

MARCH 27, 2018

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Root, Laubenstein, Kelly & Farrell. Absent: Ranieri; Present: Borough Engineer: Mark Basehore; Public Works Superintendent: Harry Wozunk, Acting Solicitor Daniel Long and CFO/BA James D'Auria.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act.

The following items were discussed: project description form for CDBG; selling old vehicles on GovDeals; public hearings for Ordinances #18-04 & #18-05; a resolution supporting circuit trails; the appointment of an EMT and a new police officer; a coin toss approval resolution; a balloon ordinance; the 2018 budget & salary ordinance; authorizing engineer to design S. Read, Shisler, Phillips and Charles Avenue reconstruction; a change order for WJ Gross; extending the shared services agreement for payroll clerk; retirement of police captain; roofing, siding & street opening fees.

Police Chief Dailey addressed the retirement of Captain Geigelman and the hiring of Officer Speakman. Sergeant Sampolski spoke about the schools looking for more security and a discussion ensued regarding Class III officers.

RESOLUTION #18-48

**RESOLUTION AUTHORIZING APPLICATION TO BE FILED
WITH THE CAMDEN COUNTY OPEN SPACE TRUST FUND RECREATION
FACILITY ENHANCEMENT FUND, BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, Camden County formed an Open Space Trust Fund Recreation Facility Enhancement Fund (hereinafter known as the "Open Space Committee") in order to assist municipalities, through grants, in creating or refurbishing green space within our communities; and

WHEREAS, the Borough sees a need for this kind of activity within Runnemede; and

THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede that we authorize Bach Associates to apply for this funding for the following purpose:

Replacement of fencing at the Runnemede Girls Softball Complex

BOROUGH OF RUNNEMEDE

A motion was made by Laubenstein, seconded by Passio, the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Farrell, Laubenstein, Kelly, Root & Passio. Absent: Ranieri; Nays: None. Mayor Kappatos declared the resolution adopted. Members of the Runnemede Girls' Softball League addressed Mayor & Council about some of the needs of the league.

Councilwoman Passio reported on the 5 K run on June 2nd and Youth Mayor & Council.

Councilwoman Kelly reported on a program sponsored by the Municipal Alliance "What To Look For" being held at Triton High School. Eleanor also reported on the retirement of Captain Geigelman.

Councilman Laubenstein related a personal experience with the Municipal Alliance. Craig also commended the public works department for the snow removal during the most recent storm.

Mayor Kappatos spoke about a need for supervising the court and the construction office

Councilman Farrell reported on recent projects and asked questions about the electronic sign.

Councilman Root reported that Public Works was trying to work on the fields but had to wait for a break in the weather.

Superintendent Harry Wozunk reported on he butterfly garden.

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Acting Solicitor Dan Long reported progress.

Borough Engineer reviewed his written report and asked if anyone would be attending the county meeting regarding guardrails on Evesham Road.

PAYMENT OF BILLS: A motion was made by Kelly, seconded by Passio the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Kelly, Root & Laubenstein; Nays: None; Absent: Ranieri; Mayor Kappatos declared the bill list approved.


GOOD & WELFARE:

This portion of the meeting was open to the public:

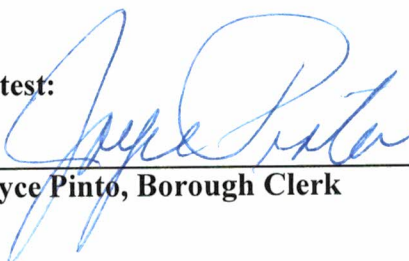
Seeing no one wishing to speak, a motion was made by Laubenstein, seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

There being no further business to come before Mayor and Council at this time a motion was made by Laubenstein and seconded by Passio to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:07 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk

Range of Checking Accts: First
Report Type: All Checks

to Last

Range of Check Dates: 03/27/18 to 03/27/18
Report Format: Condensed

Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract

CCO		UCC Trust Fund		
10140	03/27/18	RICOH005 RICOH USA		4628
		18-00294 COPIER LEASE 2-9 TO 3-8-18	181.80	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	181.80	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	181.80	0.00

