



Office of Code Enforcement

24 N. Black Horse Pike

Runnemede, NJ 08078

856-939-2815

**Certificate of Continued Occupancy Application
Commercial/Multi Family**

Fee: \$150.00

\$25.00 Fee after first reinspection

Date: _____ Check Number: _____

Address of Property: _____ Block _____ Lot _____

Name of Business: _____

Description of Use: _____

Contact Person: _____

Phone Number: _____ Email _____

Sale _____ Lease _____

Name: _____ Buyer _____ Tenant _____

Address: _____

Phone: _____ Email: _____

Name of Realtor or Owner: _____

Address: _____

Phone: _____ Email: _____ Occupancy Date: _____

Continued on Page 2

Provide proof of lease or purchase from Owner

Application expires 90 days after inspection, if the Certificate of Continued Occupancy has not been issued

All construction permits shall be closed out before the Certificate of Continued Occupancy is issued

Construction permits shall be required for any work performed without proper permits.

Signature: _____

Print Name: _____ Position: _____

Form issue date 08/19/21