

JULY 28, 2020

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date remotely. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Cepero, Laubenstein, Farrell, Kelly & Ranieri. Absent: None; Present: Borough Engineer: Mark Basehore; Solicitor Daniel Long, Superintendent Wozunk and CFO Greg Anderson.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

A discussion ensued as to items scheduled to appear on the August 5, 2020 agenda as follows:

A public hearing for Ordinance #20-09; resolution authorizing property maintenance liens; introduction of ordinance to accept ownership of scout building; introduction of ordinance to establish a government-private energy aggregation program; resolutions for municipal alliance, a fence issue, transferring abandoned escrow funds to general fund, rescinding liquor license transfer; appointment of janitor & treasurer; discussions regarding MEL JIF policies & employee handbook and new police and public works vehicles.

Councilman Laubenstein reported on the new hire and paving being completed.

Councilwoman Passio spoke about the newsletter and that National Night Out was being postponed to October.

Councilman Ranieri reported on applying for a grant.

Councilman Cepero reported baseball teams playing while observing social distancing and wearing masks.

Councilman Farrell reported on the sewer extensions discussions, Heritage property and Shropshire.

Borough Engineer Mark Basehore reviewed his written report.

Superintendent Wozunk spoke about the chipper being in the repair shop.

Solicitor Long reported progress.

Mayor & Council discussed school reopenings.

PAYMENT OF BILLS: A motion was made by Passio, seconded by Farrell the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Kelly, Farrell, Cepero, Ranieri & Laubenstein; Nays: None; Absent: None; Mayor Kappatos declared the bill list approved.

GOOD & WELFARE:

This portion of the meeting was open to the public:

Lael Brattan, 43 8th Avenue: Mr. Brattan had questions about having some limbs chipped and had some comments about the energy aggregation program.

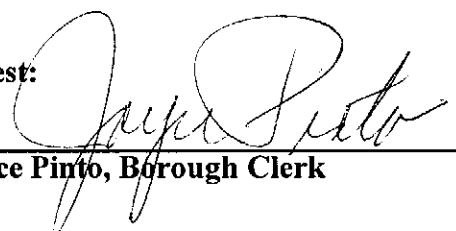
Seeing no one else wishing to speak, a motion was made by Laubenstein seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Laubenstein to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:27 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk

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Borough of Runnemede
Check Register By Check Date

Range of Checking Accts: First to Last Range of Check Dates: 07/07/20 to 07/28/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
CCO DEDICATED BY RIDER CCO				
10254	07/28/20	OFFICE14 OFFICE BASICS INC		5341
		20-00861 CUSTOM STAMP	25.50	
10255	07/28/20	RICOH005 RICOH USA		5341
		20-00862 COPY LEASE 7/9 - 8/8/2020	175.65	
10256	07/28/20	TREAS010 TREASURER, STATE OF NEW JERSEY		5341
		20-00805 DCA FEES 2ND QUARTER 2020	925.00	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	3	0	1,126.15
	Direct Deposit:	0	0	0.00
	Total:	3	0	1,126.15
CURRENT GENERAL OPERATIING ACCOUNT				
21431	07/28/20	ABH SE50 ABH SENTRY LOCKSMITHS LLC		5337
		20-00871 REPAIR POLICE ENTRANCE DOOR	267.00	
21432	07/28/20	AJ BAR50 A&J BAR & JANITORIAL SUPPLIES		5337
		20-00401 PD SUPPLIES	129.83	
21433	07/28/20	ALLGE005 ALL GEARED UP LLC		5337
		20-00783 5.11 Pants / EMS Patches	166.98	
21434	07/28/20	AUTO T50 AUTO & TRUCK PARTS OF DEPTFORD		5337
		19-01536 PW11 2016 Ford F450 23659MG	355.42	
21435	07/28/20	BACHASS0 BACH ASSOCIATES PC		5337
		20-00854 RB2020-0 GENERAL ENG JUNE	1,308.00	
21436	07/28/20	BBTRE005 B&B TREE SERVICE INC		5337
		20-00743 TREE REMOVAL GREEN ACRES	1,900.00	
21437	07/28/20	BLACK 50 BLACK HORSE PIKE REGIONAL		5337
		20-00069 TAX LEVY 2020	253,261.00	
21438	07/28/20	BOROU041 BOROUGH OF MAGNOLIA		5337
		20-00248 COURT ADMINISTRATOR I/L AGREE	23,293.14	
21439	07/28/20	BOROU025 BOROUGH OF BARRINGTON		5337
		20-00114 GASOLINE -	5,654.45	
21440	07/28/20	BOROU050 BOROUGH OF BELLMAWR		5337
		20-00182 TRASH COLLECTION INTERLOCAL	19,033.20	
21441	07/28/20	CAMDEN COVANTA CAMDEN ENER.RECOV.CEN.		5337
		20-00113 LANDFILL -	27,240.58	