CURRENT		General Fund		
18807	03/27/18	ABH SE50 ABH SENTRY LOCKSMITHS LLC		4626
		18-00289 REPAIR LEVER & REPAIR LATCH	149.05	
18808	03/27/18	AIRGASEA AIRGAS USA LLC		4626
		18-00322 Oxygen	37.39	
18809	03/27/18	AMERIC30 AMERICAN ASPHALT COMPANY INC		4626
		18-00326 EZ STREET COLD ASPHALT	175.50	
18810	03/27/18	BERNIESA BERNIES AUTO REPAIR LLC		4626
		18-00032 pd car 30-09	332.24	
		18-00240 12 pd cars oil chnge	731.88	
		18-00295 TIE RODS RIGHT FRONT	206.81	
		18-00301 multiple car maintenance for pd	478.15	
			1,749.08	
18811	03/27/18	BIRCHSCO BIRCH'S COMMUNICATIONS, LLC		4626
		18-00394 Modem Repair Squad 75	183.78	
18812	03/27/18	BOROU25 BOROUGH OF BARRINGTON		4626
		18-00099 GASOLINE - MONTHLY	4,755.39	
18813	03/27/18	BOROU50 BOROUGH OF BELLMAWR		4626
		18-00219 TRASH COLLECTION INTERLOCAL	17,928.30	
18814	03/27/18	CAMDEN COVANTA CAMDEN ENER.RECOV.CEN.		4626
		18-00098 LANDFILL - MONTHLY	14,078.70	
18815	03/27/18	CAMDEN24 CAMDEN CO COLLEGE		4626
		18-00320 FF-1/Velazques	250.00	
18816	03/27/18	CAMDEN56 CAMDEN COUNTY MUA		4626
		18-00084 COUNTY QUARTERLY SEWER	355.66	
18817	03/27/18	CERTIF50 CERTIFIED SPEEDOMETER SERVICE		4626
		18-00364 pd vehicles calibrated 2/28/18	273.00	
18818	03/27/18	CINTA005 CINTAS		4626
		18-00204 Restock First Kit	88.36	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
CURRENT	General Fund	Continued		
18819	03/27/18 COMCAST COMCAST		4626	
18-00097	INTERNET BOROUGH - MONTHLY	263.68		
18820	03/27/18 DEER 50 DEER PARK DIRECT		4626	
18-00103	Monthly Water	21.51		
18-00153	Monthly water - pd	<u>85.26</u>		
		106.77		
18821	03/27/18 DM MEDIC DM MEDICAL BILLINGS, LLC		4626	
18-00085	EMS BILLING - JANUARY	1,294.88		
18822	03/27/18 EMMETT KRISTY EMMETT		4626	
18-00403	REIMBURSEMENT LOGMEIN FEE 2018	249.99		
18823	03/27/18 GFOA GFOA OF NEW JERSEY		4626	
18-00401	2018 DUES GREG ANDERSON	90.00		
18824	03/27/18 HARTMANN ROBERT W. HARTMANN, III		4626	
18-00277	RETIREMENT PLAQUES	100.00		
18825	03/27/18 HOME01 HOME DEPOT CREDIT SERVICES		4626	
18-00243	Electrical-Shop Supplies	239.83		
18826	03/27/18 JOYCE060 JOYCEMEDIA LLC		4626	
18-00305	WEBSITE UPDATES	17.50		
18827	03/27/18 JPK ELEC JPK ELECTRICAL CONTRACTOR LLC		4626	
18-00338	WIRING LED SIGN	2,000.00		
18828	03/27/18 LOCAL010 LOCAL IT AND SECURITY LLC		4626	
18-00293	MONTHLY IT SERVICES	1,675.00		
18829	03/27/18 MAGELLAN LINE SYSTEMS		4626	
18-00095	Monthly Phone Bill	1,148.34		
18830	03/27/18 MARINO50 MARINO'S PIZZA INC		4626	
18-00404	SENIOR LUCHEON 3/17/18	120.00		
18831	03/27/18 MECHNAPB NAPA AUTO PARTS		4626	
18-00268		155.71		
18832	03/27/18 MES MUNICIPAL EMERGENCY SERVICES		4626	
18-00132	19 POLO SHIRTS, 19 PANTS	1,752.56		
18833	03/27/18 MOOREWAL RR DONNELLEY		4626	
18-00314	4 PACKAGES SAFETY PAPER @73.50	294.00		
18834	03/27/18 NEWAL005 NEW ALBERTSONS INC		4626	
18-00185	COFFEE & CANDY FREEHOLDERS	113.98		
18835	03/27/18 NJAWC NEW JERSEY AMERICAN WATER		4626	
18-00092	FIRE HYDRANTS - JANUARY	13,349.60		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
CURRENT	General Fund	Continued		
18835	NEW JERSEY AMERICAN WATER	Continued		
18-00093	WATER BOROUGH - monthly	<u>124.18</u>		
		13,473.78		
18836	03/27/18 OFFICE14 OFFICE BASICS INC		4626	
18-00081	Bulletin board & dvds	77.38		
18-00318	Ribbon & Cartdgs for Printers	<u>187.49</u>		
		264.87		
18837	03/27/18 PIROLL50 PIROLI PRINTING CO INC		4626	
18-00303	5,000 WINDOW ENVELOPES	421.32		
18838	03/27/18 PUBLICSE PSE&G CO		4626	
18-00091	Monthly Electric	14,638.05		
18839	03/27/18 RETRO01 THE RETROSPECT INC		4626	
18-00331	LEGAL NOTICES	30.99		
18-00332	LEGAL NOTICE	<u>22.83</u>		
		53.82		
18840	03/27/18 RICOH005 RICOH USA		4626	
18-00058	COPIER LEASE DPW	161.22		
18-00062	Copier rent 01/01/18-01/31/18	183.69		
18-00317	Rental for 2/15-3/14	<u>82.82</u>		
		427.73		
18841	03/27/18 RUNNEM05 RUNNEMEDE BOARD OF EDUCATION		4626	
18-00176	LOCAL TAX LEVY JAN 18	598,043.75		
18842	03/27/18 RUNNEM15 RUNNEMEDE FREE PUBLIC LIBRARY		4626	
18-00002	2018 LIBRARY ANNUAL CONTRIBUTI	34,000.00		
18843	03/27/18 RUTGER50 RUTGERS THE STATE UNIVERSITY		4626	
18-00244	Public works Conference AC	1,395.00		
18844	03/27/18 RUTUNIV RUTGERS THE STATE UNIVERSITY		4626	
18-00345	MUNICIPAL UTILITY FUND ACCOUNT	1,004.00		
18845	03/27/18 SAFETY SAFETY & SURVIVAL TRAINING LLC		4626	
18-00397	Legal Responsibility Class	125.00		
18846	03/27/18 SHERWIN SHERWIN-WILLIAMS COMPANY		4626	
18-00316	Paint	250.94		
18-00344	PAINT POLICE DEPARTMENT	<u>726.56</u>		
		977.50		
18847	03/27/18 SONJEMP SO NJ REG EMP BENEFITS FUND		4626	
18-00076	MONTHLY HEALTH & DENTAL INS	83,440.00		
18848	03/27/18 SUBURBAN SUBURBAN AUTO RADIO INC		4626	
18-00321	pd car 30-09 radio maintenance	488.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CURRENT		General Fund	Continued	
18848		SUBURBAN AUTO RADIO INC	Continued	
18-00336		pd car 30-02 light repair	<u>135.00</u>	
			623.00	
18849	03/27/18	SUNVIKNG SUN VIKING LAND DESIGNS, LLC		4626
18-00388		RGSL INFIELD PREPERATION	12,000.00	
18850	03/27/18	SUPREMEA Supreme Asset Managmt&Recovery		4626
18-00350		COMPUTER & ELECTRONIC RECYCLIN	1,850.00	
18851	03/27/18	TAX C066 TCTANJ		4626
18-00408		SPRING CONFERENCE JAMES DAURIA	395.00	
18852	03/27/18	TOWNSHIP TOWNSHIP OF GLOUCESTER		4626
18-00337		2018 ALPR	550.00	
18853	03/27/18	TRIT0005 TRITON REGIONAL HIGH SCHOOL		4626
18-00348		RENTAL OF CAFETERIA 3/8/18	150.00	
18854	03/27/18	TRITON50 TRITON REGIONAL HIGH SCHOOL		4626
18-00349		TICKETS SENIOR DINNER/SHOW	360.00	
18855	03/27/18	VE RAL50 VE RALPH & SON INC		4626
18-00298		Bulk Supplies/Quote73723	635.55	
18856	03/27/18	VERIZ033 VERIZON		4626
18-00088		monthly phone bill	202.37	
18857	03/27/18	VERIZWIR VERIZON WIRELESS		4626
18-00166		monthly phones pd	282.37	
18858	03/27/18	VITALCOM VITAL COMMUNICATIONS INC		4626
18-00087		Monthly MOD IV Tax	78.00	
18-00330		2018 ASSESSMENT POST CARDS	<u>568.80</u>	
			646.80	
18859	03/27/18	WADELONG WADE LONG WOOD LLC		4626
18-00325		SOLICITOR - MONTHLY RETAINER	10,000.00	
18860	03/27/18	WINZE005 WINZER		4626
18-00270		Shop Supplies Nut/Bolts	435.97	
18861	03/27/18	WITME005 WITMER PUBLIC SAFETY GROUP INC		4626
18-00264		16' Roof Ladder	460.00	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	55	0	826,502.33	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	55	0	826,502.33	0.00

