MAY 30, 2023

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kappatos; Council members: Passio, Kelly, Farrell, Laubenstein, Ranieri, Cepero. Present: Borough Solicitor: Daniel Long; Borough Engineer: Mark Basehore; CFO: Shelley Streahle.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

PRESENTATION:

The Deputy Clerk presented a short PowerPoint highlighting the new presentation software purchased with grant funding.

DISCUSSION OF NEW BUSINESS:

Mayor Kappatos requested that committee reports be held until the regular meeting and then discussed the following items to be completed at the regular meeting on 6/7/23:

- Chapter 159 Recreational Grant
- Chapter 159 Clean Communities Grant
- Purchase of truck from Borough of Bellmawr for \$1.00
- Support for anti-idling of vehicles Mr. Long explained that this is not an amendment to current ordinance, but a resolution encouraging participation.
- Authorization for two members of Fire Department to apply to Firemen's Association
- Liquor License Renewals
- Property Maintenance Liens
- Discussion of side job ordinance amendment
- Discussion of ordinance regarding time frame for land use permits to expire
- Discussion of pipelining 825 Orchard Avenue

Mayor Kappatos introduced the following topics as general discussion items.

- Pay date change to Friday's effective 6/15/2023
- School lease of second floor of Borough Hall extending space
- Ratification of Public Works contract
- Revive Group of old LaQuinta hotel/ PILOT program
- Richards Group new warehouse project
- EMS non-contractual employee salary increase
- EMS part time help
- Volunteer fire incentive program to cover shifts
- Police vehicles still on order
- VFW Park
- Scout Building
- Fire House fire alarms upgrade
- Sewer Extension bid extended to 6/28/23 with addendum published 5/26/23
- Policy Book handbook finished
- Continuation of scanning of Borough documents
- Construction Office update
- Live streaming meetings
- Phone/cable outage issues
- Harry Williams Building accessibility/ improvements
- Boat Ramp
- Bassett Avenue municipal liens
- Road projects engineer's report for 6/7/23
- Façade Grants Black Horse Tattoo & Hair Hut
- Flood Damage Prevention ordinance
- Manor Court completion/ tree replacement
- Application for roads improvements committee to choose

ADDITIONAL ITEMS

Council President Passio announced the shredding event for 6/10/23.

Mr. Wozunk requested new 6-month Public Works employees be appointed at the 6/7/23 meeting.

MAY 30, 2023

Mr. Farrell left at 7:06pm

GOOD & WELFARE:

This portion of the meeting was open to the public:

David Steinburg, Runnemede: Mr. Steinburg wanted to discuss the purchasing of anti-idling signs to sell to local businesses.

Cathy Walker, Runnemede: Ms. Walker brought cookies to celebrate the success of the Luvemede Pike Jam and gave an update on additional Runnemede Chamber of Commerce events.

Ken Brooks, Runnemede: Mr. Brooks inquired about getting his curb fixed and commented on the boat ramp topic.

Cathy Hornibrook, Runnemede: Ms. Hornibrook had questions regarding the new warehouse.

Seeing no one else wishing to speak, a motion was made by Laubenstein, seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

PAYMENT OF BILLS: A motion was made by Laubenstein, seconded by Passio that the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Kelly, Ranieri, Laubenstein & Cepero; Nays: None; Absent: Farrell; Mayor Kappatos declared the bill list approved.

Mr. Basehore announced the CDBG bid opening at 10:00 AM on Friday, 6/2/23.

There being no further business to come before Mayor and Council at this time a motion was made by Laubenstein and seconded Passio by to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:35 PM.

