

## NOVEMBER 4, 2020

The Regular Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date remotely. The meeting was called to order at 7:00 PM. The following members were present at roll call: Mayor Kappatos, Council members: Passio, Cepero, Farrell, Ranieri & Kelly. Absent: Laubenstein; Present: Borough Solicitor, John Moustakas, Borough Engineer Anthony DiRosa. CFO Gregory Anderson.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

APPROVAL OF MINUTES: A motion was made by Passio, seconded by Farrell that the minutes of the 9/29/20 & 10/6/20 meetings be approved as submitted by the clerk. The motion carried and Mayor Kappatos declared the minutes approved.

REPORT OF CONSTRUCTION CODE OFFICIAL: A report was read stating that the sum of \$13,620.00 was collected for various building permits and other fees during the month of October, 2020. All fees were turned over to the Borough Treasurer.

REPORT OF BOROUGH TREASURER: No report was filed.

REPORT OF BOROUGH CLERK: A report was read reporting that the sum of \$3,113.00 was collected in various permits and licenses during the month of October, 2020. All fees were turned over to the Borough Treasurer.

REPORT OF CHIEF OF POLICE: A report was read stating the sum of \$404.00 was collected in Police, Accident, & Firearms Permits during the month of October, 2020. All funds were turned over to the Borough Treasurer.

REPORT OF MUNICIPAL JUDGE: No report was filed.

REPORT OF FIRE CAPTAIN: A report was read listing the number of incidents handled during the month of October, 2020. EMS fees reported were \$19,404.34. All fees were turned over to the Borough Treasurer.

REPORT OF FIRE OFFICIAL: A report was read listing the number of inspections conducted during the month of October, 2020. Fire fees collected were \$5,280.00. All fees were turned over to the Borough Treasurer.

REPORT OF REGISTRAR OF VITAL STATISTICS: A report was read stating the sum of \$2,814.00 was collected for death copies, burial permits and marriage copies during the month of October, 2020. All fees were turned over to the Borough Treasurer.

REPORT OF TAX COLLECTOR: A report was read for the month of October, 2020 reporting that a total of \$2,315,151.97 was collected in taxes and a total of \$31,486.43 was collected in Sewer Utility Payments.

A motion was made by Passio, seconded by Ranieri that the reports be received and filed. The motion carried. Mayor Kappatos declared the reports accepted.

### **COMMITTEE REPORTS:**

**Finance & Administration:** Councilman Ranieri reported on the upcoming audit exit conference, a finance meeting and the progress of the PIE Program. John also updated everyone on the labyrinth, art in borough hall and the electric car purchase.

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**Public Safety:** Public Safety Director Kelly reported on police and fire statistics for the past month. Eleanor also reported on training attended by OEM Coordinator and read stats for construction office.

**Public Events:** Councilwoman Passio reported that Halloween drive in movie and discussed her intentions to provide some type of celebration for the holidays.

**Construction & Engineering:** Councilman Farrell stated he would rely on the report given at caucus.

**Public Works:** Councilman Laubenstein was absent but Mayor Kappatos reported that the leaf schedule is posted on the borough's website. Mayor Kappatos also reported that he had met with the Mayor of Bellmawr to discuss the condition of Exit 3 or the turnpike.

**Parks & Recreation:** Councilman Cepero stated that nothing much was going on. Luis said he was still discussing the possibility of basketball and that there would be another blood drive in December at the gym.

**Solicitor's Report:** Solicitor Moustakas said he had nothing to report.

**Engineer's Report:** Anthony DiRosa stated that he had nothing to report.

**NEW BUSINESS:**

**RESOLUTION #20-122**

**RESOLUTION CONFIRMING 2020 APPOINTMENTS,  
FOR THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2020:

**POLICE DEPARTMENT**

Logan Stemetzki	SLEO II	\$13.50 per hour
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**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Ranieri, Farrell, Passio & Cepero. Nays: None. Absent: Laubenstein; Mayor Kappatos declared the resolution adopted.

