

NOVEMBER 28, 2023

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 5:00 P.M. The following members were present at roll call: Council members: Passio, Kelly, Ranieri, Cepero & Laubenstein; Absent: Farrell; Present: Borough Engineer: Mark Basehore; Solicitor Daniel Long, Shelley Strehle, CFO, Public Works Superintendent Wozunk.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

ORDINANCE #23-14: An Ordinance Amending Chapter 120 of the Code of the Borough of Runnemede Entitled "Construction Codes"

A motion was made by Laubenstein, seconded by Passio to adopt on first reading and advertise according to law with a public hearing to be held on the 27th day of December, 2023. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Ranieri, Kelly, Ranieri, Laubenstein, Cepero, & Passio. Nays: None. Absent: Farrell. Mayor Kappatos declared the ordinance adopted on first reading.

A discussion ensued as to items scheduled to appear on the December 5th agenda as follows:

Public Hearing for Ordinance #23-09, 10 & 13; amending fees for subdivisions and lot consolidations; accepting donation of fence; stipend for Code Enforcement work; EMS agreement, purchase of police cars; used car lot license.

Mayor Kappatos explained the high end indoor used car business which would like to move into the new warehouse to be built on 9th Avenue. Mayor Kappatos requested a resolution be placed on the next meeting to give a stipend to one of the police clerks for her to handle paperwork for Code Enforcement. Mayor also asked for a resolution to be placed on agenda to accept donation of fence for the VFW playground. A discussion also ensued regarding the purchase of new police cars and the new EMS agreement.

PAYMENT OF BILLS: A motion was made by Passio, seconded by Cepero the list of bills as submitted by the clerk be approved for payment along with the monthly contractual bills when they become due. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Passio, Ranieri, Kelly, Cepero, & Laubenstein; Nays: None; Absent: Farrell; Mayor Kappatos declared the bill list approved.

Councilwoman Passio talked about the Christmas Parade. Patty reminded everyone about Reorganization on Thursday, January 4th at 6 PM at the Harry Williams Building. Mrs. Passio also announced a Blood Drive sponsored by the Rotary on December 29th at the Harry Williams Building.

Councilman Ranieri spoke about the sewer extension project and the 2024 budget review.

Councilman Cepero spoke about RYAA basketball and discussed RYAA's request to move the same fence for the third time.

Councilman Laubenstein deferred to Public Works Superintendent Wozunk.

Councilman Farrell was absent.

Councilwoman Kelly stated she would present her report at the regular meeting.

Solicitor Long stated all issues had already been discussed..

Public Works Superintendent Wozunk spoke about leafing, VFW playground and scout building progress. Harry also talked about the cost of trash removal. Councilwoman Kelly asked about the bus and some playground issues.

Engineer Mark Basehore reviewed his written report and highlighted some projects.

Shelley Strehle, CFO, discussed the Court Administrator Shared Service as well as the Court facility agreement. Shelley also said she might have the CPWM agreement ready soon.

GOOD & WELFARE:

This portion of the meeting was open to the public:

Seeing no one wishing to speak, a motion was made by Laubenstein, seconded by Ranieri to close the public portion. The motion carried and Mayor Kappatos declared good and welfare portion closed.

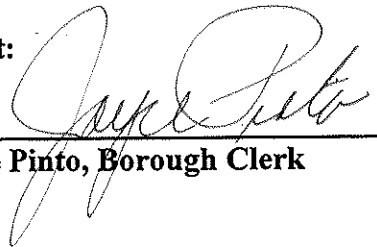
There being no further business to come before Mayor and Council at this time a motion was made by Laubenstein, seconded by Ranieri to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 5:54 PM.

Approved by:



Nick Kappatos, Mayor

Attest:



