

NOVEMBER 29, 2022

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Passio, Laubenstein, Cepero, Farrell, Kelly & Ranieri. Absent: None; Present: Borough Engineer: Mark Basehore; Solicitor Daniel Long and Shelley Strehle, CFO.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

A discussion ensued as to items scheduled to appear on the December 6th agenda as follows:

Public Hearings for Ordinances #22-16-Construction Fees; #22-18-Land Use Fees; Ordinance #22-19-Police Outside Employment & #22-10 Stop Signs on Forrest Avenue; Shared Services Agreement with County for Project Save; Discussion of Trash Agreement with Bellmawr; salary ordinance; return fees to Greenhouse Garden; discussion of various shared services agreements and a deed of construction easement.

Mayor Kappatos explained the increase in trash collection contract and recommended it be approved.

RESOLUTION #22-142

**RESOLUTION AUTHORIZING A SHARED SERVICES
AGREEMENT BY AND BETWEEN THE BOROUGH OF RUNNEMEDE, BELLMAWR
& MT. EPHRAIM, IN THE COUNTY OF CAMDEN, STATE OF
NEW JERSEY FOR TRASH COLLECTION FROM 1/1/23 THRU 12/31/23**

WHEREAS, N.J.S.A. 40:65-1 et seq. authorizes contracting units to enter into an Uniform Shares Services Agreement; and

WHEREAS, the Borough of Runnemede agrees to pay the Borough of Bellmawr/Mt. Ephraim \$326,528.00, in monthly installments of \$27,210.67 per month to Bellmawr in 2023, which will act as lead agency and distribute on a monthly basis to Mt. Ephraim. Payment is due upon demand. Mt. Ephraim to receive \$6,8025.67 per month in 2023. Bellmawr to receive \$20,408.00 per month in 2023.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Runnemede, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute an Interlocal Services Agreement with the Boroughs of Bellmawr and Mt. Ephraim, County of Camden, to provide municipal trash collection for the period January 1, 2023 through December 31, 2023.

BOROUGH OF RUNNEMEDE

A motion was made by Laubenstein, seconded by Ranieri the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Farrell, Passio, Cepero & Laubenstein. Nays: None. Absent:..None. Mayor Kappatos declared the resolution adopted.

Another discussion was held about the salary ordinance and whether matrons should be paid for four hours when they only may have worked for one or two hours. Council President Passio stated we hired them at an hourly rate and no one ever brought up that they would be paid for four hours and not the exact time for which they worked. Public Safety Director Kelly said Police Chief Sampolski should have told Mayor & Council. Mayor & Council decided to take the recommendation listed in the salary ordinance

FIRST READING:

ORDINANCE #22-21: An Ordinance Regulating the Salaries of the Employees of the Borough of Runnemede for the year 2022.

A motion was made by Laubenstein, seconded by Farrell to adopt on first reading and advertise according to law with a public hearing to be held on the 28th day of December, 2022 at a meeting beginning at 4:00 PM. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Farrell, Passio, Cepero & Laubenstein. Nays: None. Absent:..None. Mayor Kappatos declared the ordinance adopted on first reading.

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Mayor Kappatos raised the issue of the Homeward Bound Animal Shelter and how the cost is unsustainable. Mayor Kappatos advised the CFO to get quotes from other facilities.

Councilwoman Passio thanked everyone who helped out with the Christmas parade and reported on how wonderful it was.

Councilman Ranieri reported on closing out the financial year.

Councilwoman Kelly reported on the numerous fire grants the borough would receive. Eleanor also announced that Sgt. Ortiz would be honored by the county again.

Councilman Cepero reported on how many kids had signed up for basketball, the pickle ball courts and the field house.

Councilman Laubenstein talked leaf pick up, street sweeper and Christmas Decorations being installed.

Councilman Farrell reported on the Forrest Avenue and Manor Court projects.

Public Works Superintendent Wozunk discussed part time help and asked for an appointment to be considered. Harry also talked about some new equipment being delivered.

RESOLUTION #22-143

**RESOLUTION CONFIRMING 2022 APPOINTMENTS,
FOR THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2022:

PUBLIC WORKS

Cooper Sellenthin	Temporary Laborer (6 months) (start date 11/28/22)	\$15.75 per hour
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BOROUGH OF RUNNEMEDE

A motion was made by Laubenstein, seconded by Cepero the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Farrell, Passio, Cepero & Laubenstein. Nays: None. Absent: None. Mayor Kappatos declared the resolution adopted.

Solicitor Dan Long reported on the social media policy and how it was adequate and the borough should not have one social media policy for one department and a different one for others-all should be the same.

