

**FEBRUARY 22, 2022**

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date remotely as well as in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Laubenstein, Cepero, Kelly & Ranieri. Absent: Passio & Farrell; Present: Borough Engineer: Mark Basehore; Solicitor Daniel Long, Shelley Strehle, CFO and Public Works Superintendent Harry Wozunk.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

**RESOLUTION #22-33**

**RESOLUTION CONFIRMING 2022 APPOINTMENTS,  
FOR THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2022:

**POLICE DEPARTMENT**

Darren Aupperle	Police Officer	\$38,250.00 per year (pro-rated)
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**ADMINISTRATION**

Beth Miller	Deputy Municipal Clerk	effective 2/21/22
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**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Laubenstein the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Cepero, Ranieri, Kelly & Laubenstein.. Nays: None. Absent: Passio & Farrell; Mayor Kappatos declared the resolution adopted.

Mayor Kappatos swore in Darren and Chief Sampolski, Public Safety Director Kelly and Mayor Kappatos all addressed the audience.

**RESOLUTION #22-34**

**A RESOLUTION REGULATING THE SALARIES OF THE EMPLOYEES OF THE  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, Beth Miller has been an hourly employee earning overtime; and

WHEREAS, Ms. Miller has negotiated with administration to become a salaried employee with no overtime option.

WHEREAS, Christina Conroy has worked for the Borough of Runnemede for several years and has negotiated a new salary with administration; and

THEREFORE, BE IT RESOLVED, that Mayor & Council do hereby authorize Ms. Miller to now be compensated as a salaried employee in the amount of \$76,000 per year effective 2/21/22.

THEREFORE, BE IT RESOLVED, that Mayor & Council do hereby authorize Ms. Conroy to receive a 2% raise plus an additional \$5,000-totaling \$67,424 retro to 1/1/22.

BE IT FURTHER RESOLVED, that the payroll records be adjusted accordingly.

**BOROUGH OF RUNNEMEDE**

A motion was made by Laubenstein, seconded by Kelly the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Cepero, Ranieri, Kelly & Laubenstein.. Nays: None. Absent: Passio & Farrell; Mayor Kappatos declared the resolution adopted.

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**RESOLUTION #22-35**

**RESOLUTION AUTHORIZING UTILIZATION OF SOURCEWELL CONTRACTING  
COOPERATIVE FOR PURCHASE OF A 1CX TRACKED BACKHOE LOADER  
WITH VARIOUS ATTACHMENTS  
FROM STEPHENSON JCB, BOROUGH OF RUNNEMEDE  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, a desire to purchase a 1CX Tracked Backhoe Loader EasyControl with various attachments repairs exists and

BE IT RESOLVED, that Mayor & Council hereby authorize the purchase from Steephenson JCB through the Sourcewell Coop (Contract 040319-JCB) in the amount of \$101,291.90; and

BE IT FURTHER RESOLVED, That the appropriate authority of this body be and hereby is directed to sign for and on its behalf any documents necessary to effectuate this purchase.

BE IT FURTHER RESOLVED, that funds have been certified by the CFO for the purchase of this vehicle.

**BOROUGH OF RUNNEMEDE**

A motion was made by Ranieri, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Cepero, Ranieri, Kelly & Laubenstein.. Nays: None. Absent: Passio & Farrell; Mayor Kappatos declared the resolution adopted.

A discussion ensued as to items scheduled to appear on the March 1, 2022 agenda as follows:

CDBG Project Description for 2022; Public Hearing Ordinance #22-01; Ordinance amending the borough's opt-out policy for health insurance; hazard mitigation plan, letter of support for cannabis retailer; Motor Vehicle Commission agreement; Temporary budget extension; 2022 Recreation Grant; Proclamations for Women's History Month, Read Across America Day and Youth Art Month. Retirement letter from electrical inspector.

Mayor Kappatos gave the floor to representatives from Phasal LLC who presented their desire to open a cannabis retail store in Runnemede. Councilwoman Kelly had manage questions about security, parking and who will manage the store. Mayor Kappatos explained the "first in time" rule that the borough would be following stating that their company would be the second one we provided a resolution of support for.