Joyce Pinto, Borough Clerk

Range of Checking Accts: First to Last Range of Check Dates: 11/09/23 to 12/31/23
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS			
26713	11/28/23	AAMCO005 AAMCO ROOFING LLC			6025
		23-01010 Repair Roof	2,640.00		
26714	11/28/23	ABH SE50 ABH SENTRY LOCKSMITHS LLC			6025
		23-01200 KEYS	66.75		
26715	11/28/23	ALLGE005 ALL GEARED UP LLC			6025
		23-01049 Class A Hat - Moriarty	95.00		
26716	11/28/23	ALLHANDS ALL HANDS FIRE EQUIPMENT, LLC			6025
		23-01196 Inflatable Rescue Boat	8,504.45		
26717	11/28/23	ALLINDUS ALL INDUSTRIAL-SAFETY PRODUCTS			6025
		23-01074 Safety Supplies	910.24		
26718	11/28/23	AUTOARTS AUTO ART & SIGNS LLC			6025
		23-01115 Hirsh Lake Path signs, posts	2,480.00		
26719	11/28/23	AUTOTR05 AUTO & TRUCK PARTS OF DEPTFORD			6025
		23-01017 battery and oil for abi	97.96		
		23-01183 parts	26.73		
		23-01184 V-Belt	55.20		
		23-01192 SU7 & FM7 Oil Changes	108.97		
		23-01194 Hose Clamps	214.20		
		23-01225 service Vac Truck	52.46		
			<u>555.52</u>		
26720	11/28/23	BLACKLAG BLACK LAGOON			6025
		23-01131 FOUNTAIN WINTER SERVICE PROG	900.00		
26721	11/28/23	BOROU057 BOROUGH OF BARRINGTON			6025
		23-00003 EMS SSA BARRINGTON AMBULANCE	6,250.00		
26722	11/28/23	CARLAMER CARLAMERE & ROWAN			6025
		23-01199 PLANNING BOARD ESCROW	350.00		
26723	11/28/23	COMCAST COMCAST			6025
		23-00057 INTERNET SVC	673.58		
26724	11/28/23	COOKS050 COOK'S FLORIST INC			6025
		23-01206 CONDOLENCE ARRANGEMENT	119.95		
		23-01224 CONDOLENCE BASKET B SCHNEIDER	99.95		
			<u>219.90</u>		
26725	11/28/23	COPIERS COPIERS PLUS, INC.			6025
		23-01174 RECONDITIONED LANIER IM C2000	3,450.00		
		23-01201 PATROL RM COPIER VOL CHG	12.04		
		23-01203 CODE ENF COPIER MAINT AGMT	120.00		
		23-01219 COPIER VOLUME 10/20-11/19/23	1.34		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING CLEARING ACCOUNT ALL FUNDS Continued					
26725		COPIERS PLUS, INC. Continued			
23-01239		COPIER VOL CHG 10/25-11/24 PWK	<u>0.17</u>		
			3,583.55		
26726	11/28/23	COUNTYCO COUNTY CONSERVATION COMPANY			6025
23-01211		Yard Waste Disposal	261.00		
23-01231		YARD WASTE DISPOSAL 29 YD	<u>261.00</u>		
			522.00		
26727	11/28/23	DIMEGLIO DIMEGLIO SEPTIC INC			6025
23-00522		PORTAPOT RENTAL ELM & BROADWAY	108.00		
23-00738		PORTAPOT RENTAL 575 SHEPPARD	<u>108.00</u>		
			216.00		
26728	11/28/23	FARES005 FARE SHARE ENTERPRISES INC			6025
23-01026		VISTA VIEWER ENCHROMA LENS	3,441.00		
26729	11/28/23	FRANKTRA FRANKLIN TRAILERS INC			6025
23-01197		BOAT TRAILER	1,056.95		
26730	11/28/23	GOVCO005 GOVCONNECTION INC			6025
23-01175		COMPUTER EQUIP QT 25538632.03	2,526.78		
26731	11/28/23	HOMEDEPO HOME DEPOT CREDIT SERVICES			6025
23-01189		Batteries/Thermostat Wire	107.36		
23-01195		SUPPLIES	363.90		
23-01204		COLDPATCH	134.80		
23-01230		General Supplies	<u>623.96</u>		
			1,230.02		
26732	11/28/23	LANGU005 LANGUAGE LINE SERVICES INC			6025
23-01214		8/14 & 8/28	59.50		
23-01216		9/11	40.80		
23-01217		10/9	<u>5.10</u>		
			105.40		
26733	11/28/23	LOCAL010 LOCAL IT AND SECURITY LLC			6025
23-00084		IT SERVICES 2023	2,488.00		
26734	11/28/23	MALEY005 MALEY GIVENS, A PROFESSIONAL C			6025
23-01227		REDEVELOPMENT CONS LGL SVC	2,359.60		
26735	11/28/23	MARINO50 MARINO'S PIZZA INC			6025
23-01222		SENIOR LUNCHEON 11/18	158.13		
26736	11/28/23	MES MUNICIPAL EMERGENCY SERVICES I			6025
23-00889		UNIFORMS	332.32		
26737	11/28/23	MOOREBER BERNARD MOORE			6025
23-01237		ZONING OFF CONT ED NJPO (REIM)	55.00		