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PO #		Description			Contract
CURRENT		GENERAL OPERATING ACCOUNT	Continued		
21442	07/28/20	COMCAST COMCAST			5337
20-00104		INTERNET BOROUGH -	497.35		
21443	07/28/20	COPIERS COPIERS PLUS, INC.			5337
20-00786		COLOR COPIES	3.66		
21444	07/28/20	DEER 50 DEER PARK DIRECT			5337
20-00107		WATER - BORO HALL -	26.71		
21445	07/28/20	DM MEDIC DM MEDICAL BILLINGS, LLC			5337
20-00109		EMS BILLING - MONTHLY	2,379.28		
21446	07/28/20	EDCOLES EDWARD COLES			5337
20-00792		ADDITIONAL PLAYING TIME 7/4/20	200.00		
21447	07/28/20	EDMUN01 EDMUNDS & ASSOCIATES INC			5337
19-01058		2019 JULY TAX BILLING	836.15		
20-00812		2020 ESTIMATED TAX BILLING	682.80		
			<u>1,518.95</u>		
21448	07/28/20	ENDURO05 ENDURING MEMORIALS			5337
20-00859		WWII BRONZE MEMORIAL	2,205.00		
21449	07/28/20	FIRESTON FIRESTONE COMPLETE AUTO CARE			5337
20-00839		3013 TIRE INSTALLATION	60.00		
21450	07/28/20	FOUND005 FOUNDATION TITLE, LLC			5337
20-00864		TITLE SEARCH - SCOUT BUILDING	365.00		
21451	07/28/20	GREAT010 GREAT AMERICA FINANCIAL SVCS.			5337
20-00046		LEASE PHONE SYSTEM MONTH YEAR	674.52		
21452	07/28/20	INFINISO INFINISOURCE, INC.			5337
20-00209		ISOLVED TIME & GEOFENCING MTH	421.00		
21453	07/28/20	KELLY DR JENNIFER KELLY, PH.D. LLC			5337
20-00791		BOWNE PSYCH	425.00		
21454	07/28/20	LAMONTME LAMONT MEDICAL EQUIPMENT CORP			5337
20-00821		Oxygen Cylinder Maint Apr-June	99.00		
20-00828		Oxygen Cylinder Maint. Jan-Mar	99.00		
			<u>198.00</u>		
21455	07/28/20	LOCAL010 LOCAL IT AND SECURITY LLC			5337
20-00027		IT, ANTI-VIRUS & HYPER V BACKUP	1,434.00		
20-00030		IT SERVICES MONTH	1,054.00		
			<u>2,488.00</u>		
21456	07/28/20	MARIE005 MARIE C SANDERS			5337
20-00715		WATER COLOR PAINTING PLANTING	250.00		

