

## **REORGANIZATION-JANUARY 4, 2022**

The Reorganization Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date remotely. The meeting was called to order at 6:00 P.M.

**STATEMENT:** Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

**CERTIFICATES OF ELECTION:** The Certificates of Election were read whereby Eleanor Kelly and Craig Laubenstein were elected to three year terms as members of council. At this time Ms. Kelly and Mr. Laubenstein were sworn in by Mayor Kappatos.

**ROLL CALL:** Present: Mayor Kappatos and Council Members: Ranieri, Laubenstein, Passio, Cepero, Kelly & Farrell.

**NOMINATIONS FOR PRESIDENT OF COUNCIL:** Mayor Kappatos requested nominations for President of Council. A motion was made by Laubenstein, seconded by Kelly that Pat Passio be President of Council for the year 2022. There appearing to be no other nominations, Mayor Kappatos closed the nominations and requested a roll call vote with the following results: Ayes: Kelly, Laubenstein, Cepero, Farrell, Ranieri & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared Pat Passio President of Council for the year 2022. Ms. Passio thanked everyone for their vote.

Mayor Kappatos wished everyone present a Happy New Year and congratulated the new members of council. Mayor Kappatos acknowledged State Senator Nilsa Cruz Perez who had logged into the meeting and gave all who wished an opportunity to address those attending the meeting.

Councilwoman Kelly wished everyone a Happy New Year.

Councilman Laubenstein also wished everyone a Happy New Year and stated how much he enjoys working with everyone.

Councilman Farrell congratulated Eleanor and Craig.

Councilman Ranieri congratulated Eleanor and Craig on their election and Patty on her presidency of council.

Councilwoman Passio congratulates Eleanor and Craig and wished everyone a Happy New Year.

Kandy Klehamer, Chairwoman of the Planning Board, congratulated the newly elected council members and wished everyone a Happy New Year. Kandy also congratulated William Sampolski.

State Senator Nilsa Cruz-Perez congratulated Craig, Eleanor & Patty and stated how much Runnemede Council has accomplished.

### **RESOLUTION #22-01**

#### **RESOLUTION CREATING THE COMMITTEES OF BOROUGH COUNCIL OF THE BOROUGH OF RUNNEMEDE FOR THE YEAR 2019**

WHEREAS, it has been decided that it is in the best interest of the Borough of Runnemede that Borough Council shall have committees composed by Members of Borough Council for the proper and efficient administration of the affairs of Runnemede.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede, that the following named committees of the Borough Council are hereby established for the year 2022:

**Personnel:**

Mayor, Councilperson Director, Department  
Head, (1) Committee Member

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<b>Court:</b>	Mayor, Finance Director, Public Safety Director
<b>Finance &amp; Administration:</b>	Ranieri, Kappatos & Kelly
<b>Public Safety:</b>	Kelly, Ranieri & Passio
<b>Parks &amp; Recreation:</b>	Cepero, Laubenstein & Farrell
<b>Public Works:</b>	Laubenstein, Cepero & Farrell
<b>Engineering:</b>	Farrell, Ranieri & Laubenstein
<b>Public Events:</b>	Passio, Cepero & Kelly

BE IT RESOLVED, that the members of said committees shall supervise and coordinate the Borough affairs within the spheres of the respective committees, as aforesaid, between meetings of the Mayor and Borough Council.

BE IT FURTHER RESOLVED, that the Mayor, a member of all committees, shall appoint the members of Borough Council to the respective committees, as aforesaid, and shall designate the Chairman of each committee.

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Ranieri the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

RESOLUTION #22-02

A RESOLUTION AUTHORIZING AGREEMENTS FOR  
PROFESSIONAL SERVICES,  
FOR THE BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,  
STATE OF NEW JERSEY

WHEREAS, there exists a need for a Borough Solicitor, a Borough Auditor, a Borough Prosecutor, and a Borough Public Defender, and funds are available and have been certified by the Local Finance Office and certification being attached to this resolution; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, The Borough of Runnemede desires to award agreement for aforesaid professional services for the year 2022:

Position	Name	Duration	Not to Exceed
Solicitor	Daniel Long, Esquire of Wade, Long & Wood, LLC	12 months	As Per Contract
Auditor	Michael Cesaro of Bowman & Co.	12 months	As Per Contract
Prosecutor	Andrew Viola, Esquire or in case of conflict, any other duly appointed municipal prosecutor.	12 months	As Per Contract
Public Defender	Robert DelSordo, Esquire	12 months	As Per Contract
Bond Counsel	Philip A. Norcross, Esquire Parker McCay, PA	12 months	As Per Contract

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Labor Counsel	Daniel Long, Esquire of Wade, Long & Wood , LLC	12 months	As Per Contract
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Special Labor Counsel	Louis Rosner, Esquire	12 months	As per Contract
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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Runnemede as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements for Professional Services.

2. The aforesaid services are recognized as professional services under the laws of the State of New Jersey and accordingly are excluded from and may be awarded without competitive bidding requirements of the New Jersey Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a).

BE IF FURTHER RESOLVED that the Borough Clerk shall forthwith cause to be printed once, in a newspaper authorized by law to publish the Borough's legal advertisements.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-03**

#### **RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE**

WHEREAS, there exists the need for insurance coverage and consultant services for the Borough of Runnemede; and

WHEREAS, such insurance coverage and consultant services are excluded from the competitive bidding requirements of the New Jersey Public Contract Law pursuant to the express provisions of the NJSA 40:A 11-5 (1) (M); and

WHEREAS, funds are available for the payment of such contracts under the line item entitled Insurance "O" in the 2022 Budget of the Borough of Runnemede as certified by the Borough Treasurer; and

WHEREAS, the Borough desires to use the services of Conner Strong Companies, Inc., Insurance Broker, as consultant for the acquisition and servicing of said insurance and who will be compensated by said insurance company;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede that the Borough be and is hereby authorized to enter into and award the above mentioned contracts and utilize the services of the above mentioned insurance broker pursuant to the terms and conditions as set forth above and as may be further set forth in a written contract;

BE IT FURTHER RESOLVED that the appropriate Borough Officials be and are hereby authorized to enter into and execute all written agreements and other documents necessary to effectuate the above mentioned award;

BE IT FURTHER RESOLVED that a copy of the within resolution and the written contract shall be on file and made available for public inspection in the office of the Borough Clerk;

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BE IT FURTHER RESOLVED that the Borough Clerk shall forthwith cause to be printed once, in a newspaper authorized by law to publish the Borough's legal advertisements, a brief notice stating the nature, duration, service and amount of the contracts are on file and available for public inspection in the office of the clerk of the Borough of Runnemede.

### BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Farrell the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None; Mayor Kappatos declared the resolution adopted.

### RESOLUTION #22-24

#### **RESOLUTION APPOINTING CAPTAIN WILLIAM SAMPOLSKI AS CHIEF OF POLICE FOR THE BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, there is a need to appoint a Chief of Police for the Borough of Runnemede; and

WHEREAS, the governing body of the Borough of Runnemede finds Captain William Sampolski qualified to hold such position;

NOW, THEREFORE, BE IT RESOLVED, by Mayor & Council of the Borough of Runnemede, County of Camden, State of New Jersey that Captain William Sampolski is hereby appointed Chief of Police for the Borough of Runnemede, effective January 1, 2022 and shall hold such title until further action by Mayor & Council.

### BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Passio the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

Mayor Kappatos swore in Captain William Sampolski as Chief of Police Chief Sampolski thanked everyone and wished all a Happy New Year. Various relatives of Chief Sampolski offered their congratulations.

#### **APPOINTMENTS:**

<b>Contract Compliance Officer:</b>	Joyce Pinto
<b>Municipal Housing Liaison:</b>	Joyce Pinto
<b>Assistant Tax Collector:</b>	Beth Miller
<b>Treasurer:</b>	Christina Conroy
<b>Municipal Humane Law Enforcement Officer:</b>	Matthew Woollen
<b>Code Enforcement Officer:</b>	Buck Tuthill
<b>Housing Inspector:</b>	Buck Tuthill
<b>Electrical Sub Code Official:</b>	Joseph Conboy
<b>Plumbing Sub Code Official:</b>	Mengste Thomas El

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<b>Fire Chief:</b>	Patrick Moriarty
<b>Planning Board Member Class IV (4 Year Term):</b>	Cashor Farmer
<b>Planning Board Member Class IV (4 Year Term):</b>	Kandy Klehamer
<b>Planning Board Member Class III (Member of Council):</b>	John Ranieri
<b>Alternate Planning Board Member #1 (One Year Term):</b>	Cathy Walker
<b>Planning Board Member Class II (One Year Term):</b>	Harry Wozunk
<b>Library Board Member (5 year term):</b>	
<b>Liaison to Senior Citizens (Member of Council):</b>	Pat Passio
<b>Municipal Coordinator on Aging:</b>	Val Colasuonno
<b>Clean Community Program Coordinator:</b>	Harry Wozunk, II
<b>Recycling Coordinator:</b>	Harry Wozunk, II
<b>Storm Water Coordinator:</b>	Harry Wozunk, II
<b>Municipal Alliance Coordinator:</b>	Pat Wilson
<b>Liaison to Board of Trustees of the Library:</b>	Craig Laubenstein
<b>Library Board of Trustee (Superintendent's Alternate):</b>	
<b>Advisory Board of Health:</b>	Joyce Pinto
	Ginny Betteridge
	Lee Moore
<b>Conflict Public Defender:</b>	David Gelman
<b>Veterans Affairs Committee:</b>	William Moen
	William Sampolski, Sr.
	James Whiteside
<b>Green Team:</b>	Harry Wozunk
	David Steinberg
	John Ranieri
	Rachelle Omenson
	MaryJo Ranieri
	Cathy Walker
	Craig Laubenstein

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	Eleanor Kelly
<b>Sustainability Chairperson:</b>	John Ranieri
<b>Sustainability Assistant Chairperson:</b>	Rachelle Omenson
<b>OEM Coordinator:</b>	Arthur Burns
<b>Deputy OEM Coordinator:</b>	Charles Romond
<b>Deputy Director of Emergency Services:</b>	John Feret

A motion was made by Passio, seconded by Kelly the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-04**

#### **RESOLUTION ADOPTING DRUG/ALCOHOL ABUSE POLICY FOR ALL EMPLOYEES REQUIRED TO HAVE A COMMERCIAL DRIVER'S LICENSE, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the State of New Jersey has mandated that all employees of municipalities holding a commercial driver's license be tested for drug/alcohol use; and

WHEREAS, in order to comply with this directive, effective January 1, 2020, Borough officials have sought advice from various experts in the field; and

WHEREAS, Mayor and Council of the Borough of Runnemede, after reviewing the information gathered, have begun implementation of a plan by drawing up a policy statement; and

THEREFORE BE IT RESOLVED, That Mayor and Council do hereby adopt the attached policy which will act as guide to insure the safety of both our employees and residents.

**BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried. Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-05**

#### **2022 BUDGET**

**(SEE ATTACHED COPY OF TEMPORARY BUDGET)**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-06**

#### **MEETINGS OF BOROUGH COUNCIL**

## **REORGANIZATION-JANUARY 4, 2022**

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the regular monthly meetings of the Borough Council for the year 2022 shall be held on the First Tuesday of each month, unless otherwise advertised, and all meetings of the council shall be held in the Municipal Building, 24 N. Black Horse Pike, Runnemede, New Jersey, at 7:00 PM in the evening (prevailing local time), unless some other place shall be specifically designated by the Council for any particular meetings, and in such cases, such meeting shall be held at said place designated.

Should access to the Municipal Building be restricted due to the COVID19 virus, meetings will held via electronic methods and the Borough will post information on how the public can access the meeting on the Borough's website at [www.runnemedenj.org](http://www.runnemedenj.org).