**RESOLUTION #20-123**

**RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT BY  
AND BETWEEN THE COUNTY OF CAMDEN AND THE BOROUGH OF RUNNEMEDE  
IN CONJUNCTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM  
AND DRUG ABUSE**

**WHEREAS**, N.J.S.A. 40:8A-1 et al and N.J.S.A. 40A:11-10 et al authorizes contracting units to enter into an Interlocal Services Agreement; and

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NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute an Interlocal Services Agreement with the County of Camden to provide a municipal alliance in conjunction with the governor's council on alcoholism and drug abuse for the period October 1, 2020 through June 30, 2021.

**BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Kelly the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Ranieri, Farrell, Passio & Cepero. Nays: None. Absent: Laubenstein; Mayor Kappatos declared the resolution adopted.

**RESOLUTION #20-124**

**RESOLUTION AWARDING A CONTRACT FOR ANIMAL CONTROL SERVICES  
FOR 2021**

**WHEREAS**, the borough is required by statute to provide animal warden services to its residents; and

**WHEREAS**, the Borough has the option of renewing last year's contract at the same rate of \$475 per month received from Independent Animal Care Services, LLC.; and

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey that they hereby award the contract to Independent Animal Care Services, LLC in the amount of \$475 per month from 1/1/21 to 12/31/21 with a two year option to renew; and

**BE IT FURTHER RESOLVED**, that the proper officials are authorized to execute a contract with Independent Animal Care Services LLC.

**BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Farrell the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Ranieri, Farrell, Passio & Cepero. Nays: None. Absent: Laubenstein; Mayor Kappatos declared the resolution adopted.

**RESOLUTION #20-125**

**WHEREAS**, certain property owners within the borough have not maintained their properties in the appropriate manner; and

**WHEREAS**, borough employees have had perform tasks to bring the properties in line with out property maintenance code; and

**WHEREAS**, the tax collector is permitted to place a lien on the property per Runnemede Code Chapter 95 for the maintenance and up-keep of these properties for the service provided by the borough; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Runnemede property maintenance liens be placed against the following properties:

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Block	Lot	Amount
54	20	\$ 211.00
48	11.01	211.00
33	2	211.00

BE IT FURTHER RESOLVED, by Mayor and Council of the Borough of Runnemede that said records be adjusted accordingly.

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Farrell the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Ranieri, Farrell, Passio & Cepero. Nays: None. Absent: Laubenstein; Mayor Kappatos declared the resolution adopted.

ORDINANCE #20-12

AN ORDINANCE AMENDING CHAPTER 170 OF THE CODE OF THE BOROUGH OF RUNNEMEDE ENTITLED "FIRE PREVENTION"

A motion was made by Kelly, seconded by Passio to adopt the ordinance on first reading and advertise according to law at a public hearing to be held at a meeting on December 1, 2020. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Farrell, Cepero & Kelly; Nays: None; Absent: Laubenstein; Mayor Kappatos declared the ordinance adopted on first reading.

**BOND ORDINANCE #20-13:**      **Bond Ordinance Authorizing Preliminary Expenditures for the Davis Road Sewer Extension Project in and for the Borough of Runnemede, County of Camden, New Jersey; Appropriating the Sum of \$500,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes in the Aggregate Principal Amount of up to \$500,000.**

A motion was made by Passio, seconded by Ranieri to adopt the ordinance on first reading and advertise according to law at a public hearing to be held at a meeting on December 1, 2020. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Farrell, Cepero & Kelly; Nays: None; Absent: Laubenstein; Mayor Kappatos declared the ordinance adopted on first reading.

Engineer Anthony DiRosa explained how the new sewer system along Davis Road would function.

**PAYMENT OF BILLS:** A motion was made by Passio, seconded by Ranieri the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Cepero, Farrell, Passio & Kelly; Nays: None; Absent: Laubenstein; Mayor Kappatos declared the bill list approved.

**GOOD & WELFARE:**


Tara Root, 36 N. Rowand Avenue: Thanked the police department for providing groceries for the school pantries established by the Rotary Club. Ms. Root also reported on the freezers donated by the Rotary Club to both Trinity Lutheran Church and another church in Barrington.

