiable U.S. Government issued identification.

ANTIQUE OR ANTIQUES

One or more old and valuable art object or item no longer in production that is at least fifty (50) years old. As used in this Chapter, the term "antique" or "antiques" shall also mean "primitives."

ANTIQUE DEALER

Any person, partnership, firm, association or corporation, other than a licensed pawnbroker or licensed secondhand dealer, having a place of business in the Borough of Runnemede for the purpose of purchasing, trading or dealing in antiques or primitives and who derives seventy-five percent (75%) of his or her gross sales from the sale of antiques or primitives.

ARTICLE

Any article of merchandise, including a portion of such article, whether a distinct part thereof or not, including every part thereof whether separable or not, and also including material for manufacture. And so as defined in N.J.S.A. 51:6-1.

BUSINESS ENTITY

Any and all forms of business organization operating pursuant to law, including but not limited to entities designated and/or operating as a partnership, limited liability company, corporation, "S" corporation, association or firm. For the purposes of this chapter, the term "business entity" includes a foreign business or business formed under the laws of another state which business is authorized by the State of New Jersey Division of Revenue to conduct business within this state and, at all times relevant to this Chapter, is in good standing with the New Jersey Division of Revenue. Foreign businesses include all forms of business entity not otherwise recognized by the laws of the State of New Jersey, such as, without limitation, a limited liability partnership.

CHIEF OF POLICE

The Chief of Police of the Borough of Runnemede or his or her designee.

DATABASE

A computerized internet capable database with hardware and software complaint to, accessible by, and acceptable to the Chief of Police.

DEALER

Any person, partnership, corporation, or other entity, whether permanent or itinerant, who on one or more occasions (through any means) buys or sells or otherwise exchanges or trades secondhand gold, silver, precious metals, gems or jewelry, and includes anyone advertising the purchase or sale of any of the aforementioned items.

DESIGNATED VENDOR

A person or entity who is appointed or designated by the Chief of Police who is authorized to collect and maintain precious metal transaction information or other purchase information as defined herein for the Borough of Runnemede.

GARAGE SALE

Includes all sales entitled “garage sales,” “lawn sale,” “attic sale,” “rummage sale,” “flea market,” “auction sale” or “yard sale” or any similar causal sale of used tangible personal property which is advertised by any means whereby the public at large is or can be made aware of the sale.

GIFT CARD

A restricted monetary equivalent or script that is used by retailers or banks to be used as an alternative to a non-monetary gift.

LICENSEE

Any person or business entity granted a license pursuant to this Chapter and/or granted a license by the Department of Banking and Insurance in accordance with the Pawn Broking Law.

MINOR

Any person under the age of 18 years.

PAWN BROKER

Any person, partnership, association or corporation lending money on deposit or pledge of personal property, other than choses in action, securities, or printed evidences indebtedness; purchasing personal property on condition of selling it back at a stipulated price; or doing business as furniture storage warehouseman and lending money on goods, wares, or

merchandise pledged or deposited as collateral security. For purposes of this chapter, the term “pawnbroker” shall include any secondhand dealer who also operates as a pawnbroker or undertakes any action or conduct which includes the business of a pawnbroker as defined in the Pawnbroker Law.

PAWN BROKING LAW

The New Jersey statute and implementing regulations. N.J.S.A. 45:22-2 et seq., and N.J.A.C. 3:16-1.1 et seq., respectively, and any and all amendments thereto, which govern and regulate pawn shop business and pawnbrokers operating within the State of New Jersey.

PERSON

Any individual which is not a business entity. For the purposes of this Chapter, the term “person” shall also include an individual operating a business as a sole proprietorship.

PLEDGE

An article or articles deposited with a pawnbroker in the course of business.

PLEDGOR

Any person who delivers the pledge into the possession of a pawnbroker, unless such person discloses that he is or was acting for another, and in such event “Pledgor” means the disclosed principal.

PURCHASE

Not only the exchange of money for precious metals, but the exchange or trading of any tangible or intangible property for precious metals.

REPORTABLE TRANSACTION

Every transaction conducted by a dealer in which precious metals, or other tangible property, are purchased or exchanged from or with the public.