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PO #	Description				Contract
CURRENT		GENERAL OPERATING ACCOUNT	Continued		
21457	07/28/20	MCIC0005 MCI COMM SERVICE			5337
		20-00100 FAX LINE DPW -	35.12		
21458	07/28/20	MES MUNICIPAL EMERGENCY SERVICES			5337
		20-00751 GRASSI SIDE JOB SHIRT	70.00		
21459	07/28/20	METRO005 METROPOLITAN RUNNEMEDE			5337
		20-00808 GABAGE DISPOSAL FEE 2ND QTR 20	7,148.74		
21460	07/28/20	MUNSAFET MUNICIPAL SAFETY SUPPLY			5337
		20-00730 Uniform Public Works	4,509.85		
21461	07/28/20	NAT AL50 NAT ALEXANDER COMPANY			5337
		20-00488 FireDex Isolation Gown x5	500.00		
		20-00739 Annual SCBA Flow Testing	1,174.95		
		20-00758 E-Rescue Tool Annual Maint/Inp	980.00		
			<u>2,654.95</u>		
21462	07/28/20	NETCA005 NETCARRIER TELECOM INC			5337
		20-00108 PHONE BILL - MONTH	466.16		
21463	07/28/20	NJAWC NEW JERSEY AMERICAN WATER			5337
		20-00103 WATER BOROUGH	412.66		
		20-00112 FIRE HYDRANTS -	6,808.00		
			<u>7,220.66</u>		
21464	07/28/20	OFFICE14 OFFICE BASICS INC			5337
		20-00801 COPY PAPER	289.50		
		20-00817 Office Chair & Mat	378.94		
			<u>668.44</u>		
21465	07/28/20	PAULST50 PAULS CUSTOM AWARDS & TROPHIES			5337
		20-00725 CHIEFS AWARD	35.00		
21466	07/28/20	POLICE50 POLICE & FIREMEN'S RETIREMENT			5337
		20-00867 EMPLOYER SHARE RETRO PAY 2019	6,484.99		
21467	07/28/20	PRESIO05 PRESIDENTIAL COURT APARTMENTS			5337
		20-00809 GARBAGE DISPOSAL FEE - 2ND QTR	6,212.70		
21468	07/28/20	PRO-LINE PROLINE COLLISTON, INC.			5337
		20-00775 Battalion 75 Paint	500.00		
21469	07/28/20	PUBLIC40 PUBLIC EMP RETIREMENT SYSTEM			5337
		20-00866 EMPLOYER SHARE RETRO PAY 2019	1,299.15		
21470	07/28/20	PUBLICSE PSE&G CO			5337
		20-00111 ELECTRIC BUILDING	15,210.85		
21471	07/28/20	RETRO01 THE RETROSPECT INC			5337
		20-00774 RENEWAL	60.00		

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PO #		Description			Contract
CURRENT		GENERAL OPERATING ACCOUNT	Continued		
21471		THE RETROSPECT INC	Continued		
20-00837		LEGAL NOTICES	<u>154.64</u>		
			214.64		
21472	07/28/20	RICH005 RICHARD M THOMAS			5337
20-00807		COVID-19 ASYMPTOMATIC RTW EVAL	129.00		
21473	07/28/20	RUNNE005 RUNNEMEDE CAR WASH LLC			5337
20-00800		PD CAR WASHES	336.00		
21474	07/28/20	RUNNEM05 RUNNEMEDE BOARD OF EDUCATION			5337
20-00126		LOCAL TAX LEVY MONTH YEAR	628,426.75		
21475	07/28/20	SMITTO05 SMITTY'S UPHOLSTERY			5337
20-00804		INTERIOR FIX ON 3013	275.00		
21476	07/28/20	SONJEMP SO NJ REG EMP BENEFITS FUND			5337
20-00387		MONTHLY HEALTH & DENTAL INS	83,917.33		
21477	07/28/20	SOUTHE50 SOUTHERN PEST CONTROL			5337
20-00102		PEST CONTROL BOROUGH -	60.00		
21478	07/28/20	TDBANK TD WEALTH			5337
20-00842		SA DEBT SERVICE-ANNUAL FEES	1,050.00		
21479	07/28/20	TDCARDS TD CARD SERVICES			5337
20-00447		PROTECTIVE FACE MASKS	179.70		
20-00512		Air Filers/Def Fuel	481.96		
20-00562		Toilets/Shop Supplies	501.84		
20-00565		Belts For Chipper	1,113.00		
20-00629		DPW LUCHEON	259.80		
20-00638		Batteries,60gal Cans	183.77		
20-00655		Water Line for Shop	144.78		
20-00657		LUCHEON COURT,CONST & FRONTOFF	63.76		
20-00676		STARTER CHIPPER	561.74		
20-00711		Shop/Saw/Equipment Supplies	1,156.07		
20-00717		FOOD SEWER DEPT 8TH & CENTRAL	34.80		
20-00728		Ignition Switch	96.64		
20-00734		ANNUAL FEE	150.00		
20-00873		FINANCE CHARGE JUNE	<u>95.22</u>		
			5,023.08		
21480	07/28/20	USAMOBIL SPOK, INC.			5337
20-00106		PAGER -	2.31		
21481	07/28/20	USBAN005 US BANK EQUIPMENT FINANCE			5337
20-00085		COPIER OFFICE DATES	326.00		
20-00178		OFFICE COPIER LEASE	<u>199.00</u>		
			525.00		
21482	07/28/20	VCI EM50 VCI EMERG VEHICLE SPECIALISTS			5337
20-00797		BLS 787 Rear AC Diag/Repair	414.50		

