



RUNNEMEDE MUNICIPAL COURT

24 NORTH BLACK HORSE PIKE

RUNNEMEDE, NJ 08078

(856)939-5252 FAX (856) 939-1221

N. RYAN TRABOSH
MUNICIPAL COURT JUDGE

CATHERINE LAWSON
COURT ADMINISTRATOR

IMPORTANT INFORMATION ABOUT YOUR COURT CASE

To minimize exposure to COVID-19 and enforce social distancing measures, the municipal court session for your pending matter in this court may be held remotely.

Remote Court Session

Your matter is scheduled for a remote court hearing on _____ via Microsoft Teams. You must contact the Court via email or phone at the address above to provide contact information for the hearing. Failure to contact the Court or participate in the hearing may result in the issuance of a bench warrant.

Representation by an attorney

You may obtain a private attorney, apply for the services of a Public Defender or represent yourself. If you chose to obtain a private attorney, please provide your attorney with this letter. If you would like to apply for a Public Defender, please contact the court via phone or email at the above address.

Options to resolve your matter prior to hearing: (Not a required)

Guilty Plea by Mail - Your matter may be eligible to be resolved via a plea-by-mail, eliminating the need for your appearance. If you choose to represent yourself and proceed, please fill out the form by entering your plea and any information pertinent to your case. There is a separate form for each charge, and every form must be completed if you wish your plea to be considered.

Negotiate Plea Agreement - If you choose to represent yourself and would like to negotiate a plea agreement, you must contact the Runnemede Municipal Prosecutor, Andrew Viola via email at runnemedelaw@gmail.com. Please indicate in the subject line "Runnemede Municipal Court matter" and within the body of the email your desire to come to a plea agreement, along with your mailing address and phone number. Your matter will be reviewed by the prosecutor and you will be contacted to resolve your case via plea agreement.