Borough Engineer Mark Basehore reported on the punch list for Manor Court and the grant received for Forrest, Payne and Harding Avenues.

Councilman Ranieri talked about the borough's 100 year anniversary in 1926 and a possible mural on the side of borough hall.

Councilman Laubenstein had questions about manhole covers.

A discussion ensued about the drainage problem at the public works building

PAYMENT OF BILLS: A motion was made by Laubenstein, seconded by Cepero the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Cepero, Farrell, Passio, Kelly, Ranieri & Laubenstein; Nays: None; Absent: None Mayor Kappatos declared the bill list approved.

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GOOD & WELFARE:

This portion of the meeting was open to the public:

David Steinberg, Runsen House: Mr Steinberg talked about expanding the woods around the labyrinth and the documentation he would need to have classes conducted there. Mr. Steinberg also spoke about the grant that Reimagine Runnemede obtained for architectural designing.

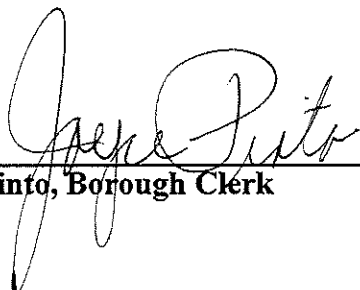
Seeing no one wishing to speak, a motion was made by Laubenstein, seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Ranieri to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:31 PM.

Approved by:


Nick Kappatos, Mayor

Attest:


Joyce Pinto, Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: Y Void: N
Range: First to Last Rcvd: Y Held: N Aprv: N
Format: Condensed Received Date Range: 11/02/22 to 12/31/22 Bid: Y State: Y Other: Y Exempt: Y
Vendors: All Include Non-Budgeted: Y
Rcvd Batch Id Range: First to Last

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ADMIN005	ADMINISTRATIVE ADVANTAGE LLC								
		22-01253	11/03/22	EMS Billing Services Oct 2022	Open	913.05	0.00		
AJ BAR50	A&J BAR & JANITORIAL SUPPLIES								
		22-01210	10/24/22	Cleaning Boro Hall	Open	277.68	0.00		
		22-01255	11/03/22	C-Pull Towels	Open	36.88	0.00		
						314.56			
ALLGE005	ALL GEARED UP LLC								
		22-01170	10/13/22	Pat And Nick uniforms	Open	350.00	0.00		
ALLHANDS	ALL HANDS FIRE EQUIPMENT, LLC								
		22-01223	10/26/22	Saw Blade Bags	Open	117.57	0.00		
ALLRI005	ALL RISK INC								
		22-01104	09/23/22	CARPET TILES COURT OFFICE	Open	250.00	0.00		
AMERIC30	AMERICAN ASPHALT COMPANY INC								
		22-01043	09/07/22	cold patch	Open	316.20	0.00		
		22-01190	10/18/22	Hot Asphalt	Open	145.84	0.00		
						462.04			
ANKOR005	ANKOR FIRE & SAFETY EQUIPMENT								
		22-00678	06/03/22	FIRE EXTINGUISHER INSPECTIONS	Open	1,703.00	0.00		
AUTO T50	AUTO & TRUCK PARTS OF DEPTFORD								
		22-01226	10/27/22	Truck Supplies	Open	217.52	0.00		
		22-01228	10/27/22	2016 Ford F450 PW11	Open	569.09	0.00		
		22-01250	11/02/22	Batteries Peterbilt 29yd	Open	396.15	0.00		
		22-01283	11/15/22	Quint 7 Batteries	Open	396.15	0.00		
						1,578.91			
BACHASSO	BACH ASSOCIATES PC								
		22-01178	10/14/22	PLANNING BOARD	Clsd	0.00	0.00		
		22-01239	10/28/22	PLANNING BOARD	Clsd	0.00	0.00		
		22-01269	11/07/22	PLANNING BOARD ESCROW	Open	7,221.00	0.00		
						7,221.00			
BERNIESA	BERNIES AUTO REPAIR LLC								
		22-01271	11/09/22	REPAIRS CAR 12	Open	1,955.13	0.00		
		22-01302	11/22/22	BATTERY REPLACEMENT	Open	349.50	0.00		
						2,304.63			
BKLAGOON	BLACK LAGOON								
		22-01160	10/11/22	FOUNTAIN MAINT/WINTERIZATION	Open	900.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOGEYSTR BOGEYS TRUCKING AND PAVING INC									
		22-01078	07/05/22	RB2022-2 RECON FORREST AVE	Open	159,006.15	0.00		
BOROUG25 BOROUGH OF BARRINGTON									
		22-00065	01/11/22	GASOLINE & DIESEL-MONTH	Open	7,866.73	0.00		B
		22-00898	08/01/22	EMS SHARED SERVICE BAA	Open	6,250.00	0.00		B
						14,116.73			
BOROUG75 BORO OF RUNN GENERAL ACCT									
		P2200104	11/22/22	NOVEMBER	Clsd	10,659.60	0.00		
BUDS A50 BUDS AUTO & TRUCK REPAIR INC									
		22-01195	10/19/22	QT7 UL Testing Repairs	Open	4,468.65	0.00		
BULLETPR BULLETPROOF IT, LLC									
		22-00999	08/26/22	Ballistic helmets,plates	Open	5,774.00	0.00		
CAMDEN56 CAMDEN COUNTY MUA									
		22-01252	11/02/22	2022 CCMUA TAX SALE	Clsd	1,069.62	0.00		
		22-01278	11/10/22	2022 TAX SALE CCMUA	Clsd	508.44	0.00		
		22-01290	11/18/22	2022 CCMUA TAX SALE	Clsd	1,231.57	0.00		
		22-01299	11/22/22	2022 TAX SALE CCMUA	Open	1,590.19	0.00		
						4,399.82			
CARLAMAR CARLAMERE & ROWAN									
		22-01177	10/14/22	PLANNING BOARD	Clsd	0.00	0.00		
CAROSELL CAROSELLOS PIZZA									
		22-01213	10/24/22	PIZZA HALLOWEEN PARTY 25 PIES	Open	395.00	0.00		
CERTIF50 CERTIFIED SPEEDOMETER SERVICE									
		22-01280	11/14/22	SPEEDOMETER CALIBRATION	Open	484.00	0.00		
COLOUR COLOUR PRINTING									
		22-00387	03/25/22	WEBSITE DESIGN,PREP,TRAIN,HOST	Open	500.00	0.00		replacing void check 24965 lost in the mail
COMCAST COMCAST									
		22-00010	01/04/22	INTERNET & TV SVC 2022-MONTH	Open	561.67	0.00		B
COPIERS COPIERS PLUS, INC									
		22-01265	10/31/22	PD CLERK COPIER VOL 10/5-11/4	Open	0.90	0.00		
		22-01307	11/10/22	COPIER VOL PATROL 10/15-11/14	Open	28.42	0.00		
						29.32			
DEER 50 READY REFRESH									
		22-00237	02/24/22	WATER COOLER SVC	Open	135.77	0.00		B
		22-00239	02/24/22	WATER COOLER SVC-PD 0426016093	Open	71.39	0.00		B
						207.16			
DIMEGLIO DIMEGLIO SEPTIC INC									
		22-00391	03/28/22	Port A Pot	Open	216.00	0.00		