Approved by:

Beth Miller, Deputy Borough Clerk

Attest:

Range of Checking Accts: First to Last Report Type: All Checks Repo	Rang ort Format:	e of Check Dates: 05/03/23 to 05/30/23 Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y
Check # Check Date Vendor PO # Description A	unount Paid	Reconciled/Void Ref Num Contract
CLEARING CLEARING ACCOUNT ALL FUNDS 25900 05/10/23 1STC0005 1st COLONIAL COMMUNITY BA 23-00493 giftcards Senior Lunch 5/20/23	NK 50.00	5934
25901 05/15/23 1STCO005 1st COLONIAL COMMUNITY BA 23-00511 VISA GIFT CARDS-GRAD, YOUTH M&C	WK 750.00	5936
25902 05/18/23 MICROSOF MICROSOFT CORPORATION 23-00065 EMAIL LICENSES-MONTH	445.55	5937
25903 05/18/23 PC8 PRO CAP 8 FBO FIRST TRUST 23-00500 LIEN REDEEM 79.01/2 22-00033		5937
25904 05/22/23 BROOMHEJ JAMES BROOMHEAD 23-00526 MEMORIAL DAY PERFORMANCE 2023	200.00	5938
25905 05/22/23 CHRISTIA CHRISTIANA TRUST AS CUSTO 23-00531 LIEN REDEEM 12/26 21-00003	DIAN 55,837.97	5938
25906 05/22/23 FIG20 FIG 20 LLC FB0 SEC PTY 23-00532 LIEN REDEEM 49/5 22-00015	7,140.55	5938
25907 05/22/23 PC8 PRO CAP 8 FBO FIRST TRUST 23-00530 LIEN REDEEM 33/2 22-00010	BANK 2,793.39	5938
25908 05/30/23 BOROU053 BOROUGH OF RUNNEMEDE 22-00962 FIRE SUPPLIES EQUIPMENT	0.00	5940
25909 05/30/23 CCJIF CAMDEN COUNTY MUNICIPAL 23-00033 INSURANCE-GEN LIAB., WORK.COMP	0.00	5940
25910 05/30/23 PASSANAT GARY J. PASSANANTE 23-00148 REDEVELOPMENT CONSULT SVC 1/23 23-00265 ECONOMIC DEV CONSULT SVC 2/23 23-00379 ECONOMIC DEV CONSULT MARCH '23 23-00472 REDEVELOPMENT SERVICES APRIL	0.00 0.00 0.00 0.00	5940
25911 05/30/23 SNJREBEN SO NJ REG EMP BENEFITS FU 23-00071 EMPLOYEE GROUP INSURANCE-MONTH	DAN 0.00	5940
25912 05/30/23 PC8 PRO CAP 8 FBO FIRST TRUST 23-00553 LIEN REDEEM 147.08/8 22-00060	BANK 2,893.89	5942
25913 05/30/23 PC8 PRO CAP 8 FBO FIRST TRUST 23-00554 LIEN REDEEM 25/2.02 22-00008	BANK 2,143.53	5943
25914 05/30/23 PC8 PRO CAP 8 FBO FIRST TRUST 23-00555 LIEN REDEEM 147.04/24 22-00057	BANK 2,143.53	5944