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Seeing no one else wishing to speak, a motion was made by Passio, seconded by Farrell to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Cepero to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:45 PM.

Approved:

  
\_\_\_\_\_  
Nick Kappatos, Mayor

Attest:

  
\_\_\_\_\_  
Joyce Pinto, Borough Clerk



Range of Checking Accts: First to Last Range of Check Dates: 10/28/20 to 12/31/20  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CAPITAL GENERAL CAPITAL FUNDS				
1689	11/04/20	BERGEYSI BERGEY'S		5424
		20-01078 PW1 2006 Mack 32yd MG68815	4,903.95	
1690	11/04/20	GOVCO005 GOVCONNECTION INC		5424
		20-01196 VGA MONITOR CONVERTER ADAPTERS	43.58	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	4,947.53	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	4,947.53	0.00

CCO DEDICATED BY RIDER CCO				
10276	11/04/20	VERIZWIR VERIZON WIRELESS		5426
		20-00098 CELL PHONES BORO	80.02	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	80.02	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	80.02	0.00

CURRENT GENERAL OPERATING ACCOUNT				
21761	10/29/20	CAMDEN08 CAMDEN COUNTY CLERK'S OFFICE		5419
		20-01279 FILING FEE MUNICIPAL LIEN	11.00	
21762	11/04/20	ALLGE005 ALL GEARED UP LLC		5422
		20-01226 PD PATCHES	287.00	
		20-01263 EXTRA PD MASKS	150.00	
			437.00	
21763	11/04/20	AUTO T50 AUTO & TRUCK PARTS OF DEPTFORD		5422
		20-01274 PW3 2012 Ford F350 MG95470	51.39	
21764	11/04/20	BERNIESA BERNIES AUTO REPAIR LLC		5422
		20-01052 3003 REPAIR	1,484.30	
		20-01267 3011 MAINTENANCE	2,055.61	
			3,539.91	
21765	11/04/20	BKLAGOON BLACK LAGOON		5422
		20-01076 Hirish Lake Fountain	850.00	
21766	11/04/20	BLACK 50 BLACK HORSE PIKE REGIONAL		5422
		20-00069 TAX LEVY 2020	253,261.00	
21767	11/04/20	BOROU041 BOROUGH OF MAGNOLIA		5422
		20-00248 COURT ADMINISTRATOR I/L AGREE	3,882.19	

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Check Register By Check Date

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CURRENT: GENERAL OPERATING ACCOUNT Continued				
21768	11/04/20	BOROUGH25 BOROUGH OF BARRINGTON		5422
		20-00114 GASOLINE -	4,438.23	
21769	11/04/20	BOROUGH50 BOROUGH OF BELLMAWR		5422
		20-00182 TRASH COLLECTION INTERLOCAL	19,577.70	
21770	11/04/20	CAMDEN COVANTA CAMDEN ENER.RECOV.CEN.		5422
		20-00113 LANDFILL -	19,779.63	
21771	11/04/20	CHERRY50 CHERRY VALLEY TRACTOR SALES		5422
		20-01214 Chain for Spreader Saltdogg	479.60	
21772	11/04/20	COMCAST COMCAST		5422
		20-00104 INTERNET BOROUGH -	38.08	
21773	11/04/20	COPIERS COPIERS PLUS, INC.		5422
		20-01305 TAX COPIER VOLUME 10/5-11/4/20	7.02	
21774	11/04/20	COUNTYCO COUNTY CONSERVATION COMPANY		5422
		20-01172 Black Mulch Boro Hall	680.00	
		20-01202 Yard Waste Disposal	621.00	
			1,301.00	
21775	11/04/20	DAMBLYS1 DAMBLY'S GARDEN CENTER		5422
		20-01175 Fall Plants/Decorations	130.42	
21776	11/04/20	DEER 50 DEER PARK DIRECT		5422
		20-00107 WATER - BORO HALL -	105.83	
		20-00127 PD MONTHLY WATER	45.29	
			151.12	
21777	11/04/20	FEDEX FEDEX EXPRESS		5422
		20-01266 SHIP TO DRAEGER	48.84	
21778	11/04/20	GOVCO005 GOVCONNECTION INC		5422
		20-01236 MICROSOFT EXCHANGE ONLINE PLAN	212.65	
21779	11/04/20	INFINISO INFINISOURCE, INC.		5422
		20-00209 ISOLVED TIME & GEOFENCING MTH	421.00	
21780	11/04/20	JOYCE060 JOYCEMEDIA LLC		5422
		20-00066 HOST,UPDATES,SOCIAL MEDIA MTH	350.00	
21781	11/04/20	LOCAL010 LOCAL IT AND SECURITY LLC		5422
		20-00027 IT,ANTI-VIRUS & HYPER V BACKUP	1,434.00	
		20-00030 IT SERVICES MONTH	1,054.00	
			2,488.00	
21782	11/04/20	NEWJE020 NEW JERSEY TURFGRASS ASSC		5422
		20-01212 Membership	225.00	



