

**APRIL 24, 2018**

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Root, Laubenstein, Ranieri, Kelly & Farrell. Absent: None; Present: Borough Engineer: Mark Baschore; Public Works Superintendent: Harry Wozunk, Acting Solicitor Daniel Long and CFO/BA James D'Auria.

**STATEMENT:** Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act.

The following items were discussed: used car lot license for ACP Auto; resolution to add demolition costs to lien for Block 91, Lot 4; public hearing for Ordinance #18-06 regarding balloons; a proposal for a part time officer in Runnemede School District; ordinance to amend fee schedule; light duty ordinance; refund of CO fee; refund of duplicate property maintenance fee payments.

Councilwoman Passio reported on Youth Mayor & Council beginning on May 12<sup>th</sup>, senior lunches and an Eagle Scout project.

Councilwoman Kelly reported on the need for new fire truck and the police manual.

Councilman Ranieri reported on the budget, opioid epidemic and an art committee. John also spoke about attending "What to Look For" at Triton High School.

Councilman Laubenstein reported on fencing at Girl's Softball and a possible clean-up at Hirsch Lake.

Councilman Root reported on temporary seasonal employees, shed removal and Harry Wozunk spoke about storm water issues which need to be addressed.

Councilwomen Kelly & Passio left meeting at 7:24 PM.

Councilman Farrell reported on the flashing lights and the traffic lights as well as the progress of the borough hall ADA renovations.

Councilman Farrell left at 7:29 PM.

Acting Solicitor Dan Long reported progress.

Borough Engineer Mark Baschore reviewed his written report and reviewed the Deluxe Bakery issues, a change in a door at the borough hall project and the county meeting regarding new guard rails on Evesham Road.

**PAYMENT OF BILLS:** A motion was made by Ranieri, seconded by Laubenstein the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Farrell, Root & Laubenstein; Nays: None; Absent: Passio, Kelly & Farrell; Mayor Kappatos declared the bill list approved.

#### **GOOD & WELFARE:**

This portion of the meeting was open to the public:

Val Colasuonno, 831 N. Oakland Avenue: Ms. Colasuonno had questions about the storm water issues mentioned by Mr. Wozunk.

Seeing no one else wishing to speak, a motion was made by Laubenstein, seconded by Root to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

**APRIL 24, 2018**

There being no further business to come before Mayor and Council at this time a motion was made by Root and seconded by Laubenstein to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:38 PM.

**Approved by:**

  
\_\_\_\_\_  
Nick Kappatos, Mayor

**Attest:**

  
\_\_\_\_\_  
Joyce Pinto, Borough Clerk

Range of Checking Accts: First  
Report Type: All Checks

to Last

Range of Check Dates: 04/24/18 to 04/24/18  
Report Format: Condensed

Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract

CAPITAL		General Capital Fund		
1506	04/24/18	BACHASSO BACH ASSOCIATES PC		4647
17-01008	RB2017-9	ADA HALLWAY &ELEVATOR	4,970.00	
1507	04/24/18	WJGRO005 W.J. GROSS INC		4647
18-00526	ADA HALLWAY & ELEVATOR ADDITIO		373,388.00	17-00003

Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		2	0	378,358.00	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		<u>2</u>	<u>0</u>	<u>378,358.00</u>	<u>0.00</u>

CCO		UCC Trust Fund		
10141	04/24/18	HARGR005 HARGROVE DEMOLITION		4649
18-00312	DEMO 17 BASSETT AVE		11,132.00	
10142	04/24/18	MCSYSTEM MC SYSTEMS SOFTWARE LLC		4649
18-00193	CODE ENFORCEMNT RENTAL REG		600.00	
10143	04/24/18	OFFICE14 OFFICE BASICS INC		4649
18-00117	PENS, MARKERS, TONER, MOUSE		137.90	
10144	04/24/18	PUBLIC15 PUBLIC SAFETY OUTFITTERS INC		4649
17-00529	75375 battery stick		24.00	
10145	04/24/18	RICOH005 RICOH USA		4649
18-00491	COPIER LEASE 3-9 TO 4-8-18		172.58	
10146	04/24/18	TREAS010 TREASURER, STATE OF NEW JERSEY		4649
18-00490	1st qtr DCA FEES 2018		1,303.00	

Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		6	0	13,369.48	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		<u>6</u>	<u>0</u>	<u>13,369.48</u>	<u>0.00</u>

