FEBRUARY 28, 2023

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Council members: Ranieri, Laubenstein, Cepero, Kelly. Absent: Passio & Farrell; Present: Borough Engineer: Mark Basehore; Solicitor John Moustakas, Shelley Streahle, CFO.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

A proclamation recognizing March 2nd as Read Across America Day was read by the clerk.

PUBLIC HEARING:

ORDINANCE #23-01

CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Council of the Borough of Runnemede in the County of Camden finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$72,515.08 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Council of the Borough of Runnemede, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Runnemede shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$253,802.79, and that the CY 2023 municipal budget for the Borough of Runnemede be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

BOROUGH OF RUNNEMEDE

Mayor Kappatos stated that it was now time for the public hearing to be held as it was advertised to be held at this time and declared the meeting open to the public. There appearing to be no one wishing to speak at this time a motion was made by Kelly, seconded by Ranieri the public hearing be closed. The motion carried and a motion was made by Laubenstein, seconded by Cepero the

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ordinance be adopted on second and final reading and advertised according to law. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes:, Cepero, Laubenstein, Ranieri & Kelly. Nays: None. Absent: Farrell & Passio. Mayor Kappatos declared the ordinance adopted on second and final reading.

RESOLUTION #23-33

RESOLUTION AUTHORIZING APPLICATION FOR PROGRAM YEAR 2023 COMMUNITY DEVELOPMENT BLOCK GRANT, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, the Camden County Improvement Authority provides funding for certain infrastructure improvements under Community Development Block Grant funding; and

WHEREAS, the governing body has chosen to submit an application for Program Year 2023; and

WHEREAS, the Governing Body has agreed to apply for funding for the purpose of Reconstruction of 2nd, 4th, 5th and 6th Avenues.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede that the Mayor is hereby authorized to execute the Project Description Form for Program Year 2023 along with the Community Development Grant Agreement.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Laubenstein the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes:, Cepero, Laubenstein, Ranieri & Kelly. Nays: None. Absent: Farrell & Passio. Mayor Kappatos declared the resolution adopted on second and final reading.

Councilwoman Passio arrived at 6:30 PM.

A discussion ensued as to items scheduled to appear on the March 7, 2023 agenda as follows:

Policy Manual & employee handbook; proclamation for Women's History Month; Shared Services for CPWM; change of payroll day; extension of DMHAS grant funding; thank you note from employee; appointment of chicken board.

Councilwoman Passio reported on the condition in which she found the area around the lake as left by the RC Crawlers. Patty was very upset that cement, metal, wood with nails in it were left there by this group. Patty expressed her concern for the wildlife and reminded everyone that our solicitor had told this group that they needed to remove what they bring each time they leave the area after an event. Mrs. Passio wanted their privileges revoked. Councilwoman Kelly also wanted privileges revoked. Several council members wanted more information. Councilwoman Kelly asked for a vote on revoking their privileges. Ayes: Kelly & Passio; Nays: Laubenstein, Cepero & Ranieri. Mayor Kappatos stated he would call their representative and speak with him about how the area was left. Mayor Kappatos seemed to think that this group comes into our town and patronizes our businesses, which would be a positive thing. Patty also reminded everyone about the Rabies Clinic and the Easter Parade.

Councilwoman Kelly stated she would present her report at the council meeting.

Councilman Ranieri talked about the Finance Committee meeting held earlier in the day.

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Councilman Cepero reported on basketball and getting ready for spring sports.

Councilman Laubenstein stated he would allow Public Works Superintendent Wozunk to present the report.

Public Works Superintendent Harry Wozunk reported on work done on senior field, Venella park, scout building and proposals for pickle ball courts.

Borough Engineer Mark Basehore reviewed his written report.

Solicitor Moustakas reported progress.

GOOD & WELFARE:

This portion of the meeting was open to the public:

Cathy Walker, 145 E. 3rd Avenue & Dan Murray, 281 Evergreen Avenue: Ms. Walker & Mr Murray reported on the event to be held on 5/12.

Seeing no one else wishing to speak, a motion was made by Passio, seconded by Ranieri to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declare the good and welfare portion closed.

Councilwoman Kelly left the meeting at 7:13 PM>

PAYMENT OF BILLS: A motion was made by Ranieri, seconded by Passio the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Laubenstein, Cepero, Ranieri Nays: None; Absent: Kelly & Farrell; Mayor Kappatos declared the bill list approved.