Borough Engineer Mark Basehore reviewed his written report.

Solicitor Long reported progress.

Public Works Superintendent Wozunk spoke about brine, remote gates at Barrington gas pumps and a new HVAC contractor.

Councilman Laubenstein deferred to Mr. Wozunk who reported that public works were getting ready for spring.

Councilman Ranieri reported that the Annual Financial Statement was being worked on. He also talked about the Green Team website and solar panels on the Harry Williams Building. Mayor Kappatos reported on his meeting with our Risk Manager, John Saville, who surveyed the site for the bridges and the labyrinth area. Mr. Saville will present a written report of his findings. Mr. Ken Leap informed everyone that their volunteers would not be installing any of the bridges. Mayor Kappatos instructed those involved with the bridges to get the drawings and plans to our engineer. John also asked if the borough bus could be used for a Reimagine Runnemede Trip. Mayor Kappatos stated that it could be used for a Green Team trip, not Reimagine Runnemede. Mr. Ranieri also reported that the first business organization meeting was held. Mayor Kappatos asked why he wasn't invited and tried to impress on those there that attended that this organization should not be political since the last time someone tried this it became political and failed.

Councilwoman Kelly stated that the police had completed their training with the new glocks and how some men volunteered during the snow storm.

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Councilman Cepero reported on fields being worked on for the spring sports.

Councilwoman Kelly left at 7:08 PM.

Engineer Mark Basehore reported progress.

CFO Shelley Strehle reported progress.

Chief Sampolski reported on the police's new website page and having a job fair on March 9<sup>th</sup> similar to what Gloucester Township has.

**PAYMENT OF BILLS:** A motion was made by Laubenstein, seconded by Cepero the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Cepero, Ranieri & Laubenstein; Nays: None; Absent: Passio, Farrell & Kelly; Mayor Kappatos declared the bill list approved.

**GOOD & WELFARE:**

This portion of the meeting was open to the public:

David Steinberg, 825 E. Clements Bridge Road: Mr. Steinberg wanted to know how to accommodate a few more benches or boulders around the labyrinth. Mayor Kappatos stated that benches were needed in other areas, around the lake, on the pike, etc. Mayor Kappatos suggested that we look around town for areas where they are needed.

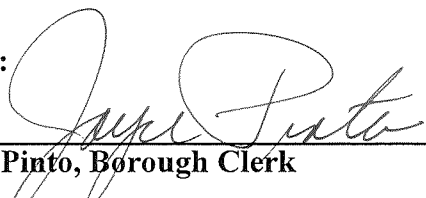
Seeing no one else wishing to speak, a motion was made by Laubenstein, seconded by Cepero to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

There being no further business to come before Mayor and Council at this time a motion was made by Laubenstein and seconded by Cepero to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:58 PM.