CURRENT		General Fund		
18888	04/24/18	601INFO J.HARTE ASSOCIATES LLC		4645
18-00143	WEB EMAIL JANUARY		315.00	
18889	04/24/18	AJ BAR50 A&J BAR & JANITORIAL SUPPLIES		4645
18-00517	SUPPLIES FRONT OFFICE		61.49	
18890	04/24/18	ATT 33 AT&T		4645
18-00101	LONG DISTANCE - MONTHLY		95.03	
18891	04/24/18	BACHASSO BACH ASSOCIATES PC		4645
17-00723	RB2016-8 MASTER PLAN REVIEW		250.00	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
CURRENT	General Fund	Continued		
18891	BACH ASSOCIATES PC	Continued		
18-00525	RB2018-1 MARCH GENERAL ENG	<u>3,821.25</u>		
		4,071.25		
18892	04/24/18 BOROUG25 BOROUGH OF BARRINGTON		4645	
18-00099	GASOLINE - MONTHLY	5,769.86		
18-00535	2017 PAYROLL SERVICES	<u>4,362.50</u>		
		10,132.36		
18893	04/24/18 BOROUG50 BOROUGH OF BELLMAWR		4645	
18-00219	TRASH COLLECTION INTERLOCAL	17,928.30		
18894	04/24/18 CAMDEN COVANTA CAMDEN ENER.RECOV.CEN.		4645	
18-00098	LANDFILL - MONTHLY	13,839.71		
18895	04/24/18 CDW CDW GOVERNMENT INC		4645	
18-00464	MICROSOFT EXCHANGE ONLINE EMAIL	3,081.00		
18896	04/24/18 CINTA005 CINTAS		4645	
18-00335	Restock First Aid Kit	256.67		
18-00468	Restock First Aid Kit	<u>68.84</u>		
		325.51		
18897	04/24/18 COMCAST COMCAST		4645	
18-00097	INTERNET BOROUGH - MONTHLY	153.77		
18898	04/24/18 COUNTYCO COUNTY CONSERVATION COMPANY		4645	
18-00273	Rock	145.50		
18899	04/24/18 COVERALL COVERALL NORTH AMERICA INC		4645	
18-00096	Monthly Cleaning	445.00		
18900	04/24/18 DEDRICK LINDA DEDRICK		4645	
18-00530	3/26/18 spanish interpreter	150.00		
18901	04/24/18 DEER 50 DEER PARK DIRECT		4645	
18-00103	Monthly water	217.75		
18902	04/24/18 DRAEGERS DRAEGER INC		4645	
18-00474	calibration and certification	179.00		
18903	04/24/18 ENGINEER ENGINEERED HYDRAULICS INC		4645	
18-00274	Backhoe Case	308.03		
18-00346	Plow for PW7 F800 22039MG	<u>356.64</u>		
		664.67		
18904	04/24/18 FDTES005 FD TESTING SERVICES LLC		4645	
18-00340	Ground Ladder Testing 2018	385.00		
18905	04/24/18 FIRESTON FIRESTONE COMPLETE AUTO CARE		4645	
18-00376	pd 30-01 tire package	294.71		



Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
CURRENT	General Fund	Continued		
18906	04/24/18 FRANKLIA FRANKLIN ALARM COMPANY INC		4645	
18-00461	ALARM MONITORING - GREEN ACRES	390.00		
18907	04/24/18 GENSE005 GENSERVE INC		4645	
18-00532	GENERATOR MAINT AGREEMENT BORO	1,200.00		
18908	04/24/18 GLOUCE60 GLOUCESTER CO POLICE ACADEMY		4645	
18-00449	MEB instructor school pd	80.00		
18909	04/24/18 GRAIN GRAINGER		4645	
18-00140	Circuit Tracing	1,328.34		
18-00158	Brine Tank	<u>352.98</u>		
		1,681.32		
18910	04/24/18 GREGO005 GREGORY C. ANDERSON		4645	
18-00458	MILEAGE REIMBURSEMENT	57.23		
18911	04/24/18 HASLERFI MAILFINANCE INC		4645	
18-00094	QUARTERLY Mail Machine	927.00		
18912	04/24/18 HOOVERTR HOOVER TRUCK CENTERS INC		4645	
18-00343	PW15 2004 Sterling 23687MG	33.09		
18913	04/24/18 INTERACT INTERACT PUBLIC SAFETY SYSTEMS		4645	
17-01680	annual interact maintenance	1,207.65		
18914	04/24/18 IRENE 50 IRENE KESSLER		4645	
18-00438	MEDICARE PART B REIMBURS. 2018	732.00		
18915	04/24/18 JEMELEC JEM ELECTRIC		4645	
18-00420	Smoke/Fire Alarm Cert.& Repiar	1,258.00		
18916	04/24/18 JOSEP JOSEPH FAZZIO INC		4645	
17-01236	Rim	46.56-		
18-00319	SHOP SUPPLIES PULIC WORKS	1,203.66		
18-00459	PLOW BLADES	<u>507.95</u>		
		1,665.05		
18917	04/24/18 JOSEPH24 JOSEPH KESSLER		4645	
18-00439	MEDICARE PART B REIMBURS. 2018	636.00		
18918	04/24/18 LAMONTME LAMONT MEDICAL EQUIPMENT CORP		4645	
18-00453	Quarterly maintenance fee	90.00		
18-00509	Bulk O2	<u>141.00</u>		
		231.00		
18919	04/24/18 LANGSTON THOMAS W. LANGSTON		4645	
18-00480	REFUND 2018 3RD/4TH 149.03/2	3,509.24		
18920	04/24/18 LAUREL50 LAUREL LAWNMOWER SERVICE INC		4645	
18-00323	Repair Ext Hedger	70.44		