SECONDHAND DEALER OR DEALER IN SECOND-HAND GOODS

As used in this chapter, and person, partnership, corporation, association, joint venture, trustee, court-appointed representative or agent thereof which operates a business for profit which buys, sells, possesses on consignment for sale or trades jewelry, stamps, coins or any other precious metals which may have been previously owned by a consumer or which derives more than 35% of its gross receipts from the sale, consignment for sale, pledge or trade of any goods, wares or merchandise which have been previously owned by a consumer, including , but not limited to furniture, appliances, consumer electronic goods, clothing, automobile

accessories, books, magazines, athletic cards and memorabilia or precious metals, whether in bulk or manufactured state. The term “second-hand dealer” shall include businesses commonly known as “pawnbrokers,” “trading posts,” “swap shop operators,” “stamp dealers,” “coin dealers,” “jewelers” and “auction houses” that purchase and resell items from persons other than dealers and suppliers. The fact that any business does any of the following acts shall be prima facie proof that said business is a secondhand dealership:

- A. Advertises in any fashion that it buys and sells secondhand or used items. Such advertisements shall include, but are not limited to, media advertisements, telephone listings, and signs, whether on the exterior or interior of the business.
- B. Devotes a significant segment or section of the business premises to the purchase or sale of secondhand or used items.
- C. Secondhand Goods. Goods which have been previously owned, worn or used by a consumer and/or that are not new. For purposes of this chapter, the term “secondhand goods” shall include “secondhand watches” except where the context clearly indicates to the contrary.
- D. Secondhand Watches. A watch shall be deemed second-hand if:

- (1) It as a whole or case thereof or movement thereof has been previously sold to or acquired by any person who bought or acquired the same for his use or use of another, but not for resale; provided, however, that a watch which has been sold or acquired and is thereafter returned either through exchange or for credit to the original individual, firm, partnership, association or corporation who sold or passed title to such watch, shall not be deemed to be a second hand watch for the purposes of this chapter if such vendor shall keep a written or printed record setting forth the name of the purchaser thereof, the date of the sale or transfer thereof, and the serial number (if any) on the case of the movement, and any other distinguishing numbers or identification marks, which said record shall be kept for at least five (5) years from the date of such sale or transfer and shall be open for inspection during all business hours by the Camden County Prosecutor or the prosecutor’s duly appointed representative;

- (2) Its case, serial numbers or movement numbers or other distinguishing numbers or identification marks shall be erased, defaced, removed, altered or covered; or

- (3) If its movement is more than five (5) years old and has been repaired by any person or persons, including the vendor, notwithstanding that may have been returned either

accessories, books, magazines, athletic cards and memorabilia or precious metals, whether in bulk or manufactured state. The term "second-hand dealer" shall include businesses commonly known as "pawnbrokers," "trading posts," "swap shop operators," "stamp dealers," "coin dealers," "jewelers" and "auction houses" that purchase and resell items from persons other than dealers and suppliers. The fact that any business does any of the following acts shall be prima facie proof that said business is a secondhand dealership:

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(2) Its case, serial numbers or movement numbers or other distinguishing numbers or identification marks shall be erased, defaced, removed, altered or covered; or

(3) If its movement is more than five (5) years old and has been repaired by any person or persons, including the vendor, notwithstanding that may have been returned either

(2) The residence, phone number, date of birth, driver's license number, and social security number or federal tax identification number of the applicant or partners or, if a corporation or association, the residence, phone number and driver's license numbers of the officers and all shareholders owning more than 5% of the outstanding shares of stock;

(3) The location for where the license is requested;

(4) Whether the applicant, its partners, officers or listed shareholders have been convicted of any criminal offense or ordinance violation (other than traffic or parking offenses) in any jurisdiction and, if so, a list of such convictions with date and prosecuting jurisdiction; and

(5) Whether the applicant, its partners, officers or listed shareholders have held a license or had an interest in a license issued by this or any other jurisdiction regulating the purchase or sale of secondhand property revoked for cause and, if so, list the date of the revocation and jurisdiction.

(6) In the case of a pawnbroker, the applicant's name, address, fingerprints and written consent for a criminal history record must be forwarded to the Commissioner.

C. Fees. Any pawnbroker or secondhand dealer shall, before engaging in the business within the Borough of Runnemede, apply for and secure a license to engage in, conduct, and transact such a business, the fee for which license shall be the sum of \$100.00. The license shall be renewed each year. Application for renewal of the license shall be made to the Borough Clerk on or before January 31st of each year, and shall be submitted to the Borough Council for approval. The annual renewal fee shall be (\$10.00) Ten Dollars. Should the license be denied, the license fee shall be refunded to the applicant.

Following the issuance of a license, the licensee shall secure the acceptable Database Software System. Any software licensing fee shall be paid by the licensee direct to the software provider, and shall not be part of and is in addition to the license fee required by the Borough of Runnemede. The licensee will secure the RAPID system or a comparable system as approved by the Chief of Police.

