



## APPLICATION FOR CONSTRUCTION OF PUBLIC SEWER SYSTEM

PURPOSE: To control the extent and schedule of planned sewer facilities installation and to establish a schedule for Borough inspection of completed installations.

*All checks made payable to the Borough of Runnemede*

APPLICATION FEE: \$250.00

CONNECTION FEE: \$2485.00

**Please complete/ include the following:**

1. APPLICANT: \_\_\_\_\_

2. PROJECT: Name \_\_\_\_\_

Location \_\_\_\_\_

Section \_\_\_\_\_ No. of Units (EDUs) \_\_\_\_\_

Date of Planning Board Preliminary Approval (if applicable) \_\_\_\_\_

3. CCMUA Connection Certification date: \_\_\_\_\_ **(Copy of certificate is required)**

4. Department of Public Works completed Sewer Connection Permit Application (see attached).

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

*See attached Ordinance #20-01 Borough of Runnemede Sewer Utility Department Rate Schedule*

---

### OFFICIAL USE ONLY

Date Application Received \_\_\_\_\_

Check Amount \_\_\_\_\_

CCMUA Certificate Attached \_\_\_\_\_

**BOROUGH OF RUNNEMEDE DEPARTMENT OF PUBLIC WORKS**  
**SEWER CONNECTION PERMIT APPLICATION**

Applicant Name: \_\_\_\_\_

Applicant address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

Connection Location: \_\_\_\_\_

Connection Completed by: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

NEW JERSEY ONE CALL Markout Request Number: \_\_\_\_\_

**A SKETCH OF THE PROPOSED CONNECTION MUST BE ATTACHED AND MUST INCLUDE:**

- LOCATION OF THE MAIN
- DEPTH OF THE TEE/ LATERAL AT THE MAIN
- SIZE OF ALL PIPES BEING USED
- SIZE AND TYPE OF TEE BEING USED
- SIZE AND TYPE OF SADDLE BEING USED
- DISTANCE FROM THE MAIN TO THE TEE

Inspections will be made by the Borough of Runnemede Sewer Department during the hours of 8:00 AM and 2:00 PM, Monday through Friday.

**THE SEWER DEPARTMENT MUST HAVE AT LEAST 24 HOURS NOTICE PRIOR TO SCHEDULING ANY INSPECTION.**

All connections must be left exposed until the inspection is made. Failure to do so will result in the reopening of the work area so the inspection can be made.

\*After inspection - If Fernco saddle is being used, connections must be wrapped with heavy landscape fabric 360 degrees; Pipe to be secured with clean, crushed ¾" stone and all joints covered in clean stone.

Applicant Signature: \_\_\_\_\_

**By signing this application, you agree to meet all of the above listed criteria.**

\_\_\_\_\_

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**OFFICIAL USE ONLY**

Inspected By: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ Time: \_\_\_\_\_

Approved  Disapproved

Recommendations/ Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector Signature: \_\_\_\_\_

The Borough of Runnemede is located at 24 N Black Horse Pike. Borough Hall is open M-F 9:00 – 5:00.

**ORDINANCE 25-01**

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF RUNNEMEDE, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY TO AMEND CHAPTER 292: SEWERS**

**BE IT ORDAINED** by Mayor & Council of the Borough of Runnemede in the County of Camden, State of New Jersey that Chapter 292 is amended as follows:

Section 292-9 Adoption of rate schedule.