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Check Register By Check Date

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CURRENT		General Fund	Continued	
18920		LAUREL LAWNMOWER SERVICE INC	Continued	
18-00355		Repair Salt Dog Spreader	<u>226.85</u>	
			297.29	
18921	04/24/18	LOCAL010 LOCAL IT AND SECURITY LLC		4645
18-00293		MONTHLY IT SERVICES	1,320.00	
18922	04/24/18	MAGELLAN LINE SYSTEMS		4645
18-00095		Monthly Phone Bill	1,145.98	
18923	04/24/18	MARY V50 MARY VOLZ SCHOOL		4645
18-00427		T-SHIRTS PEER MEDIATION	152.00	
18924	04/24/18	MCSYSTEM MC SYSTEMS SOFTWARE LLC		4645
18-00193		CODE ENFORCEMNT RENTAL REG	600.00	
18925	04/24/18	MECHNAPB NAPA AUTO PARTS		4645
18-00296		PW15 Sterling 20yd 23687MG	166.97	
18926	04/24/18	MES MUNICIPAL EMERGENCY SERVICES		4645
18-00395		Speakman uniform	494.00	
18-00454		barricade tape pd	<u>95.00</u>	
			589.00	
18927	04/24/18	MGL F050 MGL PRINTING SOLUTIONS		4645
18-00450		HOMESTEAD FORMS	116.50	
18928	04/24/18	NAT AL50 NAT ALEXANDER COMPANY		4645
18-00265		TIC Repair	969.31	
18929	04/24/18	NATIVE NATIVE COLORS FLAG CO		4645
18-00418		Flags	498.00	
18930	04/24/18	NEOPOST NEOPOST USA INC.		4645
18-00424		INK CARTRIDGE POSTAGE MACHINE	191.70	
18931	04/24/18	NJAWC NEW JERSEY AMERICAN WATER		4645
18-00092		FIRE HYDRANTS - JANUARY	6,674.80	
18-00093		WATER BOROUGH - monthly	<u>407.59</u>	
			7,082.39	
18932	04/24/18	NJLAWJOU ALM		4645
18-00485		NJ code of crim justice book	399.85	
18933	04/24/18	OFFICE14 OFFICE BASICS INC		4645
18-00117		PENS, MARKERS, TONER, MOUSE	568.36	
18-00369		Bulletin Board for Lobby	79.11	
18-00448		Supplies/Toner	<u>179.74</u>	
			827.21	
18934	04/24/18	PARA P50 PARA PLUS TRANSLATIONS INC		4645
18-00446		Romanian Interpreter 3/12/18	248.75	

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Borough of Runnemede  
Check Register By Check Date