D. Issuance.

The Borough Clerk shall issue the license requested unless the Borough of Runnemede shall find:

(1) The applicant is under the age of 18;

(2) The location requested is not a permanent structure;

(3) The applicant, its partners, officers or listed shareholders have been convicted of or have pleaded guilty to any offense related to theft, burglary, or purchasing or receiving stolen items under the laws of this State, the Borough of Runnemede or any other jurisdiction within the past ten (10) years, or have forfeited a bond to appear in court to answer for charges for such offenses during said time;

(4) That the location requested and structure to be used would not comply with all applicable laws, including the Zoning code of the Borough of Runnemede;

(5) That the applicant, its partners, officers or listed shareholders have held a license or had an interest in a license issued by the Borough of Runnemede or any other jurisdiction regulating the purchase or sale of secondhand property which was revoked for cause or;

(6) That the applicant, its partners, officers or listed shareholders have knowingly furnished false or misleading information or withheld relevant information on any application for a license required by this chapter or any investigation into any application.

E. Posting

Every license issued under the provisions of this chapter shall, at all times during the period for which it is effective, be posted in a conspicuous place, at or near the principal entrance to the premises for which the license is issued.

F. Revocation. Any license issued for a secondhand dealer may be revoked or suspended for a period of time not to exceed thirty (30) days by the Mayor and Council, if they shall find after a hearing:

(1) That the licensee, its officers, agents or employees have violated any of the provisions of this chapter, the laws of the state or the ordinances of the Borough of Runnemede in the operation of the business; or

(2) That the licensee, its partners, officers or shareholders have been convicted of any offense as set forth in this chapter; or

(3) That the licensee, partners, officers or shareholders have knowingly furnished false or misleading information or withheld relevant information on any application for a license required by this chapter or any investigation into any application. The licensee shall be responsible for the acts of its agents, servants and employees in the operation of the business. Prior to holding a hearing concerning the question of whether a license shall be revoked or suspended, the Mayor shall give at least ten (10) days written notice to the licensee setting forth

the alleged violation. The Licensee may present evidence and cross-examine witnesses at such hearing.

G. False or misleading application. IN addition to being subject to a penalty as hereinafter set forth, any person who obtains a license as herein provided by furnishing the Borough of Runnemede with a false or misleading application shall, upon the discovery thereof, suffer an immediate revocation of such license and forfeiture of all fees paid.

H. Transfer. No license issued under this chapter may be transferred to any other person, partnership, corporation or association.

I. Change of Location. No licensee shall carry on any business required to be licensed under this chapter except at the location designated on the license. Should the licensee wish to change the location, application shall be made to the Borough of Runnemede Clerk for such change in writing.

§276-4. Operation.

A. Hours of operation. No licensee shall purchase any goods, wares, articles or things, whatsoever, or lend any money to any person between the hours of 11:00 p.m. (02300) and 7:00 a.m. (0700) the next day.

B. Prohibited purchases. No licensee shall purchase or accept any goods, wares, articles, or things under any of the following circumstances:

- (1) Where the seller is less than eighteen (18) years of age;
- (2) A pawnbroker may not accept a pledge from any person who is under the age of sixteen (16)

[N.J.S.A. 45:22-31];

(3) Where the seller is intoxicated, "Intoxicated" is defined as a seller whose mental or physical functioning is substantially impaired as a result of the use of alcohol or drugs;

(4) Where the seller fails to present a valid New Jersey driver's license or at least two (2) forms of identification of which at least one contains the seller's full legal name, date of birth, a photograph or full physical description, and an identification number;

(5) Where the article to be purchased had an original manufacturer's serial number at the time it was new but no longer legibly exhibits said number.

C. Purchasing, selling or displaying weapons prohibited. No licensee shall deal in, buy or sell, or display in his shop any pistol, Derringer, Bowie knife, dirk or other deadly weapon of like

character, capable of being secreted upon the person, unless such licensee shall also possess valid and current licenses or permits as required by applicable federal, state, or local laws, ordinances, rules or regulations.

D. Pawnbrokers' and Secondhand Dealers' responsibilities and requirements. Each pawnbroker or secondhand dealer within the Borough of Runnemede shall, upon the purchase of precious metals, or secondhand goods from the public, be required to do as follows:

(1) Each pawnbroker or secondhand dealer shall operate or maintain a computer system with internet access and photographic or video capability sufficient for the electronic reporting requirements of this chapter. Any failure or malfunction of such equipment on the part of the licensee shall not exempt the licensee from the below reporting requirements. The Licensee shall immediately notify the police department of any such failure or malfunction, and shall have such malfunction or failure resolved as soon as is practicable. Failure of the Licensee to resolve any failure or malfunction of equipment in a reasonable amount of time will lead to license

revocation. The licensee will secure the RAPID system or a comparable system as approved by the Chief of Police.