There being no further business to come before Mayor and Council at this time a motion was made by Passio and seconded by Ranieri to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:17 PM.

Approved by:

Nick Kannatos, Mayo

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Joyce Pinto, Borough Clerk



Range of Checkin Repo	g Accts: Fi rt Type: Al		Rang Report Format:	e of Check Dates: 02/08/23 to 12/31/23 Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y
Check # Check Da PO # Desc	te Vendor ription		Amount Paid	Reconciled/Void Ref Num Contract
CLEARING 25564 02/09/23 23-00179 MUNI	CAMDEN08	CCOUNT ALL FUNDS CAMDEN COUNTY CLERK RECORDING	11.00	5897
		COMPUTER SQUARE INC NTENANCE 2023	11,624.00	5897
25566 02/09/23 23-00044 ANNU		EDMUNDS GOVTECH MAINT 2023	22,999.18	5897
		GARDEN STATE INVESTM 8.01 22-00038	ENT GROUP 2,743.66	5897
		STATE OF NEW JERSEY r end 12/31/20	1,958.65	5897
25569 02/09/23 23-00169 LIEM		PRO CAP 8 FBO FIRST .01 22-00001		5897
25570 02/09/23 22-01194 SAFE		. RR DONNELLEY	142.00	5897
	books, AA b	AMAZON CAPITAL SERVI Natteries-mics KEYS	1,528.56 1,545.38	5898 replaced void check 25518; one item not received, amount adjusted accordingly
		US BANK/CUST/ACTLIEN 7.06/15 20-00098	HOLDING 2,569.19	5900
25573 02/17/23 23-00189 LIEM		FIG CUST FIGNJ19LLC /12 21-00035	& SEC PTY 3,263.83	5900
25574 02/17/23 23-00186 LIEM		GARDEN STATE INVESTM 0/4 22-00065	MENT GROUP 2,793.39	5900
25575 02/17/23 23-00209 LIEN		PRO CAP 8, LLC 1 120/2	2,867.40	5900
25576 02/17/23 23-00069 ELEC			823.31	5900
		FIG CUST FIGNJ19LLC 2/2 21-00050	& SEC PTY 3,313.47	5901
		US BANK/CUST/ACTLIEN /12 20-00019	HOLDING 5,032.00	5905
25579 02/28/23 23-00182 Colo) AMERICAN ASPHALT COM	MPANY INC 182.90	5905

Check # Check Date Vendor PO # Description	Amount Paid	Reconciled/Void Ref Num Contract
CLEARING CLEARING ACCOUNT ALL FUNDS CONTI 25580 02/28/23 APWA0005 APWA NJ CHAPTER 23-00199 ANNUAL MEMBERSHIP 2023	nued 618.00	5905
25581 02/28/23 AUTOTRO5 AUTO & TRUCK PARTS OF DEF 23-00235 Brake pads and rotors	PTFORD 416.32	5905
25582 02/28/23 BACHASSO BACH ASSOCIATES PC 23-00175 PBE22-06 ASBS PLANNING	955.00	5905
25583 02/28/23 BOROU057 BOROUGH OF BARRINGTON 23-00003 EMS SSA BARRINGTON AMBULANCE	0.00	5905 expense reallocation
25584 02/28/23 BOROU061 BOROUGH OF MAGNOLIA 23-00123 COURT ADMINISTRATOR SSA 2023	8,441.60	5905
25585 02/28/23 BRTTEO05 BRT TECHNOLOGIES LLC 22-01311 ASSESSMENT CARDS & POSTAGE	113.68	5905
25586 02/28/23 CAMDEN24 CAMDEN COUNTY COLLEGE 22-00846 TRAINING 22-01004 I-300 J Moriarty	65.00 65.00 130.00	5905
25587 02/28/23 CASERTAC CHRISTINE CASERTA VMD 23-00216 VETERINARY SVC RABIES CLINIC23	450.00	5905
25588 02/28/23 CCCOORDI CC MUNICIPAL COORDINATOR 23-00198 ANNUAL MEMBERSHIP 2023	AGE 50.00	5905
25589 02/28/23 COMCAST COMCAST 23-00057 INTERNET SVC	532.41	5905
25590 02/28/23 COUNTYCO COUNTY CONSERVATION COMP. 23-00195 YARD WASTE DISPOSAL 5 YDS 23-00248 YARD TRIMMINGS DISPOSAL	45.00 315.00 360.00	5905
25591 02/28/23 COVANTA COVANTA CAMDEN ENER.RECO 23-00058 TRASH TONNAGE & RECYCLING TAX	V.CEN. 716.74	5905
25592 02/28/23 DIVALSAF DIVAL SAFETY EQUIPMENT I 22-01438 QT & SD Saw Blades	NC 535.06	5905
25593 02/28/23 DSCH DSHC ENTERPRISES 23-00245 LIEN REDEEM 126/8 20-00083	62,035.75	5905
25594 02/28/23 FEDEX FEDEX EXPRESS 23-00184 FEDEX TO STATE TOXICOLOGY	16.47	5905
25595 02/28/23 FIRESTON FIRESTONE COMPLETE AUTO 23-00226 TIRES	CARE 143.89	5905