Borough of Runnemede Check Register By Check Date

Check # Check Date Vendor		Reconciled/Void Ref Num	
PO # Description	Amount Paid	Contract	
CLEARING CLEARING ACCOUNT ALL FUNDS CO	ntinued		
25915 05/30/23 ACTLIEN US BANK/CUST/ACTLIEN H		5945	
23-00510 LIEN REDEM 147.04/26 20-00096	5,756.21		
25916 05/30/23 ALLGE005 ALL GEARED UP LLC		5945	
22-01347 Hartman Jacket Adjustments	30.00		
25917 05/30/23 ALLSE010 ALL SEASONS EXPRESS CA	NO MACH	5945	
23-00299 PD CAR WASHES	235.00	3313	
2019 OF /20/22 AUTOTOFF AUTO 9 TOUCH PARTS OF	AFATFARA	5045	
25918 05/30/23 AUTOTRO5 AUTO & TRUCK PARTS OF 23-00409 Battery A station generator	125.12	5945	
23-00405 Batteries Hook Truck	264.10		
23-00416 Batter les Hook Fluck 23-00447 PW#3 2012 Ford F350 Sensor	310.10		,
23-00447 PW#3 2012 POI'U P330 SEIISOI 23-00490 STARTER	128.47		
23-00516 Oil Dry, Tahoe Wipers, Soap	144.10		
23-00530 off bry, famoe wipers, 30ap 23-00539 battery SD-7	792.30		
25-00339 backery 30-7	1,764.19		
	2,707125		
25919 05/30/23 BACHASSO BACH ASSOCIATES PC		5945	
23-00327 SANI SWR EXT RB2019-7 PL&DSN	4,341.25		
23-00370 RB2023-2 CDBG2022 1ST&2ND AVES	6,420.00		
23-00501 PLANNING BOARD ESCROW	2,973.25		
23-00506 ENG SVC-FLOOD CONTROL ORD	262.50		
23-00507 RB2019-9 9TH AVE REDEV PLAN	3,679.00		
23-00557 PBE22-12 SHARDA DAYS INN	1,071.00		
23-00566 PBE22-09 PHASAL	778.50		
23-00569 PLANNING BOARD ESCROW	8,454.50		
•	27,980.00		
25920 05/30/23 BOROU057 BOROUGH OF BARRINGTON		\$ 5945	
23-00547 FUEL SYSTEM MAINT (50% SHARE)	895.75		
23-00347 FUEL STSTEM MAINT (30% SHAKE)	033.73		
25921 05/30/23 BOROUOS7 BOROUGH OF BARRINGTON		5945	
23-00005 GASOLINE & DIESEL-MONTH	6,181.73		
25922 05/30/23 BOWMAN50 BOWMAN & COMPANY LLP		5945	
23-00217 2022 AUDIT, AFS, ADS, 2023 BUDGET	17,500.00		
23-00211 2022 MODII, MP3, MD3, 2023 BODGE!	17,300.00		
25923 05/30/23 BUDSAUTO BUDS AUTO & TRUCK REP.	ATR THE	5945	
23-00496 RPR 2019 PEIRCE ENFORCER	5,342.24		
	- •		
25924 05/30/23 CARLAMER CARLAMERE & ROWAN		5945	
23-00514 PBE 23-01 ABA REALTY	175.00		
2505 07/20/22		7017	
25925 05/30/23 CERTIF50 CERTIFIED SPEEDOMETER		5945	
23-00305 SPEEDOMETER CALIBRATION	308.00	•	
25926 05/30/23 COMCAST CONCAST		5945	
23-00057 INTERNET SVC	716.83		
ED OUGH INTERNET DAC	110.03		
25927 05/30/23 COOKS050 COOK'S FLORIST INC		5945	
23-00525 CONDOLENCE ARRANGEMT R SHISLER	114.95		

Check # Check Date Vendor	Amount hadd	Reconciled/Void Ref Num	
PO # Description	Amount Paid	Contract	
CLEARING CLEARING ACCOUNT ALL FUNDS 25928 05/30/23 COPIERS COPIERS PLUS, INC. 23-00459 COPIER VOL 3/25-4/24/23 COLOR 23-00548 COPIER VOL 4/20-5/19/23 23-00572 PWKCOPIER VOL 4/25-5/24/23 CLR	4.40 10.93 7.76 23.09	5945	
25929 05/30/23 COUNTYCO COUNTY CONSERVATION 23-00494 YARD TRIMMINGS DISP 133 YDS 23-00521 YARD TRIMMINGS DISPOSAL 84YDS 23-00544 yard trimmings disposal 50yds	COMPANY 1,197.00 756.00 450.00 2,403.00	5945	
25930 05/30/23 COVANTA COVANTA CAMDEN ENER. 23-00058 TRASH TONNAGE & RECYCLING TAX	RECOV.CEN. 22,298.13	5945	
25931 05/30/23 DELSORDO ROBERT A DEL SORDO E 23-00161 PUBLIC DEFENDER SVC 2023	1,500.00	5945	
25932 05/30/23 DIMEGLIO DIMEGLIO SEPTIC INC 23-00522 PORTAPOT RENTAL MAY 2023	108.00	5945	
25933 05/30/23 DIVALSAF DIVAL SAFETY EQUIPME 23-00357 Roof Hooks 23-00358 Annual SCBA Flow Testing 23-00431 Smoke Check-Smoke Alarm Tester	237.16 900.00 120.00 1,257.16	5945	
25934 05/30/23 FEDEX FEDEX EXPRESS 23-00285 FEDEX TO STATE TOXICOLOGY 23-00403 FEDEX TO STATE TOXICOLOGY	8.35 37.35 45.70	5945	
25935 05/30/23 FIG FIG CUST FIGNJ19LLC 23-00570 LIEN REDEEM 108/16 21-00057	& SEC PTY 3,727.76	5945	
25936 OS/30/23 FIREFOOS FIREFIGHTER ONE LLC 23-00360 TURNOUT GEAR AMBIENT AIR DRYER	9,680.61	5945	
25937 OS/30/23 FRANKALR FRANKLIN ALARM COMPA 23-00543 annual firealarm insp muni bld	NY INC 1,595.00	5945	
25938 05/30/23 GARDIN GARDEN STATE INVESTM 23-00556 LIEN REDEEM 62/12 22-00026	ENT GROUP 2,035.55	5945	
25939 05/30/23 GLOUCE60 GLOUCESTER CO POLICE 23-00466 CLASS II ACADEMY	ACADEMY 350.00	5945	
25940 05/30/23 GOVCOOOS GOVCONNECTION INC 23-00437 Lap Top	775.23	5945	
25941 05/30/23 HAJOCA10 HAJOCA CORPORATION 23-00469 Toilet for gym bathroom	382.35	5945	