(2) Record on a numbered receipt the name, address and telephone number of the purchaser; the name, address and telephone number of the seller or sellers; the time and date of the transaction;

the net weight in terms of pounds Troy, pennyweight (Troy) or kilograms/grams of the precious metals; and the fineness in terms of karats for gold, sterling for coin or silver, in accordance with N.J.S.A. 51:5-1 et seq. and N.J.S.A. 51:6-1 et seq. This information is to be documented through the use of the electronic database software system as designated by the Chief of Police. These records shall be subject to the inspection of any authorized police officer of the Borough of Runnemede. The licensee will secure the RAPID system or a comparable system as approved by the Chief of Police.

(3) Through the use of applicably required computer equipment, and using the electronic format approved by the Chief of Police, enter all transactions into the electronic database within forty-eight (48) hours from the date of purchase. The information contained in subsection B above, plus the following:

(a) The physical description of the seller.

(b) The receipt number.

(c) The full description of the item or items purchased, including but not limited to marks, numbers, dates, sizes, shapes, initials and monograms.

(d) The price paid for said item.

(e) The form must be signed by the seller and initialed by the clerk who made the transaction.

(f) The form must be signed by the seller and initialed by the Clerk who made the transaction.

(4) The precious metals are to be made available for inspection by the Chief of Police of the Borough of Runnemede or his/her designated representative for a period of ten (10) days from the date of the information required above is received by the Chief of Police or his/her designated representative, on the approved form. The precious metals shall remain in the same condition as when purchased and shall not be changed, modified, melted or disposed of by the purchaser until the ten-day period has expired. During this ten-day period, the precious metals shall be placed in public view at the purchaser's place of business. If the property is such that it would create a hardship on the pawnbroker by holding the precious metals for such period, the pawnbroker may present the property to the Chief of Police or his representative in order that it may be photographed and, if deemed necessary by the Chief of Police or his/her designated representative, an investigation be implemented. The Chief of Police or his/her designated representative has the authority to grant the pawnbroker a waiver of the requirement under this section.

(5) In addition to the information required to be reported above, each pawnbroker or secondhand dealer doing business in the Borough of Runnemede shall obtain a photographic image of a photo ID card of the seller, sufficiently clear to allow the information on the ID to be read. The photo ID must be currently valid (not expired) card issued by a governmental entity of the United States, and must include the pawn/seller's first and last name, current address, date of birth and physical descriptors. In the event that the card is valid but does not contain the seller's current address, the licensee must separately record and report the current address.

(6) Any property exchanged in a transaction shall be digitally photographed and reported as required by the Chief of Police, unless such property bears a valid and unique serial number that is permanently inscribed on the property. It is unlawful to do business with persons failing to supply required information.

(7) It is unlawful to receive or purchase in any manner any goods or articles or make any advance or loan whatever on the same if the person or persons pawning, pledging, depositing or

selling the same shall refuse to make known his, her, or their names, to submit to a general description, or shall refuse to make known the name or names of the person or persons for whom the same were pawned, pledged, deposited or sold, or knowingly make any false entry of any matter or thing required to be made in said book or cause or permit the same to be made.

(8) Dealer payment to sellers in cash shall be limited to two (2) transactions during a seven (7) day period for the same seller. The seven (7) day period will commence on the day of the first transaction and end on the seven days after the transaction, i.e. if transaction #1 occurs on a Monday the seven-day period ends on Sunday. Furthermore, no cash payments shall be made to the same sellers who make more than five (5) transactions in any given thirty (30) day period. Sellers making transactions over the number of proscribed weekly and monthly periods will be paid by the Dealer by means of a bank check drawn from the Dealer's business account.

(9) It shall be the requisite duty of every Dealer, and every person in the Dealer's employ, to admit to the premises during business hours any member of the Borough of Runnemede Police Department to examine any database, book, ledger, or any other record on the premises relating to the purchase of precious metals from the public, as well as articles purchased or received, and to take possession of any article known by the police officer or official to be missing or to have been stolen, or where the officer or official has probable cause to believe the article is missing or stolen.

E. Non-Applicability. This chapter shall not apply to purchases made by jewelers or other pawnbrokers from wholesalers or other suppliers, but shall only apply to those purchases made from the public or other retail purchases. The pawnbroker shall keep records of all wholesale purchases for a period of six months from the date of the purchase, which records shall be opened to investigation by the Borough of Runnemede Police Department.