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-07**

#### **RULES & PROCEDURE**

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the book on Parliamentary Procedure, entitled "Roberts on Rules and Orders" shall govern all meetings of this Council and that Good and Welfare shall be the last order of business taken up by Council at each regular meeting for the year 2022.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-08**

#### **(SEE ATTACHED COPY OF CASH MANAGEMENT PLAN)**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-09**

#### **RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES**

BE IT RESOLVED by the Council of the Borough of Runnemede as follows:

Section 1. In accordance with N.J.S.A. 54:4-67, interest shall be charged for the non-payment of taxes beginning on the tenth calendar day following the date upon which the same became payable, at the rate of eight percent (8%) per annum on the first One Thousand Five Hundred Dollars (\$1,500.00) of the delinquency, and at the rate of eighteen percent (18%) per annum on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00), to be calculated from the date the tax was payable until the date of actual payment. In addition, a penalty of six percent (6%) shall be charged to a taxpayer with a delinquency in excess of Ten Thousand Dollars (\$10,000.00) who fails to pay the delinquency prior to the end of the calendar year. Delinquency shall mean the sum

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of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.

Section 2. In accordance with N.J.S.A. 54:5-61, if the amount of a tax sale certificate is more than Two Hundred Dollars (\$200.00), the holder of the certificate, upon redemption, is also entitled to receive an additional 2% of the amount of the certificate (redemption penalty). When the amount of the certificate is more than Five Thousand Dollars (\$5,000.00) but less than Ten Thousand Dollars (\$10,000.00), the holder of the certificate is entitled to receive an additional 4% of the amount of the certificate. If the amount of the certificate exceeds Ten Thousand Dollars (\$10,000.00), then the holder of the certificate is entitled to receive an additional 6% of the value of the certificate. Municipalities are entitled to the 2%, 4% or 6% redemption fees as well as outside lien holders.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-10**

#### **BOROUGH OFFICIALS' BONDS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the Borough Officials required to be bonded by the Borough of Runnemede shall be bonded by the Camden Burlington Joint Insurance Fund for the year 2022 under the blanket coverage it provides.

BE IT FURTHER RESOLVED that the expense of furnishing the foregoing bonds is included in the premium paid by the Borough of Runnemede.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-11**

#### **DESIGNATING THE LEGAL NEWSPAPER**

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the Retrospect and the Courier-Post be and are hereby designated as the legal newspapers for the Borough of Runnemede for the year 2022

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-12**

#### **RESOLUTION AUTHORIZING SIGNATURES FOR CHECKS ON MUNICIPAL COURT ACCOUNT AND BAIL BOND ACCOUNT OF THE BOROUGH OF RUNNEMEDE**



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WHEREAS, there is a need for an authorized signature on all the checks drawn on the Borough of Runnemede Municipal Court Account and the Borough of Runnemede Bail Bond Account.

WHEREAS, the signature on these checks shall be the Court Administrator, Catherine Lawson or Deputy Court Administrator, Theresa Barry;

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that on all checks drawn on the Borough of Runnemede Municipal Court Account and Borough of Runnemede Municipal Court Account and Borough of Runnemede Bail Bond Account the signature shall be that of the Municipal Court Administrator, Catherine Lawson or Deputy Court Administrator, Theresa Barry.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-13**

#### **MUNICIPAL IMPROVEMENT SEARCH CLERK**

WHEREAS, Section C54:5-18.1 to 18.6 of the Revised Statutes of New Jersey provides for the appointment of the Borough Clerk or the Borough Engineer who shall issue certification as to liability of property within the Borough for assessments for municipal improvements; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the Borough Clerk is hereby appointed to make the certifications.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

### **RESOLUTION #22-14**

#### **RESOLUTION FULFILLING THE REQUIREMENT OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231 OF THE LAWS OF 1975, UPON REORGANIZATION**

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specifies the manner to which the same shall be accomplished; and

WHEREAS, the said Act contains certain requirements pertaining to public bodies to fulfill its stated purpose of guaranteeing the public's right to know;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Borough of Runnemede as follows:

1. Written notice of meetings shall be posted by the Clerk on the official bulletin board located in the Borough Clerks Office, 24 N. Black Horse Pike, Runnemede, New Jersey.
2. Written notice of meetings shall be given to the following two newspapers:

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- (1) Retrospect
- (2) Courier-Post

3. Written notice of meetings shall be filed with the Clerk of the Municipality.

4. Within seven (7) days following the annual reorganization meeting, the Clerk shall post and there shall remain posted throughout the year on the bulletin board specified above and mail to the newspapers specified above and file with the clerk of the municipality, a schedule of the regular meetings of the Borough of Runnemede to be held during the succeeding year and in the event that such schedule is thereafter revised, such revision shall be posted, mailed and file in the manner described above. The schedule of meetings annexed hereto and made part hereof which designates the dates, times and places of such meetings shall satisfy the requirements of this subsection until revised; and

NOTICE IS HEREBY GIVEN by the Runnemede Borough Council that the following is a list of the caucus meetings of the Borough Council until the next re-organization meeting in January, 2023.

All such meetings to be held at 6:00 P.M. (unless otherwise indicated) at the Runnemede Borough Hall, 24 N. Black Horse Pike, Runnemede, New Jersey. Should access to the Municipal Building be restricted due to the COVID19 virus, meetings will held via electronic methods and the Borough will post information on how the public can access the meeting on the Borough's website at [www.runnemedenj.org](http://www.runnemedenj.org). Formal action may be taken at such meetings, on any and all business involving the Borough of Runnemede.

### REGULAR MONTHLY WORK SESSIONS

January 25, 2022	July 26, 2022
February 22, 2022	August 30, 2022
March 29, 2022	September 27, 2022
April 26, 2022	October 25, 2022
May 31, 2022	November 29, 2022
June 28, 2022	

### NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE IS HEREBY GIVEN by the Runnemede Borough Council that the following is a list of the regular meetings of the Borough Council until the next re-organization meeting in January, 2022.

All such meetings to be held at 7:00 P.M. (unless otherwise indicated) at the Runnemede Borough Hall, 24 N. Black Horse Pike, Runnemede, New Jersey. Should access to the Municipal Building be restricted due to the COVID19 virus, meetings will held via electronic methods and the Borough will post information on how the public can access the meeting on the Borough's website at [www.runnemedenj.org](http://www.runnemedenj.org). Formal action may be taken at such meetings, on any and all business involving the Borough of Runnemede.