eck # Check Date Vendor PO # Description	R Amount Paid	econciled/Void Ref Num Contract	
		Concrace	
EARING CLEARING ACCOUNT ALL FUNDS 5596 02/28/23 GFOA GFOA OF NEW JERSEY 23-00162 2023 Membership Streahle		5905	
5597 02/28/23 GOVCO005 GOVCONNECTION INC 23-00115 ADOBE TLP GOVERNMENT LICENSE	950.00	5905	
5598 02/28/23 GRAINGER GRAINGER 23-00150 water heater for station gen.	391.24	5905	
5599 02/28/23 GRAPH005 GRAPHICS BY SPARAN 22-01439 Re-Letter Project	NDERA 4,000.00	5905	
5600 02/28/23 INDEPO05 INDEPENDENT ANIMAL 23-00062 ANIMAL CONTROL SVC-MONTH	CARE SVCLLC 475.00	5905	
5601 02/28/23 INSTITSO INSTITUTE FOR PROF 23-00024 CONTINUING EDUCATION CFO QPA	FESSIONAL 100.00	5905	
5602 02/28/23 JOYCE060 JOYCEMEDIA LLC 23-00038 WEB HOSTING, UPDATES, SOC MEDIA	412.86	5905	
5603 02/28/23 KRSSE005 KRS SERVICES INC 22-01037 EMERGENCY REPAIR FORREST AVE	28,331.00	5905	
5604 02/28/23 LUIGISFA LUIGIS FAMILY REST 23-00204 SENIOR LUNCHEON 2/18/23	TAURANT&PIZZA 214.70	5905	
5605 02/28/23 MATTBEND MATTHEW BENDER & C 22-01197 RENEWAL 12-22 - 11-23	TO INC 79.00	5905	
5606 02/28/23 MCICO005 MCI COMM SERVICE 23-00063 FAX LINE DPW-MONTH	36.93	5905	
5607 02/28/23 MUNICI30 MUNICIPAL CLERKS A 23-00228 MEMBERSHIP DUES 2023	ASSN OF CAMCO 200.00	5905	
5608 02/28/23 NETCA005 NETCARRIER TELECOM 23-00080 LANDLINE CARRIER SVC	480.50	5905	
5609 02/28/23 NJAWC NEW JERSEY-AMERICA 23-00066 WATER UTILITY	AN WATER CO., 10,350.49	5905	
5610 02/28/23 NJPLANOF NJPO 23-00131 MANDATORY CLASSES NEW MEMBERS 23-00140 MANDATORY CLASS-BUCHHEIM	85.00 85.00 170.00	5905	
5611 02/28/23 NJSLM NEW JERSEY STATE L 23-00108 AD DEPUTY TAX COLLECTOR 23-00219 Webinars	_EAGUE OF MUN 115.00 50.00 165.00	5905	