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CURRENT		General Fund	Continued	
18935	04/24/18	PELL PELLEGRIANO CHEVROLET INC		4645
	18-00494	pd 30-09 oil pressure problem	126.50	
18936	04/24/18	PUBLICSE PSE&G CO		4645
	18-00091	Monthly Electric	13,156.41	
18937	04/24/18	RECOM005 RECOMMUNITY		4645
	18-00127	RECYCLING DISPOSAL	1,171.88	
	18-00505	RECYCLING DISPOSAL MARCH	<u>298.85</u>	
			1,470.73	
18938	04/24/18	RETRO01 THE RETROSPECT INC		4645
	18-00451	LEGAL NOTICES	86.85	
18939	04/24/18	RICOH005 RICOH USA		4645
	18-00058	COPIER LEASE DPW	162.85	
	18-00445	Rental 3/15/18-4/15/18	<u>82.82</u>	
			245.67	
18940	04/24/18	RUNNCLEA RUNNEMEDE CLEANERS		4645
	18-00063	Uniform Cleaning	1,475.00	
18941	04/24/18	RUNNEM05 RUNNEMEDE BOARD OF EDUCATION		4645
	18-00176	LOCAL TAX LEVY JAN 18	598,043.75	
18942	04/24/18	RUNNEM60 RUNNEMEDE SCOUTING COMMITTEE		4645
	18-00534	YEARLY ALLOTMENT 2018	2,000.00	
18943	04/24/18	SHEEHAN MICHAEL F. SHEEHAN		4645
	18-00479	REFUND 2018 3RD/4TH 149.04/4	3,500.00	
18944	04/24/18	SOUTH 84 SOUTH JERSEY GAS COMPANY		4645
	18-00089	Monthly Gas	806.90	
18945	04/24/18	SOUTHE50 SOUTHERN PEST CONTROL		4645
	18-00090	Monthly Pest Control	115.00	
18946	04/24/18	SS PRINT S&S PRINTING		4645
	18-00466	traffic tickets	395.00	
18947	04/24/18	TOWNSHIP TOWNSHIP OF GLOUCESTER		4645
	18-00478	GALLONS BRINE	252.00	
18948	04/24/18	TREAS015 TREASURER --STATE OF NEW JERSEY		4645
	18-00500	ANNUAL SITE REMEDIATION FEE	3,365.00	
18949	04/24/18	US MUNCI US MUNICIPAL		4645
	18-00351	PW7 F800 22039MG	746.67	
	18-00357	PW7 F800 22039MG PLOW	<u>1,376.67</u>	
			2,123.34	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
<hr/>				
CURRENT		General Fund	Continued	
18950	04/24/18	USAMOBIL SPOK, INC.		4645
18-00102		Monthly Pager	2.29	
18951	04/24/18	VE RALSO VE RALPH & SON INC		4645
18-00528		Bulk Supplies	789.15	
18952	04/24/18	VERIZO33 VERIZON		4645
18-00088		monthly phone bill	201.28	
18953	04/24/18	VERIZWIR VERIZON WIRELESS		4645
18-00086		Monthly Cell Phones	603.80	
18-00166		monthly phones pd	400.00	
			<hr/> 1,003.80	
18954	04/24/18	VIOLA ANDREW VIOLA, ESQUIRE		4645
18-00513		PROSECUTOR 2016	4,326.64	
18955	04/24/18	VITALCOM VITAL COMMUNICATIONS INC		4645
18-00087		Monthly MOD IV Tax	78.00	
18956	04/24/18	WADELONG WADE LONG WOOD LLC		4645
18-00325		SOLICITOR - MONTHLY RETAINER	5,000.00	
18957	04/24/18	WDDSE005 WDDS ENTERPRISES INC		4645
18-00045		CALCIUM CHLORIDE	876.00	
18958	04/24/18	WINZE005 WINZER		4645
18-00377		Shop Supplies	155.14	
18959	04/24/18	WINZINGE ROBERT T. WINZINGER, INC.		4645
18-00271		Yard waste Disposal	102.00	
18-00342		Yard Waste Disposal	102.00	
18-00419		Yard Waste Disposal	152.00	
18-00456		Yard Waste Disposal	152.00	
18-00469		Yard Waste Disposal	1,140.00	
			<hr/> 1,648.00	
18960	04/24/18	XEROX XEROX CORPORATION		4645
18-00083		RENTAL/COPIES BORO CLERK	378.86	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	73	0	722,318.89
	Direct Deposit:	0	0	0.00
	Total:	<hr/> 73	<hr/> 0	<hr/> 722,318.89
DOG ACCOUNT Dog License Trust Fund				
10246	04/24/18	CCHUMANE CAMDEN COUNTY ANIMAL SHELTER		4648
18-00100		ANIMAL SHELTERING SVC -MONTHLY	2,100.00	
10247	04/24/18	RED BANK RED BANK VETERINARY		4648
18-00467	1/25/18	CAT EUTHANASIA	212.54	