February 2, 2022	August 3, 2022
March 1, 2022	September 6, 2022
April 5, 2022	October 4, 2022
May 3, 2022	November 1, 2022
June 8, 2022	December 6, 2022
July 5, 2022	Adjourned Meeting December 29, 2022 (6 PM)

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council held on the 4<sup>th</sup> day of January, 2022.

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IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 1/4/22

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

**RESOLUTION #22-15**

**RESOLUTION APPOINTING FUND COMMISSIONER  
AND ALTERNATE FOR THE CAMDEN COUNTY  
MUNICIPAL JOINT INSURANCE FUND AND  
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND,  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF  
NEW JERSEY**

WHEREAS, pursuant to the requirements for participation in the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund; a fund commissioner and an alternate must be appointed by each participating municipality; and

WHEREAS, said fund commissioner and alternate for the Borough of Runnemede, should be a resident of Runnemede and that said commissioner and alternate be familiar with the insurance coverage needs for the Borough; and

WHEREAS, said commissioner will be authorized to act, and in his/her absence the appointed alternate, in behalf of the Borough of Runnemede in the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund, and shall report to Mayor and Council for advice and consent;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that **Eleanor Kelly** be and is hereby appointed as the Borough's Fund Commissioner to the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund, and

BE IT FURTHER RESOLVED that **Nick Kappatos** be and is hereby appointed as the alternate to the Fund Commissioner to act in her absence;

BE IT FURTHER RESOLVED that said commissioner and alternate is hereby authorized to act in behalf of the Borough with advice and consent of Mayor and Council, and that this appointment shall be for one year commencing January 1, 2022 through December 31, 2022

BOROUGH OF RUNNEMEDE

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Kelly, Cepero, Farrell & Passio; Nays: None. Abstentions: None Mayor Kappatos declared the resolution adopted.

**RESOLUTION #21-16**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO  
NJSA 40A:11-12a**

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**(SEE ATTACHED RESOLUTION)**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

**RESOLUTION #22-17**

**RESOLUTION AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO CANCEL PROPERTY TAX REFUNDS OR DELINQUENCIES FOR LESS THAN TEN DOLLARS (\$10.00), BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, N.J.S.A. 40A:5-17.1 allows the governing body of a municipality to authorize a municipal employee, chosen by the municipal governing body, to process, without further action on the part of the governing body, any property tax refund of less than Ten Dollars (\$10.00); and

WHEREAS, the acts allow the governing body to authorize a municipal employee chosen by the governing body to process, without further action on the part of the governing body, the cancellation of any property refund or delinquency of less than Ten Dollars (\$10.00); and

WHEREAS, the Mayor and Council find a need to adopt such a resolution to authorize such refunds and cancellations without approval by Mayor and Council at monthly meetings;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the tax collector of the Borough of Runnemede, pursuant to applicable law, is hereby authorized to process any property tax refund of less than Ten Dollars (\$10.00) and or the cancellation of any property tax refund or delinquency of less than Ten Dollars (\$10.00) for the fiscal year 2022 without further approval of Mayor and Council.

**BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Passio & Farrell; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

**RESOLUTION #21-18**

**RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FOR THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFIT FUND, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, pursuant to the requirements for participation in the Southern New Jersey Regional Employee Benefits Fund; a fund commissioner and an alternate must be appointed by each participating municipality; and

WHEREAS, said fund commissioner and alternate for the Borough of Runnemede, should be a resident of Runnemede and that said commissioner and alternate be familiar with the insurance coverage needs for the Borough; and

WHEREAS, said commissioner will be authorized to act, and in his/her absence the appointed alternate, in behalf of the Borough of Runnemede in the Southern New Jersey Regional Employee Benefits Fund, and shall report to Mayor and Council for advice and consent;

## **REORGANIZATION-JANUARY 4, 2022**

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that **Eleanor Kelly** be and is hereby appointed as the Borough's Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund, and

BE IT FURTHER RESOLVED that **Nick Kappatos** be and is hereby appointed as the alternate to the Fund Commissioner to act in her absence;

BE IT FURTHER RESOLVED that said commissioner and alternate is hereby authorized to act in behalf of the Borough with advice and consent of Mayor and Council, and that this appointment shall be for one year commencing January 1, 2022 through December 31, 2022.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

## **RESOLUTION # 22-19**

### **RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, pursuant to the requirements of the Camden County Municipal Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund each participating municipality must appoint a Risk Management Consultant to advise the participating municipality as to insurance coverage needs;

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of Runnemede that Michael Avalone of Conner Strong & Buckelew be and is hereby appointed as Risk Management Consultant and that Richard E. Wright, Jr. be and is hereby appointed as an alternate Risk Management Consultant for the Borough of Runnemede, which appointment shall be for one year commencing January 1, 2022 through December 31, 2022.

### **BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

## **RESOLUTION #22-20**

### **RESOLUTION REGARDING POLICIES & PROCEDURES POST-ISSUANCE COMPLIANCE OF FEDERAL TAX REQUIREMENTS FOR TAX-EXEMPT DEBT ISSUES**

**(SEE ATTACHED RESOLUTION)**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

## **RESOLUTION #22-21**

### **RESOLUTION AUTHORIZING ANNUAL APPROPRIATIONS FOR A PUBLIC EMPLOYEES AWARD PROGRAM**

**REORGANIZATION-JANUARY 4, 2022**

**(SEE ATTACHED RESOLUTION)**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

**RESOLUTION #22-22**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR TO  
FILE APPEALS, ADDED AND OMITTED ASSESSMENT APPEALS,  
AND ROLLBACK COMPLAINTS WITH THE CAMDEN  
COUNTY BOARD OF TAXATION**

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, change in property ownership at times necessitates adjustments in the veteran's and/or senior citizen's deduction allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment lists rests with the local Tax Assessor subject to specific laws and regulations;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden and State of New Jersey, that the Tax Assessor, Brian Schneider, CTA, SLREA, is hereby authorized to file with the Camden County Board of Taxation all such appeals, including Omitted and Added Assessment Appeals, as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Runnemede; and

BE IT FURTHER RESOLVED, that the Tax Assessor, Brian Schneider, CTA, SLREA, is hereby authorized to execute Stipulations of Settlement on behalf of the Borough of Runnemede; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution accompany any appeal filed by the Tax Assessor with the Camden County Board of Taxation.

**BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

**RESOLUTION #22-23**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT OF SALE  
BY AND BETWEEN THE BOROUGH OF RUNNEMEDE AND NJAW FOR BLOCK  
149, LOT 6, SUBJECT TO CERTAIN TERMS AND CONDITIONS.**

**(SEE ATTACHED RESOLUTION)**

A motion was made by Farrell, seconded by Laubenstein the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

**REORGANIZATION-JANUARY 4, 2022**

**RESOLUTION #22-25**

**A RESOLUTION AUTHORIZING SALARY INCREASES FOR EMPLOYEES OF THE  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY  
FOR THE YEAR OF 2022**

**WHEREAS**, the following salary increases take effect 1/1/22:

Annual salary increases for members of unions pursuant to contract negotiations; and

2% salary increase for statutory employees, Borough Clerk, Tax Collector and Tax Assessor pursuant to NJSA 40A:9-165.

**THEREFORE BE IT RESOLVED**, by Mayor & Council that these increases are effective as of 1/1/22.

**BOROUGH OF RUNNEMEDE**

A motion was made by Passio, seconded by Laubenstein the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

**RESOLUTION #22-26  
RESOLUTION REGARDING EMPLOYMENT  
IN THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

**WHEREAS**, Police Captain Daniel Murray has been employed with the Borough of Runnemede for many years; and

**WHEREAS**, Captain Murray has had discussions with the Mayor and members of governing body about the terms of his retirement; and

**WHEREAS**, the governing body has negotiated terms which are beneficial both to Captain Murray and the Borough of Runnemede contained in the attached retirement provision; and

**NOW, THEREFORE, BE IT RESOLVED**, by Mayor and Council of the Borough of Runnemede, that they do hereby accept the terms of retirement outlined in the attached agreement of Captain Daniel Murray effective upon his retirement.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Ranieri the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Laubenstein, Cepero, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kappatos declared the resolution adopted.

**PAYMENT OF BILLS:** A motion was made by Passio, seconded by Farrell the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Farrell, Ranieri, Cepero, Passio, Laubenstein & Kelly; Nays: None; Absent: None. Mayor Kappatos declared the bill list approved.

## REORGANIZATION-JANUARY 4, 2022

### **COMMITTEE REPORTS:**

- Finance:** Councilman Ranieri stated work had begun on the 2022 budget and thanked all of the personnel in the front office for their efforts.
- Public Safety:** Councilwoman Kelly read statistics for police, fire, EMS and property maintenance office.
- Public Events:** Councilwoman Passio reported progress and that she was looking forward to 2022.
- Engineering:** Councilman Farrell wished everyone a Happy New Year and said he was looking forward to 2022.
- Public Works:** Councilman Laubenstein stated it was a pleasure working with the Public Works Staff and that he was looking forward to 2022.
- Parks & Recreation:** Councilman Cepero also stated it was a pleasure working with everyone and wished everyone a Happy New Year..

Assemblyman William Moen wished everyone a Happy New Year and congratulated Eleanor, Craig and Sampolski.

Mayor Kappatos thanked everyone for the work they have done during the year and wished everyone a Happy New Year.


### **GOOD & WELFARE:**

There appearing to be no one wishing to speak at this time a motion was made by Laubenstein, seconded by Passio the Good & Welfare portion be closed. The motion carried.

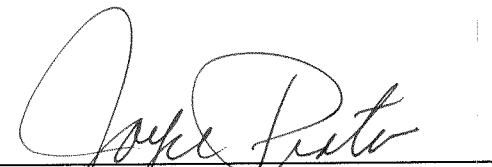
ADJOURNMENT: There appearing to be no other business to come before Mayor and Council at this time a motion was made by Passio, seconded by Laubenstein the meeting adjourn.

The motion carried and Mayor Kappatos declared the meeting adjourned at 7:12 P.M.

Approved by:

  
\_\_\_\_\_  
Nick Kappatos, Mayor

Attest:

  
\_\_\_\_\_  
Joyce Pinto, Borough Clerk



**RESOLUTION 22-05**

**A RESOLUTION ADOPTING A TEMPORARY BUDGET FOR THE BOROUGH OF RUNNEMEDE FOR 2022**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payment is to be made prior to the final adoption of the annual Municipal Budget, temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and,

**WHEREAS**, the temporary appropriations shall be adopted within the first 30 (thirty) days of the Municipality's fiscal year and shall not exceed 26.25% of the prior year's adopted budget, exclusive of appropriations made for debt service, capital improvements and public assistance; and,

**WHEREAS**, the total amount appropriated in the 2021 Municipal Budget, as detailed above were as follows:

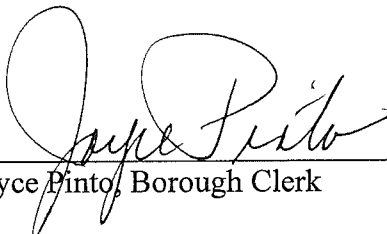
Current Fund	\$8,067,305.87
Sewer Utility Fund	\$ 639,950.00

**WHEREAS**, the temporary operating budget for 2022 shall not exceed 26.25% of the total appropriations in the 2021 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance. Therefore, the temporary budget appropriations for 2022 shall not exceed the following:

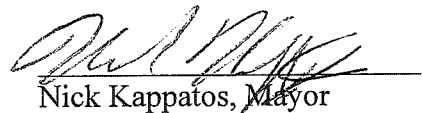
Current Fund	\$2,117,667.79
Sewer Utility Fund	\$ 167,986.88

**WHEREAS**, the New Jersey Statutes 40A:4-19 provides that temporary appropriations should be made for the amount of such Debt Service in the manner and time provided;

**NOW, THEREFORE, BE IT RESOLVED**, that the following attached temporary appropriations be made for the 2022 Temporary Budget, and that a certified copy of the resolution be transmitted to the Chief Municipal Financial Officer.

