

SITE PLAN CHECKLIST

The following checklist is designed to assist applicants in preparing their site plan for board review. Applicants should check off each item to ensure that it is included on the plan. *ITEMS OMITTED MAY DELAY CONSIDERATION BY THE BOARD.*

UTILITY PLANS, LANDSCAPING PLAN, ARCHITECTURAL ELEVATIONS, ETC., MAY BE SHOWN ON SEPARATE SHEETS.

- ☒ Name and title of applicant, owner and person preparing map.
- ☒ Place for signature of chairman and secretary of planning/zoning board.
- ☒ Place for signature of Borough Engineer.
- ☒ Tax map lot and block numbers.
- ☒ Date, scale and "north" sign.
- ☒ Key map of the site with reference to surrounding areas and to existing street locations.
- ☒ Zone district in which property in questions falls, zone district of adjoining properties and all property within a 200 radius of the property in question.
- ☒ Names of owners of all contiguous land and adjacent property.
- ☒ Dimensions of lot, setbacks, front yard, side yards and rear yard; size, kind and location of fences.
- ☒ Location dimensions and details of all signs and exterior lighting including type of standards, location, radius of lighting and intensity in footcandles.
- ☒ Method of solid waste disposal and storage.
- ☒ Existing and proposed spot elevations based upon the U.S. Coastal Geodetic datum at all building corners, all floor levels, center lines of abutting roads, top and bottom curbs, property corners, gutters and other pertinent locations.
- ☒ Existing and proposed contours of site at 2 foot intervals for areas less than 5 percent grade and 10 foot intervals above 5 percent grade.
- ☒ W Location of all existing trees or tree masses, indicating general sizes and species of trees.
- ☒ Landscaping and buffering plan showing what will remain and what will be planted, indicating names of plants and trees and dimensions, approximate time of planting and method of planting (base rooted, ball and burlap).
- ☒ Any other pertinent information as may be required by the board.