**Approved by:**

  
\_\_\_\_\_  
Nick Kappatos, Mayor

**Attest:**

  
\_\_\_\_\_  
Joyce Pinto, Borough Clerk



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Range of Checking Accts: First to Last Range of Check Dates: 02/02/22 to 02/22/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS			
24005	02/08/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5718
22-00161		LIEN REDEEM 61/2 21-00030	6,579.41		
24006	02/10/22	PC8 US BANK CUST/PRO CAP 8			5720
22-00188		LIEN REDEEM 13/14 21-00004	2,170.71		
24007	02/10/22	PC8 US BANK CUST/PRO CAP 8			5721
22-00189		LIEN REDEEM 51/6 21-00021	1,447.33		
24008	02/10/22	PC8 US BANK CUST/PRO CAP 8			5722
22-00190		LIEN REDEEM 48/17.01 21-00017	1,667.26		
24009	02/11/22	RICOH005 RICOH USA			5723
22-00025		COPIER LEASE SN#C91108063	41.76		
24010	02/22/22	ACTLIEN US BANK/CUST/ACTLIEN HOLDING			5724
22-00176		LIEN REDEEM 156/4 20-00105	3,513.79		
24011	02/22/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5724
22-00178		LIEN REDEEM 115/10 21-00063	3,612.43		
24012	02/22/22	LOCAL010 LOCAL IT AND SECURITY LLC			5724
22-00058		TOTAL IT CARE 2022	2,488.00		
24013	02/22/22	PC8 US BANK CUST/PRO CAP 8			5724
22-00177		LIEN REDEEM 75/10 21-00037	1,035.70		
24014	02/22/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5725
22-00179		LIEN REDEEM 147.01/23 21-00078	2,477.63		
24015	02/22/22	PC8 US BANK CUST/PRO CAP 8			5725
22-00211		LIEN REDEEM 44/13 20-00022	1,842.23		
24016	02/22/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5726
22-00180		LIEN REDEEM 63/12 21-00033	6,797.41		
24017	02/22/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5727
22-00181		LIEN REDEEM 71/19 21-00036	2,477.63		
24018	02/22/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5728
22-00182		LIEN REDEEM 92/16 21-00046	3,095.35		
24019	02/22/22	FIG FIG CUST FIGNJ19LLC & SEC PTY			5729
22-00183		LIEN REDEEM 147.09/18 21-00083	2,379.41		
24020	02/22/22	AIRGASEA AIRGAS USA LLC			5730
22-00215		EMS Oxygen Cyl Rental - Feb	33.00		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CLEARING: CLEARING ACCOUNT ALL FUNDS Continued				
24021	02/22/22	AMERIC25 AMERICAN AUTO GLASS		5730
		22-00136 JCB Windshield	425.00	
		22-00141 PW9 2016 Ford F350	275.00	
			700.00	
24022	02/22/22	AMERIC30 AMERICAN ASPHALT COMPANY INC		5730
		22-00118 Cold Patch	203.05	
24023	02/22/22	ANCH005 ANCHOR RUBBER STAMP & PRINTING		5730
		22-00126 NOTARY EXP STAMP JOYCE PINTO	26.45	
24024	02/22/22	ATLAN015 ATLANTIC PLUMBING SUPPLY CORP		5730
		21-01551 supplies	772.39	
CLEARING: AUTO T50 AUTO & TRUCK PARTS OF DEPTFORD				
24025	02/22/22	22-00114 Trucks Supplies	719.91	5730
		22-00138 JCB LOADER BATTERY	109.25	
		22-00143 Battery	37.18	
		22-00158 2017 Explorer oil supplies	70.88	
		22-00168 SD2 Frod F350 MG95928	321.60	
		22-00185 Emergency Brake Repair F702	208.40	
			1,467.22	
24026	02/22/22	BACHASSO BACH ASSOCIATES PC		5730
		21-01542 eng services	16,462.25	
		22-00171 PLANNING BOARD	1,463.00	
		22-00210 PLANNING BOARD	4,549.00	
			22,474.25	
24027	02/22/22	BOROU25 BOROUGH OF BARRINGTON		5730
		22-00065 GASOLINE & DIESEL-MONTH	7,511.29	
24028	02/22/22	BOWMAN50 BOWMAN & COMPANY LLP		5730
		21-01516 electronic prep 1099	880.00	
24029	02/22/22	BRTTE005 BRT TECHNOLOGIES LLC		5730
		21-01541 assessment cards&postage	1,535.56	
24030	02/22/22	BUDS A50 BUDS AUTO & TRUCK REPAIR INC		5730
		22-00152 BLS 787 Breakdown & Repairs	813.95	
24031	02/22/22	CAMDEN76 CAMDEN COUNTY POLICE ACADEMY		5730
		22-00206 WAIVER FEE-TRICOCCI	350.00	
24032	02/22/22	COMCAST COMCAST		5730
		22-00010 INTERNET & TV SVC 2022-MONTH	507.70	
24033	02/22/22	CONTINEN CONTINENTAL FIRE & SAFETY INC		5730
		21-01510 Quint 75 Intake Valve	1,447.00	
24034	02/22/22	COUNTYCO COUNTY CONSERVATION COMPANY		5730
		22-00147 Yard Waste Disposal	90.00	