  
Joyce Pinto, Borough Clerk

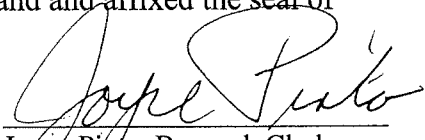
BOROUGH OF RUNNEMEDE

  
Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 4<sup>th</sup> day of January, 2022.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of  
this Borough.

DATED: 1/4/22

  
Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Passio	✓			
Kelly	✓			
Farrell	✓			
Cepero	✓			
Laubenstein	✓			
Ranieri	✓			

## **RESOLUTION #22-08**

### **CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey, that the following requirements be a part of the **2021 Cash Management Plan**, and be adhered to:

#### **I. Cash Management and Investment Objectives**

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

#### **II. Designation of Official Depositories**

- A. The following banks are hereby designated as legal depositories for all municipal funds:
  - 1. TD National Bank
  - 2. First Colonial Community Bank
- B. Each depository must submit to the Chief Financial Officer & Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

#### **III. Cash Management**

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Borough of Runnemede, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer & Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;

- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer or the Treasurer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.
- E. Deposits may also be in the form of wire transfers from various entities as approved by the Chief Financial Officer.

#### **IV. Permissible Investments**

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

#### **V. Authority for Investment Management**

- A. The Chief Financial Officer & Treasurer are authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

#### **VI. Safekeeping**

- A. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

#### **VII. Procedures for Disbursement of Funds**

- A. Payments shall be prepared by the Chief Financial Officer and/or Treasurer and submitted to Mayor and Council for their approval;

- B. No municipal funds shall be disbursed by the Chief Financial Officer or Treasurer prior to approval of the Borough Committee, except for:
1. Debt Service payments;
  2. Investments;
  3. Payroll turnovers to agency accounts;
- C. Tax payments to Camden County, the Runnemede Board of Education, and the Black Horse Pike Regional High School Board of Education shall be made in accordance with schedules provided by each taxing district;
- D. Checks approved for payment shall be signed by 1) Mayor or Chief Financial Officer 2) the Treasurer, and 3) the Borough Clerk. Only two of the signers are required.
- E. Checks paid from the following accounts must contain a minimum of two signatures:
1. Current Fund Account;
  2. Clearing Account;
  3. General Capital Fund Account;
  4. Escrow (Trust Other) Account;
  5. Planning Board Account (Trust Other);
  6. Sewer Utility Fund Account;
- F. Checks paid from the following accounts are permitted to have only two signatures:
1. Animal Trust Account;
  2. Payroll Account;
  3. Law Enforcement Account;
  4. Uniform Construction Code Account;
  5. Police Outside Employment Account;
  6. Uniform Fire Safety Account (Trust Other);
  7. Unemployment Account;
  8. Public Defenders Account (Trust Other);
  9. C.D.B.G. Account (Trust Other);
  10. Sewer Capital Fund Account;
  11. Public Events Account (Trust Other);

G. Checks paid from the following accounts are permitted to have only one signature:

1. Tax Title Lien Redemption & Premium Accounts;

H. Out of bank wire transfers and Automated Clearing House (ACH) payments are to be initiated by the Chief Financial Officer and second approved by the Tax Collector or Treasurer.

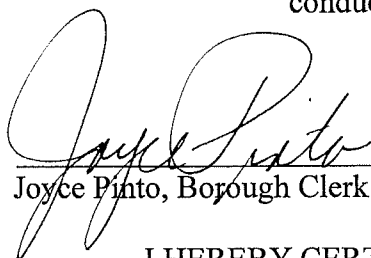
### VIII. Reporting

A. The Chief Financial Officer / Treasurer shall report to Mayor and Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

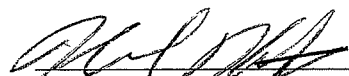
A. The Treasurer shall also report to Mayor and Council the available cash in each fund and/or bank account.

B. Audit

This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

  
Joyce Pinto, Borough Clerk

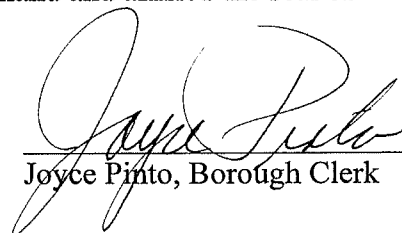
BOROUGH OF RUNNEMEDE

  
Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 4<sup>th</sup> day of January, 2022.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 1/4/22

  
Joyce Pinto, Borough Clerk

Adoption of Resolution				
Name	Yes	No	Abstain	Absent
Farrell	✓			
Kelly	✓			
Laubenstein	✓			
Passio	✓			
Ranieri	✓			
Cepero	✓			

RESOLUTION #22-16

AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS\_
FOR CONTRACTING UNITS PURSUANT TO NJSA 40A:11-12a

WHEREAS, the Borough of Runnemede, pursuant to NJSA 40A:11-12a and NJAC 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Runnemede has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Runnemede intends to enter into contracts with the below referenced State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Runnemede authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey Contract vendors on the below list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED that the governing body of the Borough of Runnemede, pursuant to NJAC 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that this resolution shall apply to purchases made during the calendar year of 2022.

BOROUGH OF RUNNEMEDE
January 4, 2022

BY: [Signature] NICK KAPPATOS, MAYOR ATTEST: [Signature] JOYCE PINTO, RMC

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Farrell	✓			
Kellu	✓			
Laubenstein	✓			
Passin	✓			
Ranieri	✓			
Cenero	✓			

List of State Contract Vendors Utilized During 2022

- All Hands Fire Equipment17-FLEET-00812 Firefighter protective clothing/Equipment
- All Hands Fire Equipment17-FLEET-00746 Law enforcement equipment/Supplies
- American Asphalt 18-FLEET-00638 Hot Mix Asphalt
- American Asphalt 18-FLEET-00391 Cold Patch & VOC Compliant Cold Patch
- Atlantic Plumbing Supply89798 Plumbing & Heating Supplies &