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
DOG ACCOUNT Dog License Trust Fund				
10242	03/27/18	BLACKWO BLACKWOOD ANIMAL HOSPITAL LLC		4629
18-00263		EXAMINATIONS-ANIMAL CONTROL	267.75	
18-00368		SYRINGES RABIES CLINIC 3/10/18	19.40	
			287.15	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks: 1	0	287.15
		Direct Deposit: 0	0	0.00
		Total: 1	0	287.15
PLAN BD COMMERC Planning Bd Escrow - TD Bank				
386	03/27/18	PETTITAS PETTIT ASSOCIATES LLC		4630
18-00360		PBE 18-01 DUNKIN DONUTS	1,412.50	
18-00367		PBE18-01 DUNKIN DONUTS	1,092.50	
18-00416		PBE17-01 CALIBER	257.50	
			2,762.50	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks: 1	0	2,762.50
		Direct Deposit: 0	0	0.00
		Total: 1	0	2,762.50
SEWER OPERATING SEWER-Operating Fund				
7802	03/27/18	BOROUG25 BOROUGH OF BARRINGTON		4627
18-00111		SEWER GASOLINE - MONTHLY	288.25	
18-00391		SWR PYMTS 152/11 1ST HALF	116.00	
			404.25	
7803	03/27/18	GENSE005 GENSERVE INC		4627
18-00398		COOLANT LEAK CUMMINS GENERATOR	477.25	
7804	03/27/18	GLOUCE40 THE GLOUCESTER TOWNSHIP MUA		4627
18-00104		Qtrly Sewer Bill	184.00	
7805	03/27/18	LAUREL50 LAUREL LAWNMOWER SERVICE INC		4627
18-00328		CUTTING EDGE 8' PLOW	236.00	
7806	03/27/18	MECHNAPB NAPA AUTO PARTS		4627
18-00347		CAR FUSES	16.97	
18-00400		NAPA GOLD AIR FILTER	11.66	
			28.63	
7807	03/27/18	ONECALLS ONE CALL CONCEPTS INC		4627
18-00283		SEWER MARK OUTS - FEBRUARY	50.00	
7808	03/27/18	PUBLICSE PSE&G CO		4627
18-00108		MONTHLY SEWER ELECTRIC	1,273.30	
7809	03/27/18	SOUTH 84 SOUTH JERSEY GAS COMPANY		4627
18-00107		MONTHLY GAS BILL SEWER	871.41	