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PO #		Description			Contract
CURRENT GENERAL OPERATIING ACCOUNT Continued					
21483	07/28/20	VE RAL 50 VE RALPH & SON INC			5337
		20-00589 Misc PPE Items/COVID-19	60.50		
		20-00699 EMS Supply Order	<u>284.96</u>		
			345.46		
21484	07/28/20	VERIZO33 VERIZON			5337
		20-00101 BORO PHONE BILL -	36.62		
21485	07/28/20	VERIZWIR VERIZON WIRELESS			5337
		20-00083 MONTHLY PD MODEMS	338.52		
		20-00098 CELL PHONES BORO	1,349.00		
		20-00174 MONTHLY PD PHONES	<u>291.82</u>		
			1,979.34		
21486	07/28/20	WADELONG WADE LONG WOOD LLC			5337
		20-00221 SOLICITOR - MONTH & YEAR	5,000.00		
Checking Account Totals					
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		Checks:	56	0	1,124,573.71
		Direct Deposit:	0	0	0.00
		Total:	<u>56</u>	<u>0</u>	<u>1,124,573.71</u>
DOG ACCOUNT DOG ACCOUNT					
10355	07/28/20	INDEP005 INDEPENDENT ANIMAL CARE SVCLLC			5340
		20-00145 ANIMAL CONTROL SERVICES MTH	475.00		
10356	07/28/20	SAFEGUAR SAFEGUARD BUSINESS SYSTEMS			5340
		20-00844 DEPOSIT TICKETS DOG	82.96		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	2	0	557.96
		Direct Deposit:	0	0	0.00
		Total:	<u>2</u>	<u>0</u>	<u>557.96</u>
PAYROLL PAYROLL ACCOUNT					
62607	07/16/20	CECIL005 CECIL CANADY SR, COURT OFFICER			5334
		P2000093 DOCKET: DC-008547-04/CAMDEN	94.71		
62608	07/16/20	NJFAM78 NJ FAMILY SUPPORT PAYMENT CTR			5334
		P2000091 GARNISHMENT W/E 7/5 & 7/12	182.00		
62609	07/16/20	NJFAM80 NJ FAMILY SUPPORT PAYMENT CTR			5334
		P2000092 GARNISHMENT W/E 7/5 & 7/12	182.00		

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PO #	Description	Amount Paid	Contract	
PAYROLL				
PAYROLL ACCOUNT Continued				
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	3	0	458.71
	Direct Deposit:	0	0	0.00
	Total:	3	0	458.71
PLAN BD COMMERC PLANNING BOARD ESCROW ACCOUNT				
426	07/28/20	BACHASSO BACH ASSOCIATES PC		5342
20-00847	PBE20-03	JERRY'S MOBILE TRUCK	1,168.00	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	1,168.00
	Direct Deposit:	0	0	0.00
	Total:	1	0	1,168.00
SEWER CAPITAL SEWER CAPITAL ACCOUNT				
10045	07/28/20	BACHASSO BACH ASSOCIATES PC		5339
19-01150	RB2019-8	SEWER & STORM MAPS II	2,100.00	
19-01381	RB2019-7	SPETIC SYS REPLACEMENT	11,613.00	
			13,713.00	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	2	0	14,004.85
	Direct Deposit:	0	0	0.00
	Total:	2	0	14,004.85
SEWER OPERATING SEWER UTILITY ACCOUNT				
8298	07/28/20	ACSHUOODS A.C. SHULTES INC		5338
20-00388		INSPECT FAIRBANKS MORSE PUMP	500.00	
8299	07/28/20	ATT 33 AT&T		5338
20-00124		SEWER LONG DIST & LOCAL	775.82	
8300	07/28/20	BOROUGH25 BOROUGH OF BARRINGTON		5338
20-00123		SEWER GASOLINE -	546.77	
8301	07/28/20	COMCAST COMCAST		5338
20-00122		SEWER INTERNET -	315.48	
8302	07/28/20	KENNEDYC KENNEDY CULVERT & SUPPLY CO		5338
20-00748		6" FLG GASKET SET - H STATION	51.00	
8303	07/28/20	NJAWC NEW JERSEY AMERICAN WATER		5338
20-00121		SEWER WATER BILL -	83.89	
8304	07/28/20	PUBLICISE PSE&G CO		5338
20-00120		SEWER ELECTRIC -	1,725.70	