## Equipment

Atlantic Tactical Inc	86389	Uniforms Class A, B, Security
Atlantic Tactical Inc	17-FLEET-00732	Law Enforcement Firearms/Equipment/Supplies
AT&T Mobility	82584	Wireless Devices and Services
Auto & Truck Parts	42093	Parts
Axon Enterprises	17-FLEET-00738	Law Enforcement Equipment and Supplies
Ben Shaffer Recreation Inc.	16-FLEET-00135	Goods and Service
Bud's Auto and Truck Repair	89286	Maintenance/Repair Heavy Duty Vehicles
CDW	89849	Software License and related
Cherry Valley	78905	SS loader/QD
Bckt/Attachments/Trailer		
Cherry Valley	43022	Parts/Repairs Mowers and Grounds Equip
Continental Fire & Safety Inc	17-FLEET-00802	Firefighter Protective Clothing/Equip
Dell Marketing L.P	89850	Software License and Related Services
Dell Marketing L.P	88796	Data Communications
Equipment		
Dell Marketing L.P	19-TELE-00656	Computer Equipment, Related Services
Draeger Inc	85086	Environmental Testing Instruments
Draeger Inc	20-TELE-0933	Evidential Breath Testing/Equip/Services
Draeger Inc	17-FLEET-00827	Firefighter Clothing/Equipment/Services
Draeger Inc	17-FLEET-00784	Law Enforcement Equipment/Services
Fastenal	19-FLEET-00678	Custom, Facility, Industrial Supplies
Galls, LLC	20-FOOD-00904	Protective Clothing and Footwear
Galls, LLC	19-FOOD-00801	Uniforms
General Alarm dba Triad	21-TELE-01324	Surveillance and Access Control Security
GovConnection Inc	40121	Computers, software, and related
Grainger	19-FLEET-00677	Custom Orders



Grainger	19-FLEET-00566	Facilities Maintenance
Home Depot/Home Depot Pro	18-FLEET-00234	Walk-In Building Supplies
Hoover Truck Center, Inc	42068	Automotive Parts for Heavy Duty Vehicles
Johnson & Towers	42098	Automotive Parts for Heavy Duty Vehicles
Joseph Fazzio Inc	19-FLEET-01112	Steel and Aluminum
Lifesavers	84689	Life Safety Equipment
Lowes	18-FLEET-00235	Walk-in Building Supplies
Tire Corral	171250	Tires and Service
Ricoh	40467	Copier services and supply
RJ Walsh	42268	Installation, Removal, Equipment
Shi International	89851	Software License and related
Shi International	21-TELE-01360	Cloud Solutions
Lawmen Supply Company	17-FLEET-00740	Fire Arms, Equipment, Supplies
Nat Alexander	17-FLEET-00837	OEM Supplies and Gear
Mid-Atlantic Truck Center	42075	Heavy Duty Supplies
Mid-Atlantic Products, Inc	16-FLEET-00137	Parks and Playground Equipment
Municipal Emergency Services	20-FLEET-00754	First Responder Supplies/Safety Supplies
Motorola Solutions, Inc	83909	First Responder Supplies/Equipment
One Call Concepts Inc	40171	NJ One Call Damage Prevention System
Fire & Safety Services LTD	FS12-17 HGACBUY	Emergency Service Supplies and Service
Tactical Public Safety	17-FLEET-00723	Law Enforcement Supplies and Equipment
Transaxle LLC	42090	Heavy Duty Vehicles Parts: Class 5 +
United Rental NA	19-GNSV2-00853	Statewide Equipment and Space Rental
Verizon Business Network	85943	Data Communications/Network Services
Verizon Wireless	82583	Wireless Devices and Services
Vineland Auto Electric	86001	Automotive: Light Duty
Vineland Auto Electric	42084	Automotive: Heavy Duty
Winner Ford	A88728	Goods and Service

Watch Guard Video Law Enforcement 17-FLEET-00793

Public Safety Equip

Firearms & supplies

Witmer Public Safety Group Inc.

17-Fleet-00837

Firefighter

Protective Clothing & Equipment

Multi Temp Mechanical Inc., #88695 Control Systems and HVACR

RESOLUTION #22-23

RESOLUTION OF THE BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT OF SALE BY AND BETWEEN THE BOROUGH OF RUNNEMEDE AND NEW JERSEY-AMERICAN WATER COMPANY, INC. FOR BLOCK 149, LOT 6, SUBJECT TO CERTAIN TERMS AND CONDITIONS

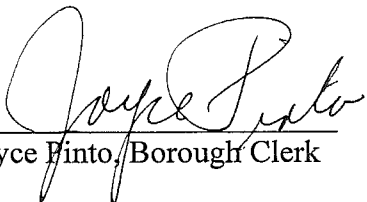
WHEREAS, New Jersey-American Water Company, Inc. ("Seller") of 1 Water Street, Camden, NJ 08102 is the owner of certain real property located at Block 149, Lot 6, located within the Borough of Runnemede.

WHEREAS, the Seller wishes enter into an Agreement of Sale with the Borough of Runnemede and ultimately proceed to a sale and closing on the subject property, subject to certain terms and conditions; and

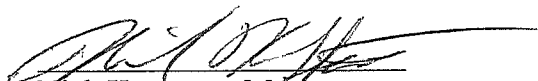
WHEREAS, the Mayor and Council of the Borough of Runnemede have determined that it is in the best interest and welfare of the citizens of Runnemede to purchase said property.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Mayor and Council of the Borough of Runnemede hereby formally authorizes the Mayor, and Borough Clerk, to sign and execute an Agreement of Sale and carry out all other actions necessary to effectuate said purpose of this sale with New Jersey-American Water Company, Inc., in a form to be reviewed and approved Borough Solicitor.
3. A copy of this Resolution and final Agreement of Sale to be executed shall remain on file with the City Clerk for public inspection.
4. This Resolution shall take effect immediately.