Borough of Runnemede Check Register By Check Date

Check # Ch PO #	eck Date Vendor Description	Am	ount Paid	Reconciled/Void Ref Num Contract	
CLEARING 25942 05	CLEARING ACC	COUNT ALL FUNDS Contin FID GLOBAL CORPORATION		5945	
23-0047	5/30/23 HOMEDEPO H 76 Electrical Repail 84 Trash bags	HOME DEPOT CREDIT SERVICES	773.91 251.71 1,025.62	5945	
23-0046	5/30/23 HOUPEOOS 1 50 PW10 2016 Peterb 09 2016 Ford F450 PI		3,505.10 1,340.00 4,845.10	5945	
	5/30/23 INDEPOOS : 62 ANIMAL CONTROL S	INDEPENDENT ANIMAL CARE SV VC-MONTH	CLLC 475.00	5945	
	5/30/23 INDUSO15 : 81 55 GALLON DRUM T	INDUSTRIAL DRUM COMPANY IN RASH CANS	IC 300.00	5945	
	5/30/23 INTERCOD : 33 2021 IBC NEW JER	INTERNATIONAL CODE COUNCIL SEY ED	INC 196.00	5945 ·	
	5/30/23 ISOLVED 58 PAYROLL TIMECLOC		486.45	5945	
	5/30/23 KELLYJDR 65 OFFICER EXAM	JENNIFER KELLY, PH.D. LLC	495.00	5945	
	5/30/23 KIMBA005 72 Crimpers/Butt Co		421.99	5945	
	5/30/23 LEWISSUS 08 Sound Recorder 5		100.00	5945	
25952 0 23-005	5/30/23 LUIGISFA 23 REFRESHMENTS SEN	LUIGIS FAMILY RESTAURANT& LIOR LUNCH 5/20	PIZZA 125.73	5945	
	05/30/23 MCICOOOS 063 FAX LINE DPW-MON		35.93	5945	
	05/30/23 MES 191 UNIFORMS	MUNICIPAL EMERGENCY SERVI	CES I 253.00	5945	
	05/30/23 NETCA005 080 LANDLINE CARRIER	NETCARRIER TELECOM INC	912.15	5945	
	05/30/23 NJAWC 066 WATER UTILITY	NEW JERSEY-AMERICAN WATER	. co., 9,326.74	5945	
	05/30/23 NJPMA 163 Pesticide Class	NJPMA 3A	145.00	5945	