Borough of Runnemede Check Register By Check Date

Check # Check Date Vendor PO # Description Amo	ount Paid	Reconciled/Void Ref Num Contract
CLEARING CLEARING ACCOUNT ALL FUNDS Continu 25612 02/28/23 OFFICE14 OFFICE BASICS INC 23-00178 OFFICE SUPPLIES 23-00238 OFFICE SUPPLIES	64.57 344.08 408.65	
25613 02/28/23 ORIENTAL ORIENTAL TRADING COMPANY 23-00218 EASTER PLUSH GIVEAWAYS	280.84	5905
25614 02/28/23 PARKERMC PARKER MCCAY PA 23-00213 FIN ADVICE-2022 NJIB	250.00	5905
25615 02/28/23 PEIRCOOS PEIRCE-EAGLE EQUIPMENT CO 23-00223 Harness	1,528.25	5905
25616 02/28/23 PUBLICSE PSE&G CO 23-00069 ELECTRICITY UTILITY	26.17	5905
25617 02/28/23 READYREF READY REFRESH 23-00059 BOTTLED WATER SVC-DATES	55.10	5905
25618 02/28/23 REPUBO05 REPUBLIC SERVICES INC 23-00070 RECYCLING TONNAGE-TONS, MONTH	7,112.38	5905
25619 02/28/23 RETRO01 THE RETROSPECT INC 23-00208 LEGAL NOTICE	63.55	5905
25620 02/28/23 RINOS005 RINO'S-IP LLC 23-00147 TELEPHONE CARRIER SVC 2023	495.00	5905
25621 02/28/23 RUNNEM25 RUNNEMEDE FIRE COMPANY #1 23-00010 QUARTERLY FIRE HOUSING	10,925.00	5905
25622 02/28/23 SNJREBEN SO NJ REG EMP BENEFITS FUN 23-00071 EMPLOYEE GROUP INSURANCE-MONTH	D 78,732.00	5905
25623 02/28/23 SOUTH060 SOUTH JERSEY PAINT AND GLA 23-00022 Repair Window Ryaa	SS C 195.00	5905
25624 02/28/23 SOUTHE50 SOUTHERN PEST CONTROL 23-00073 BUILDING PEST CONTROL-MONTH	115.00	5905
25625 02/28/23 TAX CO66 TAX COLL & TREAS ASSOC OF 23-00211 2023 MEMBERSHIP JOYCE	NJ 200.00	5905
25626 02/28/23 TDCARDS TD CARD SERVICES 23-00134 ASHRAE 90.1-2022 BOOK 23-00176 ICONEX 2-PLY CARBONLESS ROLLS	205.00 59.97 264.97	
25627 02/28/23 TRABOSHN NICHOLAS F TRABOSH 23-00183 Fill -in Judge	350.00	5905

Check # Check Date Vendor	Pacon	ciled/Void Ref Num	
PO # Description	Amount Paid	Contract	
CLEARING CLEARING ACCOUNT ALL FUNDS 25628 02/28/23 TRITON50 TRITON REGIONAL HI 23-00214 RED RIBBON WK ASSEMBLY10/22/22	Continued GH SCHOOL 726.70	5905	
25629 02/28/23 VFIS0050 VFIS 23-00197 ACCIDEMT & SICKNESS POLICY2023	1,535.00	5905	
25630 02/28/23 WILSONPA PATRICIA WILSON 23-00215 FOOD&SUPPLIES SR LUNCH12/17/22	387.45	5905	
25631 02/28/23 WITME005 WITMER PUBLIC SAFE 23-00193 Hoods & Gloves	TY GROUP INC 970.00	5905	
Checking Account Totals Paid Vo	oid Amount Paid 0 291,206.24 0 0.00 0 291,206.24	Amount Void 0.00 0.00 0.00	
PAYROLL PAYROLL ACCOUNT 1ST COLONIAL 100178 02/09/23 NJFAM78 NJ FAMILY SUPPORT P2300012 GARNISHMENT W/E 1/29 & 2/5	PAYMENT CTR 190.00	5896	
100179 02/24/23 BOROU022 BOROUGH OF RUNNEME P2300014 FEBRUARY	DE CURRENT 10,767.58	5903	
100180 02/24/23 FIREFIGH IAFF LOCAL 3249 P2300016 FEBRUARY DUES	191.80	5903	
100181 02/24/23 FRATEOUS FRATERNAL ORDER OF P2300015 FEBRUARY DUES	POLICE NEW 525.00	5903	
100182 02/24/23 GWU GOVERNMENT WORKERS P2300017 FEBRUARY DUES	5 UNION 504.00	5903	
100183 02/24/23 NJFAM78 NJ FAMILY SUPPORT P2300013 GARNISHMENT W/E 2/12 & 2/19	PAYMENT CTR 190.00	5903	
Checking Account Totals Paid Von Checks: 6 Direct Deposit: 0 Total: 6	oid Amount Paid 0 12,368.38 0 0.00 0 12,368.38	Amount Void 0.00 0.00 0.00	
WIRES - CURRENT current fund wire account 20019 02/22/23 HEART005 HEARTLAND PAYMENT 23-00191 CREDIT CARD PROCESSING MACHINE	SYSTEMS 249.00	5902	