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
SEWER OPERATING SEWER-Operating Fund					
			Continued		
7810	03/27/18	VERIZO33 VERIZON			4627
18-00106		Sewer Acct 856-931-0833	42.27		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	3,567.11	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	3,567.11	0.00
TRUST-OTHER Trust-Other Fund "Escrow"					
253	03/27/18	COOKS 50 COOK'S FLORIST INC			4631
18-00333		SCOTT HILL-FRUIT BASKET	146.00		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	146.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	146.00	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	68	0	833,446.89	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	68	0	833,446.89	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	824,142.33	0.00	0.00	824,142.33
SEWER OPERATING FUND	8-07	<u>3,567.11</u>	<u>0.00</u>	<u>0.00</u>	<u>3,567.11</u>
Year Total:		827,709.44	0.00	0.00	827,709.44
	G-01	2,360.00	0.00	0.00	2,360.00
TRUST FUND	T-03	287.15	0.00	0.00	287.15
OTHER TRUST FUNDS	T-14	<u>327.80</u>	<u>0.00</u>	<u>0.00</u>	<u>327.80</u>
Year Total:		614.95	0.00	0.00	614.95
Total Of All Funds:		<u><u>830,684.39</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>830,684.39</u></u>

Project Description	Project No.	Project Total
CALIBER COLLISSION VARIANCE	PBE17-01	257.50
DUNKIN DONUTS DRIVE-IN WINDOW	PBE18-01	2,505.00
Total of All Projects:		<u>2,762.50</u>