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CURRENT GENERAL OPERATING ACCOUNT Continued					
21783	11/04/20	NORRI005 NORRIS SALES COMPANY INC			5422
		20-01092 LIGHT TOWER RENTAL-GREEN ACRES	912.60		
21784	11/04/20	OFFICE14 OFFICE BASICS INC			5422
		20-01238 HP PRINTER M203dw	172.75		
		20-01290 SUPPLIES FRONT OFFICE	77.75		
			250.50		
21785	11/04/20	PUBLIC15 PUBLIC SAFETY OUTFITTERS INC			5422
		20-01181 6" LIGHT STICK - YELLOW 12HR	60.00		
21786	11/04/20	PUBLICSE PSE&G CO			5422
		20-00111 ELECTRIC BUILDING	14.70		
21787	11/04/20	REPU005 REPUBLIC SERVICES INC			5422
		20-01304 RECYCLING DISPOSAL OCT 2020	381.55		
21788	11/04/20	RETRO01 THE RETROSPECT INC			5422
		20-01193 9/25/20 AD TAX SALE DISPLAY	280.00		
21789	11/04/20	RUNNEM25 RUNNEMEDE FIRE COMPANY #1			5422
		20-00183 QUARTERLY HOUSING	10,925.00		
21790	11/04/20	USBAN005 US BANK EQUIPMENT FINANCE			5422
		20-00178 OFFICE COPIER LEASE	199.00		
		20-00330 COPIER DPW DATE PAYMENTS	122.00		
			321.00		
21791	11/04/20	VE RAL50 VE RALPH & SON INC			5422
		20-01232 EMS Supply Order	789.29		
21792	11/04/20	VERIZWIR VERIZON WIRELESS			5422
		20-00083 MONTHLY PD MODEMS	298.51		
		20-00098 CELL PHONES BORO	1,391.89		
			1,690.40		
Checking Account Totals					
		Paid	Void	Amount Paid	Amount Void
		Checks: 32	0	327,305.82	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 32	0	327,305.82	0.00
DOG ACCOUNT DOG ACCOUNT					
10366	11/04/20	NJDEPT NJ STATE DEPT OF HEALTH			5425
		20-01302 2020 OCTOBER DOG REPORT	27.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
DOG ACCOUNT DOG ACCOUNT					
Continued					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
					<u>Amount Void</u>
		Checks:	1	0	27.00
		Direct Deposit:	0	0	0.00
		Total:	1	0	27.00
SEWER OPERATING SEWER UTILITY ACCOUNT					
8361	11/04/20	ATT 33 AT&T			5423
20-00124		SEWER LONG DIST & LOCAL	680.25		
8362	11/04/20	BOROUGH OF BARRINGTON			5423
20-00123		SEWER GASOLINE -	217.52		
8363	11/04/20	COMCAST COMCAST			5423
20-00122		SEWER INTERNET -	317.07		
8364	11/04/20	DUKE DUKE'S ROOT CONTROL INC			5423
20-00981		ROOT CONTROL MAINTENANCE	18,499.10		
8365	11/04/20	LOWES LOWES CREDIT SERVICES			5423
20-01251		Line Repair Tools	441.31		
20-01301		SEWER SUPPLIES	37.34		
			478.65		
8366	11/04/20	PUBLICSE PSE&G CO			5423
20-00120		SEWER ELECTRIC -	605.52		
8367	11/04/20	SOUTH 84 SOUTH JERSEY GAS COMPANY			5423
20-00119		GAS SEWER -	117.01		
8368	11/04/20	VERIZWIR VERIZON WIRELESS			5423
20-00098		CELL PHONES BORO	259.10		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
					<u>Amount Void</u>
		Checks:	8	0	21,174.22
		Direct Deposit:	0	0	0.00
		Total:	8	0	21,174.22
TTL REDEMPTION TAX COLLECTOR REDEMPTION ACCT					
4482	10/29/20	ACTLIEN US BANK/CUST/ACTLIEN HOLDING			5420
20-01282		LIEN REDEEM 16/12 20-00010	3,992.42		
4483	10/29/20	CC1 CC1 NJ II LLC			5420
20-01250		LIEN REDEEM 149.02/6 20-00103	4,068.82		
4484	10/29/20	DSCH DSHC ENTERPRISES			5420
20-01286		LIEN REDEEM 71/1 20-00048	3,262.43		
4485	10/29/20	GARDIN GARDEN STATE INVESTMENT			5420
20-01253		LIEN REDEEM 88/7 20-00060	2,079.71		
20-01283		LIEN REDEEM 57/11.01 20-00033	1,437.20		
20-01284		LIEN REDEEM 135/3 20-00087	1,455.66		