	k Date Vendor Description	Amount Paid	Reconciled/Void Ref Num Contract	
	****		Concruct	
25958 05/3	CLEARING ACCOUNT ALL FUNDS 0/23 NJSLM NEW JERSEY STATE LEA NJ MUNICIPALITIES MAG RENEWAL	Continued GUE OF MUN 25.00	5945	
23-00478 23-00488	0/23 OFFICE14 OFFICE BASICS INC Office supplies Office Supplies office supplies	274.86 1,377.81 146.46 1,799.13	5945	
	0/23 PARKERMC PARKER MCCAY PA GENERAL PUBLIC FINANCE ADVICE	865.00	5945	
	0/23 PC8 PRO CAP 8 FBO FIRST LIEN REDEEM 170/11 21-00091	TRUST BANK 2,405.00	5945	
	0/23 PUBLICSE PSE&G CO ELECTRICITY UTILITY	17,266.08	5945	
23-00059	0/23 READYREF READY REFRESH BOTTLED WATER SVC-DATES BOTTLED WATER SVC PD0426016093	102.64 51.93 154.57	5945	
	0/23 REPUBOOS REPUBLIC SERVICES IN RECYCLING TONNAGE-TONS,MONTH	C S,515.04	5945	
23-00519	0/23 RETRO01 THE RETROSPECT INC LEGAL NOTICE LEGAL NOTICES	83.44 36.83 120.27	5945	
	0/23 ROSNER LOUIS ROSNER LGL SVC LABOR RELATIONS 4/2023	3,432.00	5945	
25967 05/3 23-00010	0/23 RUNNEM25 RUNNEMEDE FIRE COMPA QUARTERLY FIRE HOUSING	NY #1 10,925.00	5945	
	0/23 RUTGER50 RUTGERS THE STATE UN NJ Compost Op Cert 3/30 3/31	IVERSITY 295.00	5945	
	0/23 SNJREBEN SO NJ REG EMP BENEFI EMPLOYEE GROUP INSURANCE-MONTH	TS FUND 77,115.65	5945	
25970 05/3 23-00073	0/23 SOUTHE50 SOUTHERN PEST CONTRO BUILDING PEST CONTROL-MONTH	L 115.00	5945	
23-00453	0/23 SPORTS33 SPORTS OUTLET Pitchers Mound Girl Softball Basketball Nets Rims/Nets	50.00 46.00 640.00 736.00	5945	

Borough of Runnemede Check Register By Check Date

Check # Check Date Vendor	Reco	nciled/Void Ref Num	· · · · · · · · · · · · · · · · · · ·
PO # Description	Amount Paid	Contract	
CLEARING CLEARING ACCOUNT ALL FUNDS CO 25972 05/30/23 STATETOX STATE TOXICOLOGY LABOR 23-00287 SAMPLES SUBMITTED FOR TESTING	ontinued RATORY 180.00	5945	
25973 05/30/23 SUNRISE SUNRISE SYSTEMS INC 23-00546 2023 RECORDS MINE/RIM MAINT&SU	2,400.00	5945	
25974 05/30/23 TDCARDS TD CARD SERVICES 23-00518 NJ Turfgrass Association	300.00	S945	
25975 05/30/23 TIRECORR TIRE CORRAL 23-00475 PW1 2006 Mack 32yd	508.36	5945	
25976 05/30/23 TREEAOOS TREE AWARENESS INC 23-00483 VISUAL TREE RISK ASSESSMENT	275.00	5945	
25977 05/30/23 VERALPH5 VE RALPH & SON INC 23-00486 EMS Supply Order	592.95	5945	
25978 05/30/23 VERIZWIR VERIZON WIRELESS 23-00074 CELL SVC 23-00076 CELL SVC POLICE DEPT	653.78 542.87 1,196.65	5945	
25979 05/30/23 WADELONG WADE LONG WOOD LLC 23-00035 BOROUGH SOLICITOR	5,000.00	5945	
25980 05/30/23 YPERSOOS Y-PERS INC 23-00109 Cleaning Supplies 23-00410 cleaning supplies	64.00 2,709.24 2,773.24	5945	
Checking Account Totals Paid Void Checks: 81 0 Direct Deposit: 0 0 Total: 81	343,349.19	Amount Void 0.00 0.00 0.00	
WIRES - PAYROLL PAYROLL ACCOUNT WIRE PAYMENTS 163 05/30/23 POLICE50 POLICE & FIREMEN'S R 23-00206 EMPLOYERS LIAB ANNUAL PMT 2023	RETIREMENT 0.00	5941	
164 05/30/23 PUBLIC40 PUBLIC EMP RETIREMEN 23-00203 EMPLOYERS LIAB ANNUAL PMT 2023	VT SYSTEM 0.00	5941	
Checking Account Totals Paid Void Checks: 2 Direct Deposit: 0 Total: 2	Amount Paid 0 0.00 0 0.00 0 0.00	0.00 0.00	

