

JANUARY 25, 2022

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date remotely as well as in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Farrell, Laubenstein, Cepero, Kelly (arrived at 6:18 PM) & Ranieri. Absent: None; Present: Borough Engineer: Mark Basehore; Solicitor Daniel Long, Shelley Strehle, CFO and Public Works Superintendent Harry Wozunk.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

A discussion ensued as to items scheduled to appear on the February 1, 2022 agenda as follows:

Used Car Lot Licenses; Municipal Alliance Resolution; Resolution canceling Taxes for 100% Disabled vet; Resolution appointing a substitute Building Subcode official and the Cap Ordinance. Mayor Kappatos stated he wanted to meet the potential library appointees before appointing them. Mayor Kappatos also explained how our opt out policy does agree with the opinion of the Comptroller's Office and needs to be revised.;

Borough Engineer Mark Basehore reviewed his written report.

Solicitor Long reported progress.

Public Works Superintendent Wozunk spoke about brine, remote gates at Barrington gas pumps and a new HVAC contractor.

Mayor Kappatos gave the floor to Mr. Russell Burt, from Reimagine Runnemede, who presented a plan to buy and construct bridges around the wetlands in the woods. Mayor Kappatos thanked Mr. Burt for all of the work he did for this presentation. Mayor Kappatos explained that there were a lot of components to getting this project started. Shelly Strehle, our CFO, reiterated the issues surrounding this project. The amount of the grant was only \$25,000 and the cost would probably be much more than the amount of the grant. The area is wetlands, requiring permits. Engineering costs have to be factored in. We would have to consult with our insurance company (JIF) to give the okay for design and construction. Also the fact that these are public lands would require hiring someone using prevailing wage guidelines and all other requirements under local public contract law. Mark Basehore, Borough Engineer, also was concerned about the desire to make the bridges vehicle accessible. Mark stated that the permitting process would be more difficult. Mayor Kappatos stated that we would need to look into all of these issues firsthand asked John Ranieri to head up a committee regarding the bridges.

Councilwoman Passio reported progress.

Councilwoman Kelly reported progress.

Councilman Farrell reported progress.

Councilman Ranieri reported that the auditors were working on the annual financial statement.

Councilman Cepero reported on baseball sign-ups and ongoing basketball..

Councilman Laubenstein reported progress.

**PAYMENT OF BILLS:** A motion was made by Passio, seconded by Laubenstein the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Farrell, Kelly, Cepero, Ranieri & Laubenstein; Nays: None; Absent: None; Mayor Kappatos declared the bill list approved.

#### **GOOD & WELFARE:**

This portion of the meeting was open to the public:

David Steinberg, 825 E. Clements Bridge Road: Mr. Steinberg wanted to know about the 100 year anniversary of the borough and what was being done. Mayor Kappatos stated that this would be handled by our Public Events Committee.

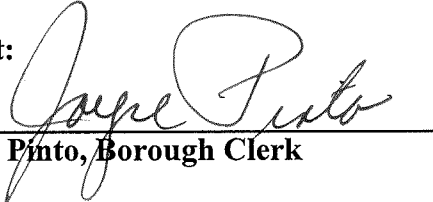
Seeing no one else wishing to speak, a motion was made by Passio, seconded by Ranieri to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Laubenstein to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:08 PM.

**Approved by:**

  
**Nick Kappatos, Mayor**

**Attest:**

  
**Joyce Pnto, Borough Clerk**

Range of Checking Accts: First to Last Range of Check Dates: 01/05/22 to 12/31/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING CLEARING ACCOUNT ALL FUNDS					
23891	01/07/22	GARDIN GARDEN STATE INVESTMENT GROUP			5709
	22-00029	LIEN REDEEM 53/20 20-00031	1,749.48		
23892	01/07/22	RAM RAM TAX LIEN FUND LP			5709
	22-00030	LIEN REDEEM 76/8 21-00039	10,953.25		
23893	01/12/22	DSCH DSHC ENTERPRISES			5710
	22-00071	LIEN REDEEM 34/2 21-00009	9,151.57		
23894	01/12/22	TDCARDS TD CARD SERVICES			5710
	21-01410	Xmas Songs	189.97		
	21-01499	Remote for Brine Tank	108.89		
			<u>298.86</u>		
23895	01/20/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5712
	22-00083	LIEN REDEEM 132/9 21-00068	2,375.19		
23896	01/20/22	PC8 US BANK CUST/PRO CAP 8			5712
	22-00082	LIEN REDEEM 32/1 19-00014	2,111.47		
23897	01/20/22	RICOH005 RICOH USA			5712
	21-00053	POLICE COPIER2504 SN#C91108063	25.11		
23898	01/25/22	ABH SE50 ABH SENTRY LOCKSMITHS LLC			5713
	22-00085	LOCK MAINTENANCE	135.00		
23899	01/25/22	ACERB005 ACERBOS AUTO TRIM & LETTERING			5713
	22-00070	HOLIDAY BANNERS	560.00		
1900	01/25/22	AJ BAR50 A&J BAR & JANITORIAL SUPPLIES			5713
	21-01520	Table Cloths	457.85		
	22-00059	Cleaning Supplies Boro Hall	208.13		
			<u>665.98</u>		
23901	01/25/22	ALLGE005 ALL GEARED UP LLC			5713
	21-01264	NFPA Pantx2/Belt-Kearney(Cont)	270.00		
	21-01492	Boots - Wolf (Contractual)	115.99		
	21-01511	Part Time EMT Pant Order	627.00		
			<u>1,012.99</u>		
23902	01/25/22	AMERICAN AMERICAN DISCOUNT FENCE			5713
	21-01500	PD SALLY PORT FENCE	2,950.00		
23903	01/25/22	ATLAN010 ATLANTIC SALT INC			5713
	22-00089	solar salt	699.75		
23904	01/25/22	AUTO T50 AUTO & TRUCK PARTS OF DEPTFORD			5713
	21-01522	Flash Lights/ Long Screwdriver	383.01		
	22-00035	Pw7 1997 Ford F800	183.34		