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Purchase Order Listing By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DRAEGERS	DRAEGER INC								
		22-01188	10/17/22	ALCO TEST MACHINE	Open	179.00	0.00		
ENTENM50	ENTENMANN ROVIN CO								
		22-01146	10/06/22	BADGES	Open	453.50	0.00		
EQUIT01	AXA EQUITABLE								
		P2200106	11/22/22	NOVEMBER DEFERRED COMP	Open	5,926.92	0.00		
FEDEX	FEDEX EXPRESS								
		22-01262	11/04/22	SHIPPING FEES	Open	191.70	0.00		
FIG	FIG CUST FIGNJ19LLC & SEC PTY								
		22-01273	11/10/22	LIEN REDEEM 40/4 21-00011	Clsd	1,881.98	0.00		
		22-01277	11/10/22	LIEN REDEEM 9/23 19-00006	Clsd	1,883.78	0.00		
						3,765.76			
FIREFIGH	IAFF LOCAL 3249								
		P2200101	11/18/22	NOVEMBER DUES	Clsd	185.03	0.00		
FIRESTON	FIRESTONE COMPLETE AUTO CARE								
		22-01248	11/01/22	TIRE PKG	Open	157.32	0.00		
GARYPASS	GARY J. PASSANANTE								
		22-01267	11/04/22	REDEVELOPMENT SVC OCTOBER '22	Open	1,125.00	0.00		
GWU	GOVERNMENT WORKERS UNION								
		P2200102	11/18/22	NOVEMBER DUES	Clsd	504.00	0.00		
HOLMANFO	HOLMAN FORD								
		22-01249	11/01/22	2016 Ford F450 Studs	Open	60.00	0.00		
HOME01	HOME DEPOT CREDIT SERVICES								
		22-01282	11/14/22	batteries, wire,cleaning supp	Open	102.22	0.00		
		22-01288	11/18/22	zip ties	Open	58.24	0.00		
		22-01291	11/18/22	Thermostats	Open	285.82	0.00		
						446.28			
INDEP005	INDEPENDENT ANIMAL CARE SVCLLC								
		22-00045	01/07/22	ANIMAL CONTROL SVC-MONTH	Open	475.00	0.00		
INFINISO	INFINISOURCE, INC.								
		22-00164	01/04/22	ISOLVED MONTHLY SVC FEE	Open	463.00	0.00		
INSTIT50	INSTITUTE FOR PROFESSIONAL								
		22-00948	08/16/22	CONTINUING EDUCATION	Open	100.00	0.00		B
LANGU005	LANGUAGE LINE SERVICES INC								
		22-01243	10/31/22	Interperter 9/12	Open	11.90	0.00		
LIBERTYC	LIBERTY TECHNOLOGY SOLUTIONS								
		22-01266	10/28/22	CARRIER SVC PORTING CHARGES	Open	290.00	0.00		