Check # Check (Rec	conciled/Void Ref Num	
PO # Des	scription		Amount Paid	Contract	
WIRES-PD POET 17 05/10/2 23-00502 POI	POLICE OUTSIDE 23 BORORCUR BOR ET ADMIN FEE PAYR	OUGH OF RUNNE!		5935	
18 05/22/2 23-00551 POR	23 BORORCUR BOR ET ADMIN FEE PAYR	OUGH OF RUNNER OLL 5/18/23	MEDE CURRENT 895.00	5939	
Checking Accour	nt Totals Checks: Direct Deposit: Total:	<u>Paid</u> 1	Void Amount Paid 0 1,300.00 0 0.00 0 1,300.00	Amount Void 0.00 0.00 0.00	
Report Totals	Checks: Direct Deposit: Total:	Paid <u>y</u> 85 0 85	/oid Amount Paid 0 344,649.19 0 0.00 0 344,649.19	Amount Void 0.00 0.00 0.00	

BOND PAYMENTS: CURRENT FUND: GOB 2015 interest

48,543.75

PAYROLL EXPENSE:

5/4/2023 WAGES: 121,694.51 EMPLOYERS TAXES: 6,794.29 5/18/2023 WAGES: 161,717.43 EMPLOYERS TAXES:7,323.50

TOTAL EXPENDITURES \$690,722.67

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	2-01	998.06	0.00	0.00	998.06	
CURRENT FUND	3-01	213,873.11	0.00	0.00	213,873.11	
	3-07 Year Total:	5,496.06 219,369.17	0.00	0.00	5,496.06 219,369.17	
SEWER CAPITAL FUND	C-08	4,341.25	0.00	0.00	4,341.25	
	G-02	9,012.55	0.00	0.00	9,012.55	·
OTHER TRUST FUNDS	T-14	114.95	0.00	0.00	114.95	
•	т-19	89,434.03	0.00	0.00	89,434.03	
	T-22	206.93	0.00	0.00	206.93	
• .	T-28 Year Total:	6,420.00 96,175.91	0.00 0.00	0.00	6,420.00 96,175.91	
Tota	al Of All Funds:	329,896.94	0.00	0.00	329,896.94	

Project Description	Project No.	Project Total	
DR HORTON TOWNHOMES	PBE21-09	5,208.75	
WAWA-MINOR SITE PLAN	PBE22-01	236.25	
ASBS PROP STANCH SUBDIVISION	PBE22-06	52.50	
10 E CLEMENTS BRIDGE ROAD LLC	PBE22-07	875.00	
PHASAL LLC	PBE22-09	1,651.00	
SHARDA HOSPITALITY, LLC	PBE22-12	1,071.00	
ABA REALTY LLC	PBE23-01	1,098.50	
RR195 RUNNEMEDE ASSOCIATES, LLC	PBE23-02	3,259.25	
NJ AMERICAN WATER TRAFFIC CONT	SJE22-208	135.00	
VERIZON TRAFFIC CONTROL	SJE23-203	120.00	
PIONEER PIPE TRAFFIC CONTROL	SJE23-206	285.00	
ASPHALT PAVING TRAFFIC CONTROL	SJE23-220	640.00	
PSEG-GAS DISTRICT TRAFFIC CONT	SJE23-259	120.00	
Total Of All Proje	ects:	14,752.25	