Check #	Check Date	Vendor	Reconciled/Void		Ref Num
PO #		Description	Amount Paid		Contract
DOG ACCOUNT Dog License Trust Fund					
Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	2,312.54	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	2,312.54	0.00
PLAN BD COMMERC Planning Bd Escrow - TD Bank					
387	04/24/18	CARLAMAR CARLAMERE & ROWAN			4650
18-00431	PBE #17094	SAMBUCCI/MARLIN	100.00		
388 04/24/18 PETTITAS PETTIT ASSOCIATES LLC					
18-00497	PBE17-01	CALIBER COLLISSION	82.50		4650
Checking Account Totals					
	Checks:	2	0	182.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	182.50	0.00
PUBLIC DEFENDER Public Defender Fund					
10002	04/24/18	ROBERT A ROBERT A DEL SORDO ESQ			4651
18-00470	PUBLIC DEFENDER 2018		1,125.00		
Checking Account Totals					
	Checks:	1	0	1,125.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	1,125.00	0.00
SEWER OPERATING SEWER-Operating Fund					
7813	04/24/18	ATT 33 AT&T			4646
18-00112	SEWER-LONG DIST. & LOCAL		582.59		
7814 04/24/18 BOROU25 BOROUGH OF BARRINGTON					
18-00111	SEWER GASOLINE - MONTHLY		289.70		4646
7815 04/24/18 BOROU75 BORO OF RUNN GENERAL ACCT					
18-00105	Monthly Sewer Cell Phone		43.06		4646
18-00533	SEWER POSTAGE DELINQ NOTICES		390.10		
			433.16		
7816 04/24/18 COMCAST COMCAST					
18-00110	MONTHLY INTERNET SEWER		135.68		4646
7817 04/24/18 DELTRONC DELTRONICS CORPORATION					
18-00520	GENERATOR REPAIR		212.50		4646
7818 04/24/18 GENSE005 GENSERVE INC					
18-00532	GENERATOR MAINT AGREEMENT BORO		2,690.00		4646
7819 04/24/18 GRAIN GRAINGER					
17-01692	PARTS FOR JETTER		93.14		4646

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
SEWER OPERATING SEWER-Operating Fund Continued				
7820	04/24/18	KENNEDYC KENNEDY CULVERT & SUPPLY CO		4646
	18-00488	8" X 12" REP CLAMPS	324.00	
	18-00501	SEWER EMERGENCY HOLLY AVE	843.24	
			1,167.24	
7821	04/24/18	NJAWC NEW JERSEY AMERICAN WATER		4646
	18-00109	Monthly Sewer Water Bill	65.63	
7822	04/24/18	PUBLICSE PSE&G CO		4646
	18-00108	MONTHLY SEWER ELECTRIC	1,120.18	
7823	04/24/18	SOUTH 84 SOUTH JERSEY GAS COMPANY		4646
	18-00107	MONTHLY GAS BILL SEWER	971.63	
7824	04/24/18	USAMOBIL SPOK, INC.		4646
	18-00113	PAGER SEWER DEPT - MONTHLY	24.76	
7825	04/24/18	VERIZO33 VERIZON		4646
	18-00106	Sewer Acct 856-931-0833	42.17	
7826	04/24/18	WDDSE005 WDDS ENTERPRISES INC		4646
	18-00045	CALCIUM CHLORIDE	269.94	
	18-00489	BLOWER EXHKAUST 12" COMBO	579.39	
			849.33	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	14	0	8,677.71	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	14	0	8,677.71	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	100	0	1,126,344.12	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	100	0	1,126,344.12	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	640.47	0.00	0.00	640.47
SEWER OPERATING FUND	7-07	93.14	0.00	0.00	93.14
Year Total:		733.61	0.00	0.00	733.61
CURRENT FUND	8-01	721,526.42	0.00	0.00	721,526.42
SEWER OPERATING FUND	8-07	8,584.57	0.00	0.00	8,584.57
Year Total:		730,110.99	0.00	0.00	730,110.99
GENERAL CAPITAL FUND	C-04	378,358.00	0.00	0.00	378,358.00
	G-01	152.00	0.00	0.00	152.00
DOG TRUST FUND	T-03	2,312.54	0.00	0.00	2,312.54
OTHER TRUST FUNDS	T-14	14,494.48	0.00	0.00	14,494.48
Year Total:		16,807.02	0.00	0.00	16,807.02
Total Of All Funds:		1,126,161.62	0.00	0.00	1,126,161.62

Project Description	Project No.	Project Total
CALIBER COLLISION VARIANCE	PBE17-01	82.50
SAMBUCCI/MARLIN MINOR SUB	PBE17094	100.00
Total Of All Projects:		<u>182.50</u>