Borough of Runnemede Check Register By Check Date

Check # Check Date Vendor PO # Description	Recon Amount Paid	ciled/Void Ref Num Contract	
WIRES - CURRENT current fund wire account Checking Account Totals $\begin{array}{c ccc} & Paid & Void \\ \hline & Checks: & 1 & 0 \\ \hline & Direct Deposit: & 0 & 0 \\ \hline & Total: & 1 & 0 \\ \end{array}$	ntinued Amount Paid 249.00 0.00 249.00	Amount Void 0.00 0.00 0.00	
WIRES - PAYROLL PAYROLL ACCOUNT WIRE PAYMENTS 152 02/27/23 COLON005 COLONIAL LIFE P2300018 COLONIAL	578.54	5904	
153 02/27/23 EQUITO1 AXA EQUITABLE P2300019 FEB DEFERRED COMP	6,157.68	5904	
154 02/27/23 PRU-DCRP PRUDENTIAL - DCRP P2300020 FEB DCRP	459.59	5904	
$\begin{array}{c cccc} \text{Checking Account Totals} & \underline{\text{Paid}} & \underline{\text{Void}} \\ & \text{Checks:} & 3 & 0 \\ & \text{Direct Deposit:} & \underline{0} & \underline{0} \\ & & \text{Total:} & 3 & 0 \\ \end{array}$	Amount Paid 7,195.81 0.00 7,195.81	Amount Void 0.00 0.00 0.00	
WIRES-PD POET POLICE OUTSIDE EMPLOYMENT-WIRE 9 02/08/23 BOROU022 BOROUGH OF RUNNEMEDE C 23-00170 PSEG ADMIN FEE PRIOR+2022	CURRENT 1,155.00	5894	
10 02/08/23 BOROU022 BOROUGH OF RUNNEMEDE C 23-00172 POET ADMIN FEE 2/9/23 PAYROLL	CURRENT 2,685.00	5895	
11 02/14/23 BOROU022 BOROUGH OF RUNNEMEDE C 23-00188 admin fee PSEG inv 2023-101	CURRENT 810.00	5899	
$\begin{array}{c cccc} \text{Checking Account Totals} & \underline{\text{Paid}} & \underline{\text{Void}} \\ & \text{Checks:} & 3 & 0 \\ & \text{Direct Deposit:} & \underline{0} & \underline{0} \\ & & \text{Total:} & 3 & 0 \\ \end{array}$	Amount Paid 4,650.00 0.00 4,650.00	Amount Void 0.00 0.00 0.00	
Report Totals Paid Checks: Void Street Direct Deposit: 0 0 Total: 81 0	Amount Paid 315,669.43 0.00 315,669.43	Amount Void 0.00 0.00 0.00	

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	4,961.12	0.00	0.00	4,961.12
	2-07 Year Total:	15,165.00 20,126.12	0.00	0.00	15,165.00 20,126.12
CURRENT FUND	3-01	157,974.09	0.00	0.00	157,974.09
	3-07 Year Total:	5,837,55 163,811.64	0.00	0.00	5,837.55 163,811.64
SEWER CAPITAL FUND	C-08	13,416.00	0.00	0.00	13,416.00
	G-02	1,114.15	0.00	0.00	1,114.15
DOG TRUST FUND	т-03	1,037.25	0.00	0.00	1,037.25
	T-12	19,564.19	0.00	0.00	19,564.19
	т-19	87,372.87	0.00	0.00	87,372.87
	T-22	1,663.56	0.00	0.00	1,663.56
	T-23 Year Total:	1,958.65 111,596.52	0.00	0.00	1,958.65 111,596.52
Tot	al Of All Funds:	310,064.43	0.00	0.00	310,064.43

Project Description	Project No.	Project Total
ASBS PROP STANCH SUBDIVISION	PBE22-06	955.00
PSEG-Traffic Control	SJE12-2	1,155.00
BHP TRITON PD SECURITY NOT SRO	SJE22-212	120.00
BUCKLEY CABLE TRAFFIC CONTROL	SJE22-245	780.00
PSEG-MOORESTOWN GROUP TRAFFIC	SJE23-202	1,545.00
PIONEER PIPE TRAFFIC CONTROL	SJE23-206	570.00
ASPHALT PAVING TRAFFIC CONTROL	SJE23-220	480.00
Total Of All Pro	iects:	5,605.00