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PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
23904		AUTO & TRUCK PARTS OF DEPTFORD	Continued		
22-00056		SD2 2012 Ford F350 MG59528	<u>442.76</u>		
			1,009.11		
23905	01/25/22	AUTOS005 AUTO SHINE CAR WASH			5713
22-00053		FULLSERVICE CAR WASH-NOV 2021	40.00		
23906	01/25/22	BACHASSO BACH ASSOCIATES PC			5713
21-00980		NJDOT FY2021 N/S HIGHLAND/2ND	7,545.00		
21-01542		eng services	10,521.50		
22-00052		PBE21-08 TOYOTA	851.00		
22-00063		RB2021-1A MAXIMO W4075471R	<u>300.00</u>		
			19,217.50		
23907	01/25/22	BOROU041 BOROUGH OF MAGNOLIA			5713
22-00008		CFO SSA 2022	5,305.98		
22-00009		QPA SSA 2022	1,275.00		
22-00064		COURT ADMINISTRATOR SSA-MONTH	<u>4,314.00</u>		
			10,894.98		
23908	01/25/22	BOROU25 BOROUGH OF BARRINGTON			5713
21-00191		GASOLINE & DIESEL	7,023.48		
23909	01/25/22	BOROU50 BOROUGH OF BELLMAWR			5713
21-00205		TRASH COLLECTION SSA-MTH	21,927.02		
23910	01/25/22	BOROU75 BORO OF RUNN GENERAL ACCT			5713
22-00051		PREMIUM TURNOVER	28,700.00		
23911	01/25/22	BOVIO005 BOVIO RUBINO SERVICE LLC			5713
22-00103		HMS GYM THERMOSTAT REPAIR	843.29		
23912	01/25/22	BRIDGEST BRIDGESTATE FOUNDRY CORP			5713
21-00957		Frame and Grate	775.00		
23913	01/25/22	CAMDEN COVANTA CAMDEN ENER.RECOV.CEN.			5713
21-00189		LANDFILL TONNAGE	20,335.15		
23914	01/25/22	CAMDEN44 CAMDEN COUNTY POLICE CHIEFS			5713
22-00062		CHIEFS ASSOC DUES	250.00		
23915	01/25/22	CAMDEN60 CAMDEN COUNTY TREASURER			5713
22-00105		COUNTY TAX 1ST QTR 2022	1,110,459.29		
23916	01/25/22	CAMDENJI CAMDEN COUNTY MUNICIPAL			5713
22-00037		GEN LIAB & WORKERS COMP INSUR	169,858.00		
23917	01/25/22	CENTR010 CENTRAL JERSEY EQUIPMENT LLC			5713
21-01434		Antifreeze Sewer Stations	134.64		
23918	01/25/22	CHERRY50 CHERRY VALLEY TRACTOR SALES			5713
21-01411		Trench Grader	5,732.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
23919	01/25/22	COMCAST COMCAST			5713
22-00010		INTERNET & TV SVC 2022-MONTH	507.35		
23920	01/25/22	COPIERS COPIERS PLUS, INC.			5713
22-00032		COPIER VOL 12/5/21-1/4/22 BW	20.77		
22-00113		copiervolchg11/20/21-1/19/22bw	<u>4.85</u>		
			25.62		
23921	01/25/22	COUNTYCO COUNTY CONSERVATION COMPANY			5713
22-00047		Yards Waste Disposal	135.00		
23922	01/25/22	COURIE50 COURIER POST			5713
22-00110		LEGAL NOTICE	99.84		
23923	01/25/22	EDMUN01 EDMUNDS & ASSOCIATES INC			5713
22-00055		2022 SOFTWARE/HARDWARE MAINT	21,903.98		
23924	01/25/22	FRANKLIA FRANKLIN ALARM COMPANY INC			5713
22-00104		ALARM MONITOR LIBRARY2/22-1/23	390.00		
23925	01/25/22	GLOUCE40 THE GLOUCESTER TOWNSHIP MUA			5713
21-01490		LEAF DISPOSAL	4,182.00		
23926	01/25/22	GOVCO005 GOVCONNECTION INC			5713
21-01406		ZEBRA TECH ETICKET PRINTERS	610.50		
23927	01/25/22	HOMEW010 HOMEWARD BOUND PET ADOPTION			5713
22-00044		ANIMAL SHELTER SVC-MONTH	1,300.00		
23928	01/25/22	INDEP005 INDEPENDENT ANIMAL CARE SVCLLC			5713
22-00045		ANIMAL CONTROL SVC-MONTH	475.00		
23929	01/25/22	INFINISO INFINSOURCE, INC.			5713
21-00212		ISOLVED MONTHLY SVC FEE	441.00		
23930	01/25/22	LACAL005 LACAL EQUIPMENT INC			5713
21-01170		Parts for Sweeper	1,781.09		
23931	01/25/22	LAUREL50 LAUREL LAWNMOWER SERVICE INC			5713
22-00069		Repair Plow	258.35		
23932	01/25/22	LOCAL010 LOCAL IT AND SECURITY LLC			5713
22-00058		TOTAL IT CARE 2022	2,488.00		
23933	01/25/22	LOWES LOWES CREDIT SERVICES			5713
22-00084		General Supplies	121.53		
23934	01/25/22	MCICO005 MCI COMM SERVICE			5713
22-00041		FAX LINE DPW-MONTH	34.87		
23935	01/25/22	MES MUNICIPAL EMERGENCY SERVICES			5713
21-01397		UNIFORMS-MURRAY	481.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	Contract
PO #		Description				
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued			
23936	01/25/22	METRO005 METROPOLITAN RUNNEMEDE			5713	
21-00538		TRASH COLL REIM 2021	9,408.00			
23937	01/25/22	MGL F050 MGL PRINTING SOLUTIONS			5713	
21-01489		SEWER BILL FORMS	903.00			
22-00095		PD5 FORMS TAX OFFICE	77.00			
			<u>980.00</u>			
23938	01/25/22	MUNICI40 MUNICIPAL CLERKS' ASSN OF NJ			5713	
21-01014		2021-2022 MEMBERSHIP DUES	100.00	replacement for void check 23309 lost in mail		
23939	01/25/22	NETCA005 NETCARRIER TELECOM INC			5713	
22-00042		TELEPHONE SVC-MONTH	455.63			
23940	01/25/22	NJAWC NEW JERSEY AMERICAN WATER			5713	
21-00057		WATER	207.30			
22-00054		WATER SUPPLY AND SERVICE	8,034.02			
			<u>8,241.32</u>			
23941	01/25/22	NJPLANOF NJPO			5713	
22-00091		ANNUAL BOARD MEMBERSHIP 2022	325.00			
23942	01/25/22	OAKRIDGE OAK RIDGE APARTMENTS			5713	
21-00933		TRASH COLL REIMBURSEMENT	2,406.98			
23943	01/25/22	OFFICE14 OFFICE BASICS INC			5713	
21-01465		EMS Admin OfficeSupplies/Toner	427.48			
21-01526		Calendars	27.69			
22-00046		PAPER (BOLD) 4PK	58.40			
			<u>513.57</u>			
23944	01/25/22	ONECALLS ONE CALL CONCEPTS INC			5713	
21-01327		SEWER LOCATION SVC	63.99	replacement for void check 23714 lost in mail		
22-00031		SEWER LOCATION SVC DEC 2021	175.52			
			<u>239.51</u>			
23945	01/25/22	PIROLL50 PIROLI PRINTING CO INC			5713	
21-01488		BOROUGH ENVELOPES	961.98			
23946	01/25/22	PRESI005 PRESIDENTIAL COURT APARTMENTS			5713	
21-00537		TRASH COLL REIM 2021	6,450.00			
23947	01/25/22	PUBLICSE PSE&G CO			5713	
21-00054		ELECTRICITY	15,295.91			
23948	01/25/22	REGIST50 NJ REGISTRARS ASSOCIATION			5713	
22-00015		ANNUAL MEMBERSHIP 2022	75.00			
23949	01/25/22	RETRO01 THE RETROSPECT INC			5713	
22-00034		LEGAL NOTICES	18.16			
22-00061		LEGAL NOTICES	163.42			
22-00086		LEGAL NOTICE	27.85			