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Borough of Runnemede
Purchase Order Listing By Vendor Id

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LOCAL010 LOCAL IT AND SECURITY LLC							
22-00058	01/03/22	TOTAL IT CARE 2022	Open	2,488.00	0.00		
MCIC0005 MCI COMM SERVICE							
22-00041	01/07/22	FAX LINE DPW-MONTH	Open	35.90	0.00	B	
MES MUNICIPAL EMERGENCY SERVICES							
22-01256	11/03/22	CROSSING GUARD VESTS	Open	39.00	0.00		
MICROSOFT MICROSOFT CORPORATION							
22-00942	08/12/22	microsoft email lic-annual	Open	375.33	0.00	replacing check 25170 amount change	
NATIO005 NATIONAL PEN HOLDINGS LLC							
22-01205	10/20/22	TOTE BAGS-GROCERY BAGGING EVNT	Open	547.27	0.00		
NJAWC NEW JERSEY AMERICAN WATER							
22-00054	01/10/22	WATER SUPPLY AND SERVICE	Open	606.12	0.00	B	
NJFAM78 NJ FAMILY SUPPORT PAYMENT CTR							
P2200099	11/04/22	GARNISHMENT W/E 10/23 & 10/30	Clsd	190.00	0.00		
P2200100	11/18/22	GARNISHMENT W/E 11/6 & 11/13	Clsd	190.00	0.00		
				380.00			
OFFICE14 OFFICE BASICS INC							
22-01303	11/16/22	2023 CALENDARS	Open	93.30	0.00		
ONECALL15 ONE CALL CONCEPTS INC							
22-01245	10/31/22	SEWER LOCATION SVC 10/2022	Open	182.32	0.00		
ORIENTAL ORIENTAL TRADING COMPANY							
22-01264	11/04/22	Christmas giveaways	Open	229.98	0.00		
PAULST50 PAULS CUSTOM AWARDS & TROPHIES							
22-01236	10/28/22	PLAQUE	Open	125.00	0.00		
PG8 US BANK CUST/PRO CAP 8							
22-01274	11/10/22	LIEN REDEEM 147.05/16 21-00080	Clsd	1,860.92	0.00		
22-01275	11/10/22	LIEN REDEEM 107/10 21-00056	Clsd	2,878.36	0.00		
22-01276	11/10/22	LIEN REDEEM 125/8 19-00078	Clsd	4,390.69	0.00		
				9,129.97			
POSITIVE POSITIVE PROMOTIONS INC							
22-01153	10/07/22	RED RIBBON WEEK 2022 SUPPLIES	Open	1,631.02	0.00		
PRU-DCRP PRUDENTIAL - DCRP							
P2200105	11/22/22	NOVEMBER DCRP	Open	453.05	0.00		
PUBLIC15 PUBLIC SAFETY OUTFITTERS INC							
22-01132	10/03/22	Full-Time Staff Uniforms	Open	2,358.99	0.00		
PUBLICSE PSE&G CO							
22-00199	02/10/22	ELECTRICITY SUPPLY&SERVICE	Open	15,947.86	0.00	B	