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PO #	Description	Amount Paid	Contract	
SEWER OPERATING SEWER UTILITY ACCOUNT Continued				
8305	07/28/20	TDCARDS TD CARD SERVICES		5338
		20-00655 Water Line for Shop	400.07	
		20-00717 FOOD SEWER DEPT 8TH & CENTRAL	<u>197.31</u>	
			597.38	
8306	07/28/20	USAMOBIL SPOK, INC.		5338
		20-00125 PAGER SEWER DEPT -	24.90	
8307	07/28/20	VERIZO33 VERIZON		5338
		20-00118 SEWER ACCT 931-0833 -	39.57	
8308	07/28/20	VERIZWIR VERIZON WIRELESS		5338
		20-00098 CELL PHONES BORO	199.23	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks: 11	0	4,859.74
		Direct Deposit: 0	0	0.00
		Total: 11	0	4,859.74
TRUST-OTHER ESCROW ACCOUNT				
301	07/08/20	BOROU75 BORO OF RUNN GENERAL ACCT		5332
		20-00793 ADMIN FEE MAXIMO# W-3680685R	54,525.00	
302	07/28/20	BACHASSO BACH ASSOCIATES PC		5343
		20-00794 RB2020-4A PERMIT FEE INSPECTIO	1,305.00	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks: 2	0	55,830.00
		Direct Deposit: 0	0	0.00
		Total: 2	0	55,830.00
TTL REDEMPTION TAX COLLECTOR REDEMPTION ACCT				
4460	07/16/20	FIG FIG CUST FIGNJ19LLC & SEC PTY		5333
		20-00830 LIEN REDEEM 124/9.01 19-00077	532.00	
		20-00831 LIEN REDEEM 99/1 19-00060	<u>14,975.22</u>	
			15,507.22	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks: 1	0	15,507.22
		Direct Deposit: 0	0	0.00
		Total: 1	0	15,507.22
UNEMPLOYMENT UNEMPLOYMENT TRUST FUND				
10031	07/28/20	NJDELAWF STATE OF NEW JERSEY		5344
		20-00843 2ND QTR 2019 UNEMPLOYMENT PENA	9.99	

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PO #	Description	Amount Paid	Contract	
UNEMPLOYMENT UNEMPLOYMENT TRUST FUND				
Continued				
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	1	0	9.99 0.00
	Direct Deposit:	0	0	0.00 0.00
	Total:	1	0	9.99 0.00
WIRES - PAYROLL PAYROLL ACCOUNT WIRE PAYMENTS				
55	07/23/20	EQUIT01 AXA EQUITABLE	07/24/20 VOID	5335 (Void Reason: WRONG PAYEE)
	P2000094	JULY DCRP	427.36	
56	07/24/20	PRU-DCRP PRUDENTIAL - DCRP		5336
	P2000094	JULY DCRP	427.36	
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	1	1	427.36 427.36
	Direct Deposit:	0	0	0.00 0.00
	Total:	1	1	427.36 427.36
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	83	1	1,218,523.69 427.36
	Direct Deposit:	0	0	0.00 0.00
	Total:	83	1	1,218,523.69 427.36

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	1,116,667.29	0.00	0.00	1,116,667.29
SEWER OPERATING FUND	0-07	4,859.74	0.00	0.00	4,859.74
	Year Total:	1,121,527.03	0.00	0.00	1,121,527.03
CURRENT FUND	9-01	5,701.42	0.00	0.00	5,701.42
SEWER CAPITAL FUND	C-08	14,004.85	0.00	0.00	14,004.85
	G-01	2,205.00	0.00	0.00	2,205.00
DOG TRUST FUND	T-03	557.96	0.00	0.00	557.96
	T-12	886.07	0.00	0.00	886.07
OTHER TRUST FUNDS	T-14	16,643.36	0.00	0.00	16,643.36
	Year Total:	18,087.39	0.00	0.00	18,087.39
	Total Of All Funds:	1,161,525.69	0.00	0.00	1,161,525.69

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Project Description	Project No.	Project Total
701 E CLEMENTS BRIDGE ROAD	PBE20-03	1,168.00
RB2020-4A MAXIMO # 3680685R	SOE20-18	55,830.00
Total of All Projects:		<u>56,998.00</u>