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
23949		THE RETROSPECT INC	Continued		
22-00111		LEGAL NOTICE	<u>80.38</u>		
			289.81		
23950	01/25/22	RUNNE005 RUNNEMEDE CAR WASH LLC			5713
22-00072		Trccks Washed	15.00		
951	01/25/22	RUNNEM15 RUNNEMEDE FREE PUBLIC LIBRARY			5713
22-00117		ANNUAL AID APPROPRIATION 2022	42,998.29		
23952	01/25/22	SOUTH 84 SOUTH JERSEY GAS COMPANY			5713
21-00147		NATURAL GAS SUPPLY & SVC	1,857.84		
23953	01/25/22	SOUTHE50 SOUTHERN PEST CONTROL			5713
22-00099		BUILDING PEST CONTROL-MONTH	60.00		
23954	01/25/22	TAX C066 TAX COLL & TREAS ASSOC OF NJ			5713
22-00096		2022 membership JOYCE	100.00		
23955	01/25/22	TDCARDS TD CARD SERVICES			5713
21-01499		Remote for Brine Tank	96.83		
21-01505		Uniform Pants,tshirts,raingear	2,535.18		
22-00004		Membership	225.00		
22-00048		General Supplies	397.05		
22-00078		Shelving/Storage Tote	681.66		
22-00102		NOTARY PUBLIC RENEWAL J PINTO	<u>30.00</u>		
			3,965.72		
23956	01/25/22	TM FITZ TM FITZGERALD & ASSOC			5713
21-01111		RECYCLE BLUE 32 GAL TRIPLE CAN	3,273.75		
23957	01/25/22	VE RAL50 VE RALPH & SON INC			5713
21-01477		EMS Supplies / Reeves	910.76		
23958	01/25/22	VERIZWIR VERIZON WIRELESS			5713
21-00098		PD MODEMS-x2308-MONTH	374.70		
21-00201		BORO CELL PH,VEH COMMUNICATION	1,581.64		
21-00202		POLICE CELL PHONES-	<u>208.34</u>		
			2,164.68		
23959	01/25/22	WADELONG WADE LONG WOOD LLC			5713
22-00079		BOROUGH SOLICITOR-MONTHLY RTNR	5,000.00		
23960	01/25/22	WEATH005 WEATHER WORKS LLC			5713
22-00002		WEATHER RPT&STORM ALERT SVC'22	1,720.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
CLEARING CLEARING ACCOUNT ALL FUNDS Continued				
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	70	0	1,572,931.99
	Direct Deposit:	0	0	0.00
	Total:	<u>70</u>	<u>0</u>	<u>1,572,931.99</u>
Amount Void				
				0.00
				0.00
				0.00
PAYROLL PAYROLL ACCOUNT 1ST COLONIAL				
65975	01/14/22	NJFAM78 NJ FAMILY SUPPORT PAYMENT CTR		5711
		P2200001 GARNISHMENT W/E 1/2 & 1/9	190.00	
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	190.00
	Direct Deposit:	0	0	0.00
	Total:	<u>1</u>	<u>0</u>	<u>190.00</u>
Amount Void				
				0.00
				0.00
				0.00
Report Totals				
	Checks:	71	0	1,573,121.99
	Direct Deposit:	0	0	0.00
	Total:	<u>71</u>	<u>0</u>	<u>1,573,121.99</u>
Amount Void				
				0.00
				0.00
				0.00



Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	104,741.28	0.00	0.00	104,741.28
	1-07	<u>18,764.89</u>	<u>0.00</u>	<u>0.00</u>	<u>18,764.89</u>
Year Total:		123,506.17	0.00	0.00	123,506.17
CURRENT FUND	2-01	1,375,923.44	0.00	0.00	1,375,923.44
	2-07	<u>4,930.32</u>	<u>0.00</u>	<u>0.00</u>	<u>4,930.32</u>
Year Total:		1,380,853.76	0.00	0.00	1,380,853.76
GENERAL CAPITAL FUND	C-04	216.50	0.00	0.00	216.50
	G-01	10,818.75	0.00	0.00	10,818.75
DOG TRUST FUND	T-03	1,300.00	0.00	0.00	1,300.00
	T-12	190.00	0.00	0.00	190.00
OTHER TRUST FUNDS	T-14	<u>55,085.81</u>	<u>0.00</u>	<u>0.00</u>	<u>55,085.81</u>
Year Total:		56,575.81	0.00	0.00	56,575.81
Total of All Funds:		<u>1,571,970.99</u>	<u>0.00</u>	<u>0.00</u>	<u>1,571,970.99</u>

Project Description	Project No.	Project Total
TOYOTA SITE PLAN & VARIANCES	PBE21-08	851.00
RB2021-1B MAX.W4071775R AF&ESC	SOE21-10	300.00
Total of All Projects:		<u>1,151.00</u>