  
Joyce Pinto, Borough Clerk

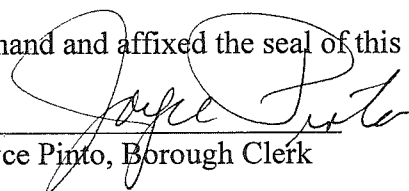
BOROUGH OF RUNNEMEDE

  
Nick Kappatos, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council on the 4<sup>th</sup> day of January, 2022.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 1/4/22

  
Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Farrell	✓			
Kelly	✓			
Laubenstein	✓			
Passio	✓			
Ranieri	✓			
Cepero	✓			



January 4, 2022  
04:00 PM

Borough of Runnemede  
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 12/30/21 to 12/31/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

CLEARING CLEARING ACCOUNT ALL FUNDS

23862	12/30/21	GARDIN GARDEN STATE INVESTMENT GROUP		5707
21-01531	LIEN REDEEM 147.10/21 20-00102	2,074.37		

23863	01/04/22	BLACK 50 BLACK HORSE PIKE REGIONAL		5708
22-00005	TAX LEVY 2022-MONTH	257,599.00		

23864	01/04/22	COMCAST COMCAST		5708
21-00006	SEWER INTERNET-MONTH	40.00		
22-00010	INTERNET & TV SVC 2022-MONTH	253.66		
		293.66		

23865	01/04/22	COOKS 50 COOK'S FLORIST INC		5708
21-01527	plant-J.Christmas 10/13/21	72.00		

23866	01/04/22	DEER 50 DEER PARK DIRECT		5708
21-00146	WATER SVC POLICE DEPT-MONTH	2.99		

23867	01/04/22	ENTENM50 ENTENMANN-ROVIN CO		5708
21-01254	BADGES	117.50		

23868	01/04/22	GLOUCE40 THE GLOUCESTER TOWNSHIP MUA		5708
22-00011	W.CLEMENTS BRIDGE SEWER 2022	184.00		

23869	01/04/22	GRANT005 GRANT BENEFITS SOLUTIONS		5708
21-00214	FLEX BENEFITS ADMIN FEES	25.00		

23870	01/04/22	GREAT010 GREAT AMERICA FINANCIAL SVCS.		5708
22-00024	PHONE SYSTEM LEASE	674.52		

23871	01/04/22	HASLERFI QUADIENT LEASING USA INC		5708
22-00026	FOLDING&POSTAGE MACHINE LEASE	804.21		

23872	01/04/22	HASLERFI QUADIENT LEASING USA INC		5708
21-01502	POSTAGE METER INK CARTRIDGE	389.82		

23873	01/04/22	JOYCE060 JOYCEMEDIA LLC		5708
22-00012	WEBSITE HOST,UPDTS,SOCIALMEDIA	400.00		

23874	01/04/22	KELLY DR JENNIFER KELLY, PH.D. LLC		5708
21-01521	QUALIFYING PSYCH EXAM	175.00		

23875	01/04/22	NJCONFMA NJ Conference of Mayors		5708
22-00014	ANNUAL MEMBERSHIP DUES 2022	395.00		

23876	01/04/22	NJDEPT NJ STATE DEPT OF HEALTH		5708
21-01552	DECEMBER 2021 DOG REPORT	4.20		

23877	01/04/22	NJMVC NEW JERSEY MOTOR VEHICLE COMM.		5708
22-00013	2022 ADMIN FEE ONLINE ACCESS	150.00		

January 4, 2022  
04:00 PM

Borough of Runnemede  
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued	
23878	01/04/22	RICOH005 RICOH USA		5708
22-00025		COPIER LEASE SN#C91108063	139.09	
23879	01/04/22	RUNNEM05 RUNNEMEDE BOARD OF EDUCATION		5708
22-00007		TAX LEVY 2022-MONTH	628,426.75	
23880	01/04/22	SOUTH 84 SOUTH JERSEY GAS COMPANY		5708
22-00147		NATURAL GAS SUPPLY & SVC	2,074.65	
23881	01/04/22	TREAS010 TREASURER, STATE OF NEW JERSEY		5708
22-00006		DCA FEES 4TH QUARTER 2021	1,587.00	
23882	01/04/22	TREASU50 TREASURER-STATE OF NEW JERSEY		5708
22-00017		2021 4th QUARTER MARRIAGE ESC	300.00	
23883	01/04/22	USBAN005 US BANK EQUIPMENT FINANCE		5708
22-00018		COPIER LEASE SN#3910P600837	129.00	
23884	01/04/22	USBAN005 US BANK EQUIPMENT FINANCE		5708
22-00019		COPIER LEASE SN#3350P802180	64.00	
23885	01/04/22	USBAN005 US BANK EQUIPMENT FINANCE		5708
22-00020		COPIER LEASE SN#3109R300320	172.00	
23886	01/04/22	USBAN005 US BANK EQUIPMENT FINANCE		5708
22-00021		COPIER LEASE SN#3099R300234	154.00	
23887	01/04/22	USBAN005 US BANK EQUIPMENT FINANCE		5708
22-00022		COPIER LEASE SN#W864L500477	199.00	
23888	01/04/22	USBAN005 US BANK EQUIPMENT FINANCE		5708
22-00023		COPIER LEASE SN#3089RC00247	122.00	
23889	01/04/22	VERIZWIR VERIZON WIRELESS		5708
21-00155		CELL SVC PWKS&SWR,IPAD SVC UCC	229.34	
23890	01/04/22	WHENT005 WHENTOWORK INC		5708
22-00003		Fire/EMS Scheduling Software	200.00	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
Checks:	29	0		897,158.10
Direct Deposit:	0	0		0.00
Total:	29	0		897,158.10
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
Checks:	29	0		897,158.10
Direct Deposit:	0	0		0.00
Total:	29	0		897,158.10

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	1,136.53	0.00	0.00	1,136.53
	1-07	2,177.76	0.00	0.00	2,177.76
Year Total:		3,314.29	0.00	0.00	3,314.29
CURRENT FUND	2-01	889,499.57	0.00	0.00	889,499.57
	2-07	437.66	0.00	0.00	437.66
Year Total:		889,937.23	0.00	0.00	889,937.23
DOG TRUST FUND	T-03	4.20	0.00	0.00	4.20
OTHER TRUST FUNDS	T-14	3,902.38	0.00	0.00	3,902.38
Year Total:		3,906.58	0.00	0.00	3,906.58
Total of All Funds:		897,158.10	0.00	0.00	897,158.10