The governing body of the Borough of Runnemede in the County of Camden, and State of New Jersey, hereby adopts the following rate schedule:

**Borough of Runnemede Sewer Utility Department - Rate Schedule**

Bill Code	Type of Property	Annual Sewer Rate	Equivalent Domestic Units (EDU)
SR1	Single Family Dwelling	\$ 198.00	1.0 EDU
SR2	Duplex	\$ 398.00	2.0 EDU
SR3	Apartment over 2 Units	\$198/Unit	1.0 EDU/Unit
SR5	Barrington Interlocal Unit	see note 1	see note 1
SR6	Boro of Barrington - Runnemede Interlocal Unit	\$ 198.00	1.0 EDU
BAK	Bakery	\$ 436.00	2.2 EDU
BAR	Bar/Tavern/Tap/Pub	\$ 436.00	2.2 EDU
CR1	Commercial - Flat Rate up to 2 persons	\$ 350.00	1.8 EDU
DIS	- Commercial Garbage Disposal	\$ 132.00	0.7 EDU
EMP	- Additional Employees	\$52/employee	0.3 EDU/employee
GAR	Gas Service Station/Garages	\$ 436.00	2.2 EDU
HC1	Hair Cut Business	\$ 206.00	1.02 EDU
LA1	Laundry - Self Serve	\$ 264.00	1.3 EDU
LA2	Laundry - 2+ machines	\$140/Add'l machine	0.7 EDU/Add'l Machine
ST1	Restaurant 1-25 Seats	\$ 436.00	2.2 EDU
ST2	Restaurant 26-50 Seats	\$ 870.00	4.4 EDU
ST3	Restaurant 51-75 Seats	\$ 1,276.00	6.4 EDU
ST4	Restaurant 76-100 Seats	\$ 1,506.00	7.6 EDU
ST5	Restaurant Over 100 Seats	\$198 per 25 Seats after 100	1.0 EDU/Add'l 25 Seats
HM1	Hotel-Motel	\$174/Room	0.9 EDU/Room
SCH	Public, Private and Parochial Schools (see note 2)	\$292/Unit*	1.5 EDU/Unit*
DHC	Dance Hall/Private Club	\$ 436.00	1.5 EDU

- Note 1 Annual Rates and Sewer Connection Fees for properties located in Runnemede but utilizing the Borough of Barrington sewer system (Billing Code SR5) shall be charged the prevailing rates established by the Borough of Barrington.
- Note 2 \* School Unit = 30 Persons Total, or segments thereof, based on the capacity of faculty, employees and students, but each gymnasium shall constitute 2 units.
- Note 3 Annual Charges for all industries, manufacturing establishments and types of property not included above shall be established by the Borough of Runnemede Sewer Utility Department.
- Note 4 A Sewer Connection charge of \$2,485.00 per EDU shall be paid for each connection made to the sewerage main of the Sewer Utility after the effective date hereof.

**SECTION II**

All other ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION III**

If any section, subsection, paragraph, sentence, clause or phrase of the Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance which shall continue in full force and effect, as to this end the provisions of the Ordinance are hereby declared to be severable.

**SECTION IV**

This Ordinance shall take effect immediately upon passage and publication as required by law.


**BOROUGH OF RUNNEMEDE**

  
Beth Miller, Borough Clerk

  
Nick Kappatos, Mayor

**NOTICE**


The above ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Runnemede held on the 28<sup>th</sup> day of January, 2025, and will be taken up for final consideration and passage at a meeting of the Borough Council of said Borough of Runnemede 24 N. Black Horse Pike, Runnemede, New Jersey on the 25<sup>th</sup> day of February, 2025, at which time and place all persons interested will be heard.

  
Beth Miller, Borough Clerk  
Upon First Reading

INTRODUCTION:					ADOPTION:				
NAME	YES	NO	ABSTAIN	ABSENT	NAME	YES	NO	ABSTAIN	ABSENT
PASSIO	✓				PASSIO	✓			
KELLY	✓				KELLY	✓			
FARRELL				✓	FARRELL	✓			
CEPERO	✓				CEPERO	✓			
MURRAY	✓				MURRAY	✓			
WHITE	✓				WHITE	✓			

**CERTIFICATION**

I HEREBY CERTIFY that the foregoing is a true and correct copy of an ordinance, adopted by the Borough Council of the Borough of Runnemede at a meeting held on the 25<sup>th</sup> day of February, 2025.

  
Beth Miller, Borough Clerk  
Upon Final Passage