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CLEARING CLEARING ACCOUNT ALL FUNDS Continued					
26738	11/28/23	MULTI005 MULTI TEMP MECHANICAL INC			6025
		23-01220 plumbing rpr BH men's room	247.28		
26739	11/28/23	NJAWC NEW JERSEY-AMERICAN WATER CO.,			6025
		23-00066 WATER UTILITY	651.59		
26740	11/28/23	OFFICE14 OFFICE BASICS INC			6025
		23-01202 CALENDARS	40.57		
		23-01221 calendar	<u>15.73</u>		
			56.30		
26741	11/28/23	ORIENTAL ORIENTAL TRADING COMPANY			6025
		23-01186 HOLIDAY PARTY GIVEAWAYS	469.96		
26742	11/28/23	PARKERMC PARKER MCCAY PA			6025
		23-00329 FINANCIAL ADVICE-GEN, SWR EXT	1,379.50		
26743	11/28/23	PC8 PRO CAP 8 FBO FIRST TRUST BANK			6025
		23-01223 LIEN REDEEM 33/2 23-00007	1,012.25		
26744	11/28/23	READYREF READY REFRESH			6025
		23-00059 BOTTLED WATER SVC-DATES	28.14		
		23-00060 BOTTLED WATER SVC PD0426016093	<u>59.13</u>		
			87.27		
26745	11/28/23	REPUB005 REPUBLIC SERVICES INC			6025
		23-00070 RECYCLING TONNAGE-TONS,MONTH	5,864.19		
26746	11/28/23	RETRO01 THE RETROSPECT INC			6025
		23-01234 LEGAL NOTICES	96.40		
		23-01235 LEGAL NOTICES	<u>651.10</u>		
			747.50		
26747	11/28/23	RRDONNEL RR DONNELLEY			6025
		23-01078 2 PACKS SAFETY PAPER	213.00		
26748	11/28/23	RUNNEM15 RUNNEMEDE FREE PUBLIC LIBRARY			6025
		23-01067 AID TO LIBRARY	3,669.73		
26749	11/28/23	RUNNEM25 RUNNEMEDE FIRE COMPANY #1			6025
		23-00010 QUARTERLY FIRE HOUSING	10,925.00		
26750	11/28/23	SITE0005 SITEONE LANDSCAPE SUPPLY LLC			6025
		23-01185 Repair Sprinkler Ryaa	49.58		
26751	11/28/23	SMYRNA SMYRNA GROUP LLC			6025
		23-01207 LIEN REDEEM 163/9 23-00088	740.58		
26752	11/28/23	SNJREBEN SO NJ REG EMP BENEFITS FUND			6025
		23-00071 EMPLOYEE GROUP INSURANCE-MONTH	76,381.33		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
CLEARING		CLEARING ACCOUNT ALL FUNDS	Continued		
26753	11/28/23	SOUTHE50 SOUTHERN PEST CONTROL			6025
		23-00073 BUILDING PEST CONTROL-MONTH	115.00		
26754	11/28/23	TLGSY005 TLG SYSTEMS LLC			6025
		23-01190 FIREARMS	445.00		
26755	11/28/23	TRAFF005 TRAFFIC SAFETY SERVICE LLC			6025
		23-00973 Signs	101.49		
26756	11/28/23	USSUP005 US SUPPLY CO INC			6025
		23-01212 Pvc Pipe Christmas	367.54		
26757	11/28/23	VERIZWIR VERIZON WIRELESS			6025
		23-00074 CELL SVC	681.79		
		23-00076 CELL SVC POLICE DEPT	334.54		
			<u>1,016.33</u>		
26758	11/28/23	WINNER50 WINNER FORD OF CHERRY HILL			6025
		23-01218 OIL CHANGE	58.79		
26759	11/28/23	WINZE005 WINZER FRANCHISE COMPANY			6025
		23-00956 Shop Supplies (Sewer)	681.65		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	47	0	147,001.05
		Direct Deposit:	0	0	0.00
		Total:	<u>47</u>	<u>0</u>	<u>147,001.05</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	47	0	147,001.05
		Direct Deposit:	0	0	0.00
		Total:	<u>47</u>	<u>0</u>	<u>147,001.05</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	132,097.56	0.00	0.00	132,097.56
	3-07	1,712.37	0.00	0.00	1,712.37
Year Total:		133,809.93	0.00	0.00	133,809.93
SEWER CAPITAL FUND	C-08	1,379.50	0.00	0.00	1,379.50
	G-02	6,071.00	0.00	0.00	6,071.00
OTHER TRUST FUNDS	T-14	1,276.85	0.00	0.00	1,276.85
	T-19	1,752.83	0.00	0.00	1,752.83
	T-22	1.34	0.00	0.00	1.34
Year Total:		3,031.02	0.00	0.00	3,031.02
Total Of All Funds:		144,291.45	0.00	0.00	144,291.45

payroll expense 11/17/2023: salary and wages \$140,308.91
employer taxes \$6,978.45

payroll expense 12/1/2023: salary and wages \$134,514.78
employer taxes \$6,149.34

Debt payment 11/10/2023: GOB 2015 principal \$305,000.00
GOB 2015 interest \$48,543.75

Anticipated potential interim payments: Arthur R. Todd Electrical Contractor \$42,500.00
Ben Shaffer Recreation Inc. \$57,509.31
Rubbercycle LLC \$6,699.50

Project Description	Project No.	Project Total
195 RUNNEMEDE URE ASSOCIATES	PBE23-02F	2,359.60
MARK CHASE-POOL	PBE23-04	175.00
EAE PROPERTIES LLC	PBE23-06	175.00
Total of All Projects:		<u>2,709.60</u>