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
24035	02/22/22	COURIE50 COURIER POST			5730
22-00160		LEGAL NOTICE PLANNING BOARD	54.96		
24036	02/22/22	DEER 50 DEER PARK DIRECT			5730
21-00097		WATER COOLER SVC-BH-MONTH	68.87		
24037	02/22/22	FEDEX FEDEX EXPRESS			5730
22-00175		SHIPPING FEES	118.35		
24038	02/22/22	GENERA50 GENERAL CODE			5730
22-00151		ANNUAL MAINT12/1/21TO11/30/22	1,195.00		
24039	02/22/22	GRANT005 GRANT BENEFITS SOLUTIONS			5730
22-00040		FLEX BENEFITS ADMIN FEES	25.00		
24040	02/22/22	HARTMANN ROBERT W. HARTMANN, III			5730
22-00131		NAME PLATES-PLANNING/ZONING	30.00		
24041	02/22/22	INFINISO INFINISOURCE, INC.			5730
22-00164		ISOLVED MONTHLY SVC FEE	463.00		
24042	02/22/22	INSTIT50 INSTITUTE FOR PROFESSIONAL			5730
22-00123		CEU's Nick Ritz	50.00		
24043	02/22/22	LAUREL50 LAUREL LAWNMOWER SERVICE INC			5730
22-00125		Repair Generator	131.38		
22-00140		Snow Plow Repair	250.96		
			382.34		
24044	02/22/22	LOCAL010 LOCAL IT AND SECURITY LLC			5730
22-00058		TOTAL IT CARE 2022	2,488.00		
24045	02/22/22	MCIC0005 MCI COMM SERVICE			5730
22-00041		FAX LINE DPW-MONTH	34.87		
24046	02/22/22	NETCA005 NETCARRIER TELECOM INC			5730
22-00042		TELEPHONE SVC-MONTH	455.63		
24047	02/22/22	NJAWC NEW JERSEY AMERICAN WATER			5730
22-00054		WATER SUPPLY AND SERVICE	8,921.17		
24048	02/22/22	NJIAAI NJIAAI			5730
22-00028		Basic Fire Investigator Course	750.00		
24049	02/22/22	OFFICE14 OFFICE BASICS INC			5730
22-00088		Office Supplies	222.28		
22-00148		Office Supplies	96.55		
22-00167		HP Toner State toner	277.86		
22-00213		COPY PAPER	679.83		
			1,276.52		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
CLEARING CLEARING ACCOUNT ALL FUNDS Continued				
24050	02/22/22	ONECALLS ONE CALL CONCEPTS INC		5730
		22-00166 SEWER LOCATION SVC	170.52	
24051	02/22/22	PEIRC005 PEIRCE EQUIPMENT CO		5730
		21-01507 Sonic Headset	5,445.00	
24052	02/22/22	PIROLL50 PIROLI PRINTING CO INC		5730
		22-00139 ABANDONED VEHICLE LABEL	180.56	
24053	02/22/22	PUBLIC15 PUBLIC SAFETY OUTFITTERS INC		5730
		21-01463 RTF Sling Bags	138.00	
		21-01495 L/S 5.11 Uniform Polos-Kearney	210.00	
		21-01496 L/S 5.11 Uniform Polos-Wolf	140.00	
			488.00	
24054	02/22/22	PUBLIC80 PWANJ		5730
		22-00169 Membership	225.00	
24055	02/22/22	PUBLICSE PSE&G CO		5730
		21-00054 ELECTRICITY	10,025.40	
		22-00199 ELECTRICITY SUPPLY&SERVICE	5,991.56	
			16,016.96	
24056	02/22/22	RETRO01 THE RETROSPECT INC		5730
		22-00194 LGLNTC 1/28 REMOTE MTG,VEH AUC	60.80	
		22-00218 LEGAL NOTICE PLANNING BOARD	111.29	
			172.09	
24057	02/22/22	ROSNER LOUIS ROSNER, ESQUIRE		5730
		22-00165 LGL SVC LABOR CONTRACTS	315.00	
24058	02/22/22	ROWAN DAVID N. ROWAN, ESQUIRE		5730
		22-00204 PLANNING BOARD PBE21-08 TOYOTA	175.00	
24059	02/22/22	SONJEMP SO NJ REG EMP BENEFITS FUND		5730
		22-00043 EMPLOYEE GROUP INSURANCE-MONTH	154,565.30	
24060	02/22/22	SOUTH 84 SOUTH JERSEY GAS COMPANY		5730
		21-00147 NATURAL GAS SUPPLY & SVC	1,016.10	
		22-00132 NATURAL GAS SUPPLY & SERVICE	1,490.30	
			2,506.40	
24061	02/22/22	SOUTHE50 SOUTHERN PEST CONTROL		5730
		22-00099 BUILDING PEST CONTROL-MONTH	115.00	
24062	02/22/22	STATETOX STATE TOXICOLOGY LABORATORY		5730
		22-00121 RANDOM SCREENINGS	180.00	
24063	02/22/22	TDCARDS TD CARD SERVICES		5730
		21-01517 electronic prep w2, 1095, 1094	215.00	
		22-00107 Sheet Rock	87.90	
		22-00120 Water Public Works	77.04	



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PO #	Description	Amount Paid	Contract	
<b>CLEARING</b>				
CLEARING ACCOUNT ALL FUNDS Continued				
24063	TD CARD SERVICES	Continued		
22-00149	SUPPLIES ELEC RPR PUMP STATION	414.01		
22-00170	Supplies For Sweeper	55.44		
22-00172	Paint Harry Williams	144.47		
22-00195	General Supplies/Shop Supplies	1,564.89		
22-00196	Light For Green Acres	834.70		
		3,393.45		
24064	02/22/22 TIRE C50 TIRE CORRAL		5730	
22-00159	PW6 2007 Ford F350 Tires	1,386.76		
24065	02/22/22 VERIZWIR VERIZON WIRELESS		5730	
21-00202	POLICE CELL PHONES-	208.40		
22-00200	CELL SERVICE BORO,FIRE,PWKS,SW	1,585.35		
		1,793.75		
24066	02/22/22 WADELONG WADE LONG WOOD LLC		5730	
22-00079	BOROUGH SOLICITOR-MONTHLY RTNR	5,000.00		
24067	02/22/22 WORK WORK 'N GEAR LLC		5730	
22-00146	Boots for Jake	200.00		
<b>Checking Account Totals</b>				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	63	0	289,080.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	63	0	289,080.41	0.00
<b>PAYROLL</b>				
PAYROLL ACCOUNT 1ST COLONIAL				
66147	02/10/22 NJFAM78 NJ FAMILY SUPPORT PAYMENT CTR		5719	
22-00010	GARNISHMENT W/E 1/30 & 2/6	190.00		
<b>Checking Account Totals</b>				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	190.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	190.00	0.00
<b>Report Totals</b>				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	64	0	289,270.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	64	0	289,270.41	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	19,455.91	0.00	0.00	19,455.91
	1-07	20,483.06	0.00	0.00	20,483.06
Year Total:		39,938.97	0.00	0.00	39,938.97
CURRENT FUND	2-01	197,672.31	0.00	0.00	197,672.31
	2-07	5,315.87	0.00	0.00	5,315.87
Year Total:		202,988.18	0.00	0.00	202,988.18
T-12	T-12	190.00	0.00	0.00	190.00
OTHER TRUST FUNDS	T-14	39,966.26	0.00	0.00	39,966.26
Year Total:		40,156.26	0.00	0.00	40,156.26
Total Of All Funds:		283,083.41	0.00	0.00	283,083.41

Project Description	Project No.	Project Total
BELLMAR COLLISION CENTER	PBE21-06	275.00
TOYOTA SITE PLAN & VARIANCES	PBE21-08	4,671.00
DR HORTON TOWNHOMES	PBE21-09	1,166.00
NASTASI USE VARIANCE	PBE21-10	75.00
Total of All Projects:		<u>6,187.00</u>