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Check Register By Check Date

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
TTL REDEMPTION TAX COLLECTOR REDEMPTION ACCT Continued				
4485	GARDEN STATE INVESTMENT	Continued		
20-01285	LIEN REDEEM 100/15 20-00072	2,061.02		
		7,033.59		
4486	10/29/20 GREYMORR GREYMORR LLC		5420	
20-01287	LIEN REDEEM 51/14 20-00029	10,462.05		
Checking Account Totals				
	Checks:	<u>Paid</u> 5	<u>Void</u> 0	<u>Amount Paid</u> 28,819.31
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>
	Total:	<u>5</u>	<u>0</u>	<u>28,819.31</u>
WIRES - PAYROLL PAYROLL ACCOUNT WIRE PAYMENTS				
65	10/30/20 EQUIT01 AXA EQUITABLE		5421	
P2000141	OCTOBER CONTRIBUTIONS	6,325.00		
66	10/30/20 PRU-DCRP PRUDENTIAL - DCRP		5421	
P2000140	OCTOBER DCRP	437.89		
67	10/30/20 COLON005 COLONIAL LIFE		5421	
P2000142	OCTOBER COLONIAL LIFE	446.32		
Checking Account Totals				
	Checks:	<u>Paid</u> 3	<u>Void</u> 0	<u>Amount Paid</u> 7,209.21
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>
	Total:	<u>3</u>	<u>0</u>	<u>7,209.21</u>
Report Totals				
	Checks:	<u>Paid</u> 52	<u>Void</u> 0	<u>Amount Paid</u> 389,563.11
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>
	Total:	<u>52</u>	<u>0</u>	<u>389,563.11</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	327,305.82	0.00	0.00	327,305.82
SEWER OPERATING FUND	0-07	21,174.22	0.00	0.00	21,174.22
Year Total:		348,480.04	0.00	0.00	348,480.04
GENERAL CAPITAL FUND	C-04	4,947.53	0.00	0.00	4,947.53
DOG TRUST FUND	T-03	27.00	0.00	0.00	27.00
	T-12	7,209.21	0.00	0.00	7,209.21
OTHER TRUST FUNDS	T-14	28,899.33	0.00	0.00	28,899.33
Year Total:		36,135.54	0.00	0.00	36,135.54
Total of All Funds:		389,563.11	0.00	0.00	389,563.11