§276-5. Secondhand Watches.

A. Secondhand watches to be clearly marked. Any person or business entity engaged in the business of buying or selling watches, or any agent or servant thereof, who may sell or exchange, or offer for sale or exchange, or display with the intent to sell or exchange any secondhand watch, shall affix and keep affixed to the same a tag with the words "second-hand" clearly and legibly written or printed thereon, and the said tag shall be placed that the words "second-hand" shall be in plain sight at all times.

B. Special Invoice for secondhand watches. Any person or business entity engaged in the

business of buying or selling watches, or any agent or servant thereof, who may sell a secondhand watch or in any other way pass title thereto shall deliver to the vendee a written invoice bearing the words “second-hand watch” in bold letters, larger than any other written matter upon said invoice, which said invoice shall contain the following:

- (1) The name and address of the vendor;
- (2) The name and address of the vendee;
- (3) The date of the sale;
- (4) The name of the watch or its makers;
- (5) The serial numbers, if any; and
- (6) Any other distinguishing numbers or identification marks upon its case and movement; or, if the serial numbers or other distinguishing numbers or identification numbers or identification marks shall have been erased, defaced, removed, altered or covered, the invoice shall so state.
- (7) The vendor shall keep on file a duplicate of said invoice for at least five (5) years from the date of the sale thereof, which shall be open to inspection during all business hours by the Camden County Prosecutor or his/her duly authorized representative.

(C) Advertising second-hand watches. Any pawnbroker, secondhand dealer or other person or business entity or any agent thereof, who may advertise or display in any manner a second-hand watch for sale or exchange shall state clearly in such advertisement or display that said watch is a second-hand watch.

§276-6. Violations and Penalties.

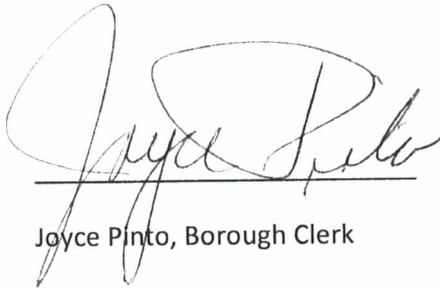
Violation of any provision of this chapter shall, upon conviction thereof, be punished by a minimum fine of \$100 or a maximum of \$1,000, or by imprisonment for a term not exceeding 90 days, or by a period of community service not exceeding 90 days. Each and every violation shall be considered a separate violation. Every day that a violation continues shall be a separate violation. Each violation shall result in an additional ten (10) day suspension. Any person who is convicted of violating the provisions of this chapter within one year of the date of the previous violation and who was fined for the previous violation may be sentenced by the court to an additional fee as a repeat offender. The additional fine imposed as a repeat offender shall not be less than the minimum or exceed the maximum fine provided herein, and same shall be calculated separately from the fine imposed for the violation of this chapter. For a third or subsequent violation under this chapter, the mercantile license, pursuant to chapter 248 of this


Code, may be revoked upon notification by Mayor and Council.

Section 2: All other Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 3: If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

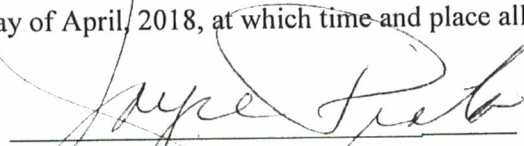
Section 4: This Ordinance shall take effect immediately upon final passage and publication as required by law.


Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMEDE

Nick Kappatos, Mayor

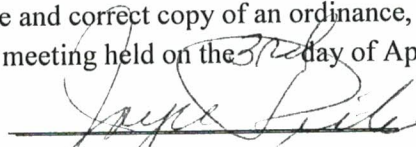
NOTICE

The above ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Runnemede held on the 6th day of March, 2018, and will be taken up for final consideration and passage at a meeting of the Borough Council of said Borough of Runnemede 24 N. Black Horse Pike, Runnemede, New Jersey on the 3rd day of April, 2018, at which time and place all persons interested will be heard.


Joyce Pinto, Clerk
Upon First Reading

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of an ordinance, adopted by the Borough Council of the Borough of Runnemede at a meeting held on the 3rd day of April, 2018.


Joyce Pinto, Borough Clerk
Upon Final Passage

Passed on First Reading

Adopted on Second Reading

Name	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent
Kelly	✓				✓			
Laubenstein	✓				✓			
Passio	✓				✓			
Root	✓							✓
Farrell	✓				✓			
Ranieri	✓				✓			