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
REPUB005	REPUBLIC SERVICES INC								
		22-00890	07/01/22	RECYCLING TONNAGE month	Open	7,164.41	0.00		B
RETRO01	THE RETROSPECT INC								
		22-01281	11/14/22	LEGAL NOTICES	Open	1,055.35	0.00		
		22-01295	11/21/22	LEGAL NOTICES	Open	66.92	0.00		
						1,122.27			
ROBERT A	ROBERT A DEL SORDO ESQ								
		22-00081	01/05/22	PUBLIC DEFENDER SVC 2022	Open	1,500.00	0.00		
ROSNER	LOUIS ROSNER, ESQUIRE								
		22-01304	11/08/22	LEGAL SERVICES-LABOR MATTERS	Open	756.00	0.00		
RUNNEM25	RUNNEMEDE FIRE COMPANY #1								
		22-00068	01/03/22	QUARTERLY FIRE HOUSING 2022	Open	10,925.00	0.00		
		22-01300	11/22/22	CHRISTMAS PARADE REFRESHMENTS	Open	250.00	0.00		
		22-01301	11/22/22	ADDITIONAL AID TO FIRE CO 2022	Open	5,000.00	0.00		
						16,175.00			
SAMPAT	THE SAMPAT LAW FIRM, LLC								
		P2200103	11/18/22	NOVEMBER DUES	Clsd	480.00	0.00		
SONJEMP	SO NJ REG EMP BENEFITS FUND								
		22-00043	01/07/22	EMPLOYEE GROUP INSURANCE-MONTH	Open	148,276.64	0.00		B
SOUTHE50	SOUTHERN PEST CONTROL								
		22-00099	01/20/22	BUILDING PEST CONTROL-MONTH	Open	115.00	0.00		B
TDCARDS	TD CARD SERVICES								
		22-01260	10/30/22	Halloween party supplies	Open	206.92	0.00		
		22-01261	10/31/22	Halloween party supplies	Open	100.22	0.00		
		22-01305	11/09/22	SUSTAINABLE JERSEY MEETING'22	Open	315.00	0.00		
		22-01306	11/18/22	REFRESHMENTS SR LUNCHEON 11/19	Open	106.91	0.00		
						729.05			
TIRE C50	TIRE CORRAL								
		22-01199	10/20/22	PW10 Peterbilt 29yd Tires	Open	1,470.61	0.00		
		22-01224	10/26/22	PW1 2006 Mack Recycling Truck	Open	1,499.60	0.00		
						2,970.21			
TM FITZ	TM FITZGERALD & ASSOC								
		22-01115	09/27/22	32 GAL RECYCLE CONTAINERS	Open	8,200.00	0.00		
TRYSTONE	TRYSTONE CAPITAL ASSETS LLC								
		22-01254	11/03/22	LIEN REDEEM 163/30 20-00108	Clsd	2,535.27	0.00		
		22-01292	11/18/22	LIEN REDEEM 162/10 19-00108	Clsd	4,728.42	0.00		
						7,263.69			
VE RAL50	VE RALPH & SON INC								
		22-00478	04/20/22	Rectangular Wash Basins	Open	24.75	0.00		

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZWIR VERIZON WIRELESS							
22-00200	02/10/22	CELL SERVICE BORO,FIRE,PWKS,SW	Open	803.09	0.00		B
22-00203	02/10/22	POLICE DEPT CELL PH, PD MODEMS	Open	374.51	0.00		B
				1,177.60			
WADELONG WADE LONG WOOD LLC							
22-00079	01/05/22	BOROUGH SOLICITOR-MONTHLY RTNR	Open	5,000.00	0.00		
WILSONPA PATRICIA WILSON							
22-01308	11/23/22	SUPPLIES REIM 7/4 TO 10/31/22	Open	550.52	0.00		
Total Purchase Orders:		102	Total P.O. Line Items:	0	Total List Amount:	467,395.52	Total Void Amount:
							0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	2-01	242,176.82	0.00	0.00	0.00	242,176.82
	2-07	3,844.49	0.00	0.00	0.00	3,844.49
	2-14	0.00	0.00	0.00	6,249.50	6,249.50
Year Total:		246,021.31	0.00	0.00	6,249.50	252,270.81
GENERAL CAPITAL FUND	C-04	164,780.15	0.00	0.00	0.00	164,780.15
	G-01	10,696.54	0.00	0.00	0.00	10,696.54
	T-12	18,588.60	0.00	0.00	0.00	18,588.60
OTHER TRUST FUNDS	T-14	21,059.42	0.00	0.00	0.00	21,059.42
Year Total:		39,648.02	0.00	0.00	0.00	39,648.02
Total of All Funds:		461,146.02	0.00	0.00	6,249.50	467,395.52

BOND PAYMENTS: CURRENT FUND: GOB 2015 11/14/2022 PRINCIPAL \$300,000.00
INTEREST \$ 51,543.75

TOTAL OF ALL FUNDS \$812,689.77

Project Description	Project No.	Project Total
DR HORTON TOWNHOMES	PBE21-09	7,221.00
GREENHOUSE GARDEN LLC	PBE22-08	971.50-
Total of All Projects:		